

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 23, 2026

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Mike Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri, on Tuesday, June 23, 2026, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Barb Hardwick, June Paige, Rob Brash, Rodney Williams, and Rob Kinnard. Absent: Bob Bond, Deanna Guy, and Ron Peterson.

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Public Works Director Dale Shipp, Fire Chief Mark Sowder, Finance Director Ashley Bennett, Police Lieutenant Brandon Ray, Human Resource Manager Courtney Williams, William and Campo Associates Jackson Auer and Mathias Young.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 26th, 2026, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA: Motion to adopt the agenda was made by Councilor Paige, seconded by Councilor Hardwick. Roll Called: AYES: Paige, Hardwick, Brash, Kinnard and Williams. NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Barb Hardwick. -- The Committee was scheduled to meet this evening but did not have a quorum.
- B. Ordinance: Barb Hardwick. -- The Committee has not met.
- C. Public Works: Barb Hardwick. -- The Committee has not met.
- D. Public Safety: Rob Kinnard. -- The Committee has not met.

MAYOR'S REPORT: Mike Wright.

- Attended MML meeting in Smithville for a legislative update with C/A Tonya and Saige.
- Spoke with C/A Tonya numerous times regarding City business.
- Met with Nathan Willett, who is running for Congress in the sixth district to fill Graves's seat, who is retiring. He wanted to know what is important to small cities, what our challenges are, and what we need.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. City Administrator Willim's report is included in the packet. As you can see, we are pretty hot and heavy doing budget preparations. We did really great on our Purple Wave auction. Mill and Overlay project is going strong. We

are trying to put out as much information as possible on social media with full lists of streets on there. She said she would take any questions or comments. There were none.

DEPARTMENT REPORTS: No questions or comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Budget Software -- City Administrator Willim explained the recommendation to implement the ClearGov budgeting and planning software as part of the FY2027 budget process. She explained that the software will replace the City's spreadsheet-based budgeting process with a centralized system for budget development, personnel forecasting, capital planning, long-range financial forecasting, and preparation of the annual budget document. The implementation cost is \$17,522.88, with an annual subscription of \$23,300 beginning October 1, 2026. Existing appropriations for Waterworth software will offset a portion of the implementation cost, with the remaining cost allocated among the General, Park, Water, Wastewater, and Solid Waste Funds based on anticipated use. Council approved the implementation of ClearGov and the proposed cost allocation. Motion was made by Councilor Hardwick and seconded by Councilor Kinnard to approve the implementation of the ClearGov budgeting and planning software platform and authorize the City Administrator to execute the ClearGov Service Order, with the implementation cost allocated among the General, Park, Water, Wastewater, and Solid Waste Funds as presented.. Roll Called: AYES: Hardwick, Kinnard, Paige, Williams, and Brash. NAYS: None. Motion approved 5-0.
- B. Annual Liquor License Renewals - Annual City Liquor Licenses are in the process of being renewed in compliance with City Code Section 600.230 states: "The City Council, at the second (2nd) meeting in June of each year, shall consider such applications, and if an application is granted, such renewal license shall be effective on the thirtieth (30th) day of June of such year." The following businesses have completed the necessary renewal requirements are ready for issuance of their City Liquor License: Harp's Food Store #275, Branded Steakhouse-Oink & Moo BBQ, Shirkey Recreation Park, Tequila Jalisco Mexican Restaurant, Taco Jalisco Inc, Wal-Mart, Casey's General Store, Depot LLC, George's Liquor Store, Spartan BP Express Stop, 415 Main Express Stop, 609 Shell Express Stop, 800 Main Express Stop, Hometown Pizza, and Stella's Restaurant. The Ray County Shriners one-day event and Depot Tavern LLC have not renewed their license yet. Motion to approve the licenses for the above businesses was made by Councilor Paige and seconded by Councilor Hardwick. Roll Called: AYES: Paige, Hardwick, Williams, Kinnard, and Brash. NAYS: None. Liquor License Renewals approved 5-0.
- C. Abatement of Liens on City-Owned Lot -- City Administrator Willim reminded the Council of the piece of property purchased at the County Tax Sale in 2023. Our policy states that the adjacent property owner may be first offered the property. In this case, Adam Booth came to us about his interest in the property as an adjacent property owner. There are \$2, 426.00 of liens on the property from mowing and nuisance abatements. We are asking to be able to abate the liens. Booth has submitted an application and intent to

purchase city property to take ownership with all responsibility, including the dilapidated house and all property maintenance. He will sign an agreement stating that he is purchasing it as is, and requirements include that the demolition has to be done within 12-24 months. We ask for the Mayor to be able to sign the agreement and transfer ownership to Booth. Motion was made by Councilor Hardwick and seconded by Councilor Kinnard to approve the transfer of ownership of City-owned property to Booth and have the Mayor execute the agreement. Roll Called: AYES: Hardwick, Kinnard, Paige, Brash, and Williams. NAYS: None. Motion approved 5-0.

- D. 210 Lift Station Emergency Repair – Public Works Director Dale Shipp addressed the City Council regarding the emergency repair of one of the three pumps at the 210 Lift Station. One pump failed and was removed for evaluation. After inspection, JCI Industries determined that the motor stator had failed and recommended repairing the pump. The estimated cost of the repair is \$22,015.00, compared to \$52,650.00 for a replacement pump, which would have an estimated delivery time of 16 weeks. Staff determined that repairing the existing pump is the most practical and cost-effective option. Funding for the repair is available in the FY2026 Wastewater budget. A motion was made by Councilor Hardwick and seconded by Councilor Paige to approve the emergency repair of the pump at the 210 Lift Station and authorize an expenditure of \$22,015.00 to JCI Industries. Roll Called: AYES: Hardwick, Paige, Kinnard, Brash, and Williams. NAYS: None. Motion approved 5-0.

ADJOURN: A motion was made at 6:53 p.m. by Councilor Hardwick to adjourn the meeting, seconded by Councilor Paige. Roll called: AYES: Hardwick, Paige, Williams, and Brash. NAYS: None. Motion approved 5-0.



Mayor Mike Wright

Salge Mason
City Clerk, Salge Mason