MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 27, 2026

PRAYER: Deanna Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Mike Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri, on Tuesday, October 27, 2026, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Deanna Guy, June Paige, Rob Brash, Barb Hardiwck, and Rodney Williams. Absent: Dale Aksamit, Rob Kinnard, and Brittnie Lee.

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Public Works Director Dale Shipp, Fire Chief Mark Sowder, Police Chief Scott Bagley, Parks and Recreation Director Haley Williams, Human Resource Manager Courtney Williams, and City Attorney Jackson Auer.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 13, 2026, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA: Mayor Wright announced that closed session will not be needed this evening. Motion to adopt the agenda with the removal of closed session for Real Estate by Councilor Guy, seconded by Councilor Hardwick. Roll Call: AYES: Guy, Hardwick, Paige, Williams, and Brash. NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

A. Finance: Deanna Guy. – The Committee has not met.
B. Ordinance: Rob Brash. – The Committee has not met.
C. Public Works: Barb Hardwick. – The Committee has not met.
D. Public Safety: Rob Kinnard. – The Committee has not met.

MAYOR'S REPORT: Mike Wright.

- John Dowdy's retirement party will be November 6th from 12 p.m.–1 p.m. Please come by and congratulate him, as he has spent 26 years with the City of Richmond caring for Richmond Memory Gardens.
- Thank you to Public Works and Fire for the storm cleanup.
- Also, thank you for Public Works and Parks and Recreation for their work on the skate park. It looks good. – Councilor Paige added that she has seen 20 – 25 people there enjoying the park.
- Trick or Treat Street will be October 30th starting at 5:00 pm at the Fire Station.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim's report is included in the packet. The Mayor touched on the community events. The first month of the budget went well. Utility rate RFQ has gone out. Brotche is working on well maintenance. Also wanted to thank Public Works and Fire crews for their quick response to the storm cleanup.

Councilor Guy asked for an update on the Water Treatment Plant. Administrator Willim updated that Olsson is working with Ross on replacing the motor to satisfy contract specs.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **Resolution 476** – Missouri State Parks Land and Water Conservation Fund Grant – City Administrator Willim stated that the Parks and Recreation Department is preparing a grant application through the Land and Water Conservation Fund program for the Maurice Roberts – playground replacement. This project would replace the existing playground equipment which includes installing new safety surfacing and improving accessibility through ADA-accessible playground equipment. The FY27 budget includes $126,000 for the City's 50% match in addition to the $20,000 for engineering, $11,000 from Park reserves and the $10,000 in donations. The total estimated project cost identified in the grant application is $334,000, including the City's match of $167,000. The Missouri Department of Natural Resources requested the City Council adopt a resolution authorizing submission of the application and committing the required matching funds. Councilor Paige motioned the resolution authorizing the City of Richmond to apply for Land and Water Conservation Fund grant assistance for the Maurice Roberts Park – playground replacement, committing the required $167,000 local match, and authorizing the City Administrator to execute the necessary application documents once complete. Councilor Hardwick seconded the motion. Roll Called: AYES: Paige, Hardwick, Guy, Brash, and Williams. NAYS: None. Resolution 476 approved 5-0.

B. Wastewater Treatment Plant – Replacement VFDs for Blowers 1,2, & 3 – City Administrator Willim did inform the City Council that the City received two proposals for the Variable Frequency Drives for Blowers 1,2 and 3 at the Wastewater Treatment Plant. Gastineau Electric $69,417.75 and JCI $37,854.00 JCI Industries' proposal includes the removal of the existing VFD power units and installation of three new 100 HP Yaskawa VFDs. JCI will also complete the necessary programming, startup, and testing. The City budgeted $36,100 in the FY27 budget for the replacement in line item 55-00-00-6120. JCI's proposal increased from the July quote of $1,754. The line item has a total budget of $159,500 to cover the total cost. The estimated lead time is two to three weeks after the order is placed. Public Works Director Date Shipp explained that the VFDs are original to the plant in 2014 and have served their 10–12-year lifespan. Councilor Guy motioned for approval of the replacement of the VFDs for Blowers 1,2 and 3 at the wastewater treatment plant by JCI Industries, Inc in the amount of $37,854, and authorized the City administrator to execute the necessary purchase documents subject to final legal review. Councilor

Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Paige, Williams, and Brash. NAYS: None. Approved 5-0.

C. American Celebration - Fireworks – The celebration is scheduled for Wednesday, June 30, 2027, at Southview Park. J&M Displays has submitted a contract in the amount of $16,700 for the fireworks display and an increase of $800 from the previous contract amount of $15,900, or approximately 5.03%. The contract includes a 15% loyalty bonus in the fireworks product and an 8% bonus product if payment is made by April 24, 2027. The FY27 budget includes $22,730 in the Park Fund, 20-00-00-6010, for the entire event. The waivers required to accommodate the celebration are: Paragraph 205-160(A): Use of Fireworks Restricted, Paragraph 215-780: Loud and Unusual Sounds and Noises Prohibited, and Paragraph 215-2250: Prohibiting the Sale of Anything of Value in City-Owned Parks. As in previous years, we anticipate allowing a small number of food trucks and vendors to operate in Southview Park during the celebration. Vendors may sell food, beverages, and small items such as glow sticks, necklaces, and T-shirts. This provision prohibits such sounds and noises between the hours of 9:00 p.m. and 7:00 a.m. Music (live and recorded), as well as impulsive and intermittent noises (aerial fireworks), will occur after 9:00 p.m. on June 30, 2027. Discharge of fireworks by anyone in the City is only allowed between July 1 and July 5. Councilor Guy motioned the contract with J&M Displays in an amount not to exceed $16,700, authorize the City Administrator to execute the agreement subject to final legal review, and approve the above ordinance waivers for the American Celebration on June 30, 2027. Councilor Paige seconded the motion. Roll Called: AYES: Guy, Paige, Brash, Hardwick, and Williams. NAYS: None. Approved 5-0.

D. Revisions to Social Media Policy – The updated Social Media Policy addresses the use of social media by City employees, and the revision clarifies responsibilities for managing City social media accounts. The City attorney received the originally adopted policy in 2029 and helped to make these updates. The Human Resources manager and designated Public Information Officer(s) will have oversight authority over all City social media accounts. The policy also addresses records retention and compliance with the Missouri Sunshine Law. Councilor Hardwick made the motion to approve the revised Social Media Policy. Councilor Brash seconded the motion. Roll Called: AYES: Hardwick, Brash, Guy, Paige, and Williams. NAYS: None. Motion approved 5-0.

ADJOURN: A motion was made at 6:51 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Brash, Williams, and Paige. NAYS: None. Motion approved 5-0.

Mayor, Mike Wright

City Clerk, Saige Mason