

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JANUARY 27, 2026

PRAYER: Barb Hardwick

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Mike Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri, on Tuesday, January 27, 2026, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Rob Brash, Deanna Guy, Barb Hardwick, June Paige, Rodney Williams, Ron Peterson, and Bob Bond. Absent: Rob Kinnard

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Human Resource Manager Courtney Williams, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: January 13, 2026, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA: Motion to adopt by Councilor Bond, seconded by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Hardwick, Guy, Paige, Williams, and Brash. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. – The Committee has not met.
- B. Ordinance: Barb Hardwick. – The Committee has not met.
- C. Public Works: Ron Petterson. – The Committee met tonight prior to tonight’s meeting with items on the agenda.
- D. Public Safety: Rob Brash. – The Committee has not met.

MAYOR’S REPORT: Mike Wright.

- I would like to compliment Public Works on snow removal during the last inclement weather. I’ve received no complaints from citizens.
- City business has been routine.

CITY ADMINISTRATOR’S REPORT: Tonya Willim. C/A Willim’s report is included in the packet. She stated that staff have been busy planning for spring projects. Also stated that the potential project deadlines for the Water Treatment Plant and Watermain Replacement projects should both be wrapped up by April. Otherwise, city business has been routine.

DEPARTMENT REPORTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No. 26-01** – AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF RICHMOND, COUNTY OF RAY, STATE OF MISSOURI; ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE OF ORDINANCES; PROVIDING PENALTY FOR THE VIOLATION THEREOF; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE. Motion for first and second reading was made by Councilor Peterson and seconded by Councilor Hardwick. Roll Call: AYES: Peterson, Hardwick, Bond, Guy, Williams, Paige, and Brash. NAYS: None. Motion approved 7-0. Motion to adopt Bill No. 26-01 into ordinance made by Councilor Peterson and seconded by Councilor Paige. Roll Call: AYES: Peterson, Paige, Bond, Guy, Williams, Hardwick, and Brash. NAYS: None. Motion approved 7-0.


- B. Happy Hollow Lift Station Rehabilitation – s a Fiscal Year 2026 budgeted item, the Happy Hollow Lift Station is the final lift station scheduled for rehabilitation. While the electrical system is adequate, the station requires replacement of pumps and associated equipment to ensure reliable sanitary sewer service and reduce the risk of failure. A motion was made by Councilor Peterson and seconded by Councilor Hardwick to approve acceptance of the Sunbelt Rentals Pump Solutions quote in the amount of \$14,708.00, with a not-to-exceed total of \$20,000 to allow for ancillary costs. Roll Called: AYES: Peterson, Hardwick, Bond, Paige, Williams, Guy, and Brash. NAYS: None. Motion approved 7-0.


- C. Authorization to Purchase Budgeted Used Public Works Vehicles – With approval from the Public Works Committee, City staff requested Council consideration of the Fiscal Year 2026 budgeted purchase of used Public Works vehicles, including a single-axle dump truck, bucket truck, and meter reader vehicle. Staff explained that due to the competitive used equipment market, reputable dealers are often unable to hold vehicles pending approval at a regular Council meeting. To take advantage of favorable pricing and availability, staff requested authorization to proceed with the purchase of these budgeted vehicles. Motion for the authorization of purchase of budgeted Public Works vehicles, not to exceed amount of approved in the FY26 budget, was made by Councilor Peterson and seconded by Councilor Paige. Roll Call: AYES: Peterson, Paige, Bond, Guy, Williams, Hardwick, and Brash. NAYS: None. Motion approved 7-0.

- D. Paper Shredding Company – Change in Provider – City staff requested Council consideration of changing the City’s paper shredding service provider from VRC Companies (formerly Pro Shred) to Shred Nations/Shred-It. Since VRC’s acquisition of Pro Shred, staff has experienced service issues, including missed pickups and lack of responsiveness. After attempting to obtain three quotes, Shred Nations/Shred-It was determined to be the most cost-effective and responsible option, with a monthly cost of \$99.60 for both City Hall and the Police Department. This cost is significantly lower than

the current rate of \$200.31 charged by VRC and comparable to the City's previous Pro Shred pricing. Staff also contacted local businesses currently using Shred-It, all of which provided positive feedback. Motion to terminate VRC Companies and transition to Shred Nations/ Shred IT for paper shredding services was made by Councilor Peterson and seconded by Councilor Guy. Roll Call: AYES: Peterson, Guy, Bond, Paige, Williams, Hardwick, and Brash. NAYS: None. Motion approved 7-0

ADJOURN: A motion was made at 6:42 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Peterson, Paige, Bond, Williams, and Brash. NAYS: None. Motion approved 7-0.





Mayor, Mike Wright



City Clerk, Saige Mason