

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, FEBRUARY 24, 2026

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Mike Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri, on Tuesday, February 24, 2026, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Rob Brash, Barb Hardwick, Deanna Guy, June Paige, Rodney Williams, Rob Kinnard, Ron Peterson, and Bob Bond. Absent: None.

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Public Works Director Dale Shipp, Fire Chief Mark Sowder, Police Chief Scott Bagley, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 10, 2026, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA: Motion to adopt by Councilor Bond, seconded by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Hardwick, Kinnard, Guy, Paige, Williams, and Brash. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. – The Committee met in conjunction with the Public Works Committee prior to tonight's meeting.
- B. Ordinance: Barb Hardwick. – The Committee has not met.
- C. Public Works: Ron Peterson. – The Committee met in conjunction with the Finance Committee prior to tonight's meeting.
- D. Public Safety: Rob Kinnard. – The Committee has not met.

MAYOR'S REPORT: Mike Wright.

- Appointment of Debra Nall to the Planning and Zoning Committee.
- Attended the Planning and Zoning Committee Meeting.
- Attended the joint committee meeting with Finance and Public Works Committees.
- I would like to thank everyone and all departments that responded to the Sunshine Lake fire.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim's report is included in the packet. She highlighted that the mill and overlay project has been sent to nine bidding agencies and bid opening will be on March 13th, 2026.

DEPARTMENT REPORTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 26-02 AN ORDINANCE APPROVING THE FINAL PLAT FOR RILEY ESTATES; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Councilor Peterson made the motion for 1st and 2nd reading of Bill no. 26-02. Councilor Kinnard seconded the motion. Roll Called: AYES: Peterson, Kinnard, Paige, Hardwick, Williams, Brash, Guy, and Bond. NAYS: None. Motion for 1st and 2nd reading approved 8-0. City Clerk Saige Mason continued with the twice-repeated title-only reading of Bill No. 26-02. Councilor Peterson motioned for acceptance of Bill No. 26-02 into ordinance. Councilor Kinnard seconded the motion. Roll Called: AYES: Peterson, Kinnard, Guy, Bond, Paige, Hardwick, Williams, and Brash. NAYS: None. Bill No. 26-02 approved 8-0.
- B. WWTP SCADA On-Call services (Olsson) Councilor Peterson stated that ongoing upgrades and compatibility issues continue to impact the wastewater treatment plant's aging SCADA system. The \$10,000 previously authorized in December has been utilized for past services. The Public Works Committee recommended approving additional funding due to the importance of maintaining the system. Councilor Peterson made a motion to approve amendment #1 for an additional \$10,000 for SCADA on-call services with Olsson and the associated budget transfer. Councilor Hardwick seconded the motion. Roll Call: AYES: Peterson, Hardwick, Paige, Kinnard, Guy, Bond, Williams, and Brash. NAYS: None. Motion approved 8-0.
- C. WWTP VFD Purchase – Councilor Peterson explained that the North Lift Station has three Variable Frequency Drives (VFDs), which alternate operation. The units have been in service for approximately 12 years, and VFD #1 has failed. The Public Works Committee recommended purchasing one replacement VFD at this time and budgeting for the remaining two in the next fiscal cycle. Councilor Peterson made a motion to approve the purchase of one (1) VFD for the North Lift Station in the amount of \$16,159, along with the necessary line-item transfer. Councilor Guy seconded the motion. Roll Call: AYES: Peterson, Guy, Hardwick, Paige, Kinnard, Bond, Williams, and Brash. NAYS: None. Motion approved 8-0.
- D. Municipal Complex – Window Repairs City Administrator Willim noted that two windows in the Council Chambers and two windows in the gym require repairs. The caulking between the window frame and glass has separated, allowing moisture to infiltrate and potentially cause further damage. The repairs were not specifically budgeted in FY26 and will be paid from the Municipal Complex Fund. A formal budget amendment will be brought before Council at a later date. Councilor Peterson made a motion to approve repairs and resealing of four windows at the Municipal Complex, with a formal budget amendment to be presented at a later date. Councilor Paige seconded the

motion. Roll Call: AYES: Peterson, Paige, Hardwick, Guy, Kinnard, Bond, Williams, and Brash. NAYS: None. Motion approved 8-0.

ADJOURN: A motion was made at 6:46 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Peterson, Brash, Paige, Kinnard, Bond, and Williams. NAYS: None. Motion approved 8-0.



~~Mayor Mike Wright~~

Saige Mason
City Clerk, Saige Mason