



Comprehensive Fee Schedule

Chapter 130 Municipal Court

<i>Court Costs</i>	\$12.00
Training of Police Officers	\$3.00
Domestic Shelter	\$2.00
Crime Victims	\$7.50
Court Automation Fee	\$7.00

Chapter 140 City Cemetery

Fees for Burial Services and Marker Placements

Opening/Closing Fees	
Standard (M-F)	\$500.00
Standard (Sat-Sun-Holidays)	\$600.00
Cremation (M-F)	\$300.00
Cremation (Sat-Sun-Holidays)	\$375.00
Marker Placement	
Double/Companion	\$200.00
Single	\$150.00
Veteran	No Charge
Veteran Companion	\$150.00
Burial Spaces	
Burial Spaces	\$500.00

Chapter 150 Police Department

Records Request

Paper Copy (not larger than nine by fourteen inches)	\$.10/page
Police Report	\$5.00
Incident Report	\$5.00
DWI Report	\$5.00
A.I.R. Report	\$2.00
BAC Maintenance Report	\$2.00
Accident Report	\$5.00
Ticket Copy	\$2.00
Background Checks	\$7.00
Adoption Letters	\$7.00
Fingerprinting Card (resident)	\$10.00
Fingerprinting Card (non-resident)	\$20.00
DVD of Police Video	\$10.00

Chapter 210 Animals

Richmond Animal Shelter

Pickup Fee	\$25.00
Impound Fee	\$30.00 + daily holding charge of \$10.00 per day

Licenses Required

Unneutered Male Dog	\$20.00
Unneutered Male Cat	\$20.00
Unspayed Female Dog	\$20.00
Unspayed Female Cat	\$20.00
Neutered Male Dog	\$5.00
Neutered Male Cat	\$5.00
Spayed Female Dog	\$5.00
Spayed Female Cat	\$5.00
Duplicate License	\$1.00

Chapter 220 Nuisance Abatement***Nuisance Abatement (Mowing)***

Administrative	\$25.00
Minimum Fees	\$180.00
Minimum Time after 1 hour	\$30.00 Per Hour
Additional personnel	\$20.00 Per Hour

Nuisance Abatement (Trash)

Administrative	\$25.00
Minimum Fees	\$180.00
Minimum Time after 1 hour	\$30.00 Per Hour
Additional personnel	\$20.00 Per Hour

Chapter 235 Garbage and Trash***Fees Contracted to be picked up by Trash company***

Regular	\$18.00
Non Residents	Not currently allowing use

Chapter 240 Parks and Recreation***Shelter Rental***

One Shelter	\$40.00
Shelter w/ Water	\$25.00

Sponsorships

Disc Golf Course Hold Sponserhip	\$300/3 years
Commorative Pavers	\$100 pavers/\$165.00 paver w/logo

Chapter 250 City Recreation Program***Youth Basketball League***

Registration Fee	\$90.00
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

Youth Cheer League

Registration Fee	\$65.00
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

Adult Co-Ed Volleyball Fundraiser Tournament

Registration Fee	\$200/team
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Adult Stretch & Flex Classes

1 Session	\$35.00
2 Sessions	\$55.00
1 Single Exercise Class	\$5.00/individual class if not signed up for session

Pickle Ball Tournament

Registration Fee	\$50.00/team
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Youth Soccer League

Registration Fee	\$70.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

Tri-County Baseball/Softball League

Registration Fee	\$90.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

Corn Hole Tournament

Registration Fee	\$25/team
Early Bird Special	\$20/team

Machine Pitch Ball League

Registration Fee	\$75.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

Coach Pitch Ball League

Registration Fee	\$65.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

T-Ball League

Registration Fee	\$60.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
With Late Fee	\$15 per child

American Red Cross Lifeguard Certification Course

New Lifeguard	\$200/person
Recertification	\$225/person
New Lifeguard/SV Pool Employee	\$100.00/person
Recertification/SV Pool Employee	\$75.00/person

Dolphin Swim Team

Registration Fee	\$100/person
Sibling Discount	\$5.00 off each additional sibling reg. fee
Late Fee	\$15 per child

Swimming Lessons

Group Lessons	\$75/session/child
Private Lessons	\$20.00/ 30 minutes/child
Private Lessons - Highschool & older w/friend	\$25.00/ 30 minutes

Adult Water Fitness Classes

1 Session	\$55.00
2 Sessions Discount	\$80.00
1 Single Exercise Class	\$10.00/individual class if not signed up for session

Adult Co-Ed Softball League

Registration Fee	\$400/team
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Youth Flag Football League

Registration Fee	\$65.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
Late Fee	\$15 per child

Youth Volleyball League

Registration Fee	\$75.00/person
Sibling Discount	\$5.00 off each additional sibling registration fee
Late Fee	\$15 per child

Adult Volleyball Co-Ed League

Registration Fee	\$275/team
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Southview Pool

Season Passes	
Single	\$90.00/person*
Senior Citizen (60+)-Single	\$50.00*
Ideal Consumer & Direct Care Giver	\$60.00
*Christmas Special	30% Off Original Price
Punch Cards	
10 Day	\$40.00*
Ideal Consumer & Direct Care Giver	\$28.00
5 Day	\$25.00*
Ideal Consumer & Direct Care Giver	\$10.00
*Christmas Special	30% Off Original Price
Discounted Season Pass OR Punch Card	
Discounted Water Fitness Season Pass	\$25.00 season pass for individuals signed up for two sessions of water fitness
Day Pass	

4 years-59 years	\$7.00/person
4:00pm-6:00pm	\$3.50/person
Senior Citizen (60+)	\$3.50/person
4:00pm-6:00pm	\$2.00/person
Lap Swim	\$3.50/person
Senior Citizen (60+)	\$2.00/person
Southview Pool Special Events	
Opening Day Celebration	Day Passes \$1.00 person
Twilight Swims	
4 years-59 years	Day Passes \$3.50/person
Senior Citizen (60+)	Day Passes \$2.00/person
<i>Facility Rentals</i>	
Ball Field Rentals w/ Fields prepared & Marked	\$30.00
City Gym	
1 Hour	\$30.00
	\$40.00 for first two hours, \$15.00/hour for each additional
3+Hours	hour after two hours
Southview Pool	
Monday - Thursday	
1-99 People Entering Facility	\$250.00/1.5 hours
100-200 People Entering Facility	\$300.00/1.5 hours
Friday - Sunday	
1-99 People Entering Facility	\$350.00/1.5 hours
100-200 People Entering Facility or (any pool party offered to public)	\$375.00/1.5 hours
Option to not rent slide w/party	\$-15.00 from above prices
<i>Baseball/Softball Sponsorship Rates</i>	
T-Ball Teams	\$130 per T-Ball Team
Coach Pitch Teams	\$130 per Coach Pitch Team
Machine Pitch Teams	\$130/Machine Pitch Team
13U Ball Teams	\$180/ 13U Ball Team
18U Ball teams	\$180/ 18U Ball Team
<i>5K Run (Mushroom Festivals, Jingle Jog , etc.)</i>	
5K Run	\$30/Person
After Cutoff Date	\$40/Person
<i>Miscellaneous Events</i>	
Pooch Pool Party	\$20.00/dog
Puzzle Contest	\$40/Team
Cardboard Boat Race	\$25/Boat
Jingle Jog Sponsorship	\$100/sponsorship

City Gym Sponsorship Program	\$600/per 5 years
Beginners D&D	\$10/Person
Basketball Clinics	\$45/Person

Chapter 300 Traffic Code

Permit

All Terrain Vehicle Permit - Golf Cart / ATV *	\$20.00
Motorized Bicycle*	\$5.00
Replacement Permit*	\$5.00

Curb Loading Zone

Permit	\$10.00
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Chapter 400 Land Use

Application Fees

Preliminary Plat	\$200.00
Final Plat	\$150.00
Conditional Use	\$210.00
Towers	\$1,500.00
Rezoning	\$210.00
Variance/Appeal	\$210.00
Construction (land disturbance)	\$50.00
Alley/street/utility/right of way vacate	\$125.00
Sign Permit	\$75.00
Certificate of Occupancy	\$50.00

Chapter 500 Building and Construction

Commercial Permit Fees

New Construction	0.45% of Valuation
Remodel	\$0.20/sq. ft
Hood System	\$100.00
Commerical Roof	\$75.00
Sprinkler System-Fire	\$150.00
Fence (over 6')	\$50.00
Accessory Structure	
Up to 1,000 sq. ft.	\$100.00
Over 1,000 sq. ft.	New Construction Rate
Demolition	\$100.00
Land Disturbance	\$100.00
Sign Permit	\$75.00
Temporary	\$25.00
Tower	
New	\$1,500.00
Antenna Repair or Replacement	\$150.00

Grease Trap	\$50.00
Back Flow Prevention	\$50.00
Certificate of Occupancy	\$50.00
<i>Residential Permit Fees</i>	
New Construction	\$0.30/sq. ft.
Renovation	\$0.15/sq. ft.
Addition	\$0.15/sq. ft.
Basement Finish	\$0.15/sq. ft.
Deck	\$35.00
Covered Deck	\$50.00
Accessory Structure	
Up to 600 sq. ft.	\$40.00
Over 600 sq. ft.	\$0.15/sq. ft.
Pool	
Above Ground	\$40.00
Above Ground with Deck	\$60.00
In Ground	\$60.00
Fence (over 6')	\$20.00
Roofing	\$40.00
Demolition	\$35.00
Hood System	\$30.00
Land Disturbance	\$50.00
Mechanical	
Water Heater	\$35.00
Furnace	\$50.00
Air Conditioning	\$25.00
Fireplace/Wood Stove	\$40.00
Electrical	
Up to 200 amp	\$40.00
201 - 400 amp	\$50.00
401 - 800 amp	\$60.00
Over 800 amp	\$70.00
Three Phase	\$70.00
Rough In	\$50.00
Generator	\$50.00
Solar	\$50.00
Plumbing	
Rough In	\$40.00
Water Line	\$40.00
Sewer Line	\$40.00

Gas Line	\$40.00
Irrigation System	\$30.00
Plan Review	
Residential	\$0.50 per \$1,000 of Valuation
Commercial	\$1.25 per \$1,000 of Valuation
Outside Consultant(s)	Actual Cost (Includes administrative and overhead costs)
Permit Renewal	
Residential	\$40.00
Commercial	50% of Original Fee
Inspection Fee Per Hour:	
Where No Permit is Required	\$40.00
Outside of Normal Business Hours	\$40.00
Re-inspection Shall apply after the second re-inspection has f	\$40.00
No fee is specifically indicated	\$40.00
Additional Plan Review Required by changes, additions, or revisions to approved plans	\$40.00
Outside Consultant(s)	Actual Cost (Includes administrative and overhead costs)
Work Without a Permit	Permit Fee plus a penalty of 100% of Permit Fee
Chapter 510 Excavations	
Single Permit	
Permit Fee	\$50.00
Financial Security for Excavation Permit	
For excavating or digging in concrete streets	\$1,500.00
For excavating or digging in asphalt or oil streets	\$750.00
For excavating or digging in rock or dirt streets	\$500.00
For excavating within the right-of-way/easement, not including streets	\$500.00
Multiple permits within one (1) calendar year may provide a letter of credit	
Ten (10) or fewer	\$7,500.00
Over ten (10)	\$10,000.00
Utility Company	
Surety Bond with any and all excavating	\$25,000.00
Chapter 600 Business and Occupation	
Liquor License	
Retail liquor by the drink	\$450.00
5% by drink (includes Sunday sales)	\$75.00
5% by drink wine	\$75.00
5% Sunday by the drink	\$300.00
3.2% Non-intox. beer by drink	\$37.50
Sunday by drink	\$300.00
Sunday by drink temporary (90 days)	\$75.00

Sunday original package liquor	\$300.00
Retail liquor by drink picnic (7 days)	\$37.50
5% beer by drink wine picnic (7 days)	\$150.00
Retail liquor by drink caterer (per day)	\$15.00
Caterer retail by drink unlimited	\$1,500.00
Caterer retail by drink (50 days max.)	\$500.00
5% beer wine caterer (per day)	\$15.00
Original package liquor	\$150.00
Original package 5% include Sundays	\$75.00
Original package 3.2% beer	\$22.50
Consumption of intoxicating liquor	\$90.00
Missouri wine by drink	\$450.00
Original package tasting	\$37.50
Sunday Sale of Liquor by a Restaurant Bar	\$200.00
Annual License Renewal is Late	Additional 10% of License Fee
License Replacement Fee	\$5.00

Business Licenses

Business Licenses are prorated after June first (1st) for the remaining months until November. (Only on new businesses.) 1/2 the listed fee.

All Businesses/Contractors

One employee	\$40.00
2 to 5 employees	\$50.00
6 to 10 employees	\$70.00
10 employees	\$70.00 plus \$1.50 per person over 10
Business selling retail not based in City Limits	\$40.00

Pawnshops Application

Applicant is unlicensed at the time of applying for the pawnshop license	\$500.00
Involves a second (2nd) or additional license to an applic:	\$250.00
Annual Fee	\$500.00

Peddlers and Solicitors

Merchant not otherwise licensed in Richmond	\$5.00 per day/per person
Surety Bond Payment	\$100.00

Utility Services

License Tax (Telephone)	6% of gross sales
Tax Imposed (Gas and Electricity)	5% of gross sales

Antenna Television System

Franchise Fee	3% of gross sales
System Construction Bond.	Corporate Surety Bond \$20,000

Special Events

Application/Permit Fee	\$50.00
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City Services Fee	
One (1) day or less	\$250.00
Two (2) days	\$500.00
Three (3) or more days	\$1,500.00
Attendance of 1,000 Posted Security Required	Determined by City Administrator
Farmers' Market	
Annual Permit	\$50.00
Permit - one day	\$10.00
Carnivals, Circuses, Rodeos, Side Shows, and Other Events	
Special Event Permit (See Above)	\$50.00
Garage Sales	
Permit	\$10.00
Fireworks Sales	
Seasonal Event License	\$50.00
Mobile Food Vending	
Mobile Food Vendor Permit	\$50.00

Chapter 700 Utilities

Water Meters & MTU Replacements

5/8" x 3/4" T-10 E-coder Neptune meters	\$299.00
3/4" x 3/4" T-10 E-coder Neptune meters	\$299.00
1" T-10 E-coder Neptune meters	\$527.00
1 1/2" T-10 E-coder Neptune meters	\$1,090.00
2" T-10 E-coder Neptune meters	\$1,378.00
2" Honeywell meter	TBD
3" Honeywell meter	TBD
4" Honeywell meter	TBD
Aclara MTU	\$149.00
Aclara Dual Port MTU	\$226.00
Aclara RDD MTU	\$226.00
Aclara RDD Device	\$226.00
Meter Lid Replacment	\$45.00
Setter	\$400.00
Meter Pit	\$65.00
Meter Ring	\$45.00
Labor to Replace Damaged Meter Parts/Components	\$25.00/per hr - one hour minimum will be charged

Water Deposit

Property Owner	\$100.00
Non-owner of Property	\$150.00

Water Rates Within City Limits Effective November 15, 2025

First 1,000 gallons, minimum bill	\$14.42
Over 1,000 gallons, per 1,000 gallons used	\$14.42

Water Rates Outside City Limits

Per 1,000 gallons of water or any portion thereof used	\$19.10
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Sewer Rates

Residents of the City on City	
Base Rate	\$20.09
Each 1,000 or fraction of water used	\$9.98

Non-Residents

Woodrail	\$17.37 per 1,000 gallons
Henrietta	Charged pursuant to the terms of a contract for sewer services between the City and Henrietta
All others outside Richmond City limits	\$17.37 per 1,000 gallons

Sewer Rates when water is not supplied (i.e., no water meter)	\$32.80
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Penalty for Late Payment	An additional charge of 10%
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Reconnection Charges

Additional Water Deposit	\$25.00
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Reconnect fees for turn on

1st reconnect in 12 months	\$15.00
After Normal Business Hrs	\$25.00
2nd reconnect fee in 12 months	\$25.00
After Normal Business Hrs	\$40.00
3rd reconnect fee in 12 month	\$50.00
After Normal Business Hrs	\$65.00
4th reconnect fee in 12 months	\$75.00
After Normal Business Hrs	\$90.00

Industrial Service Permit and Inspection fee

Residential	\$50.00
Commercial	\$50.00
Industrial	\$100.00

Water System Connection Charge

Lines up to 1 inch	\$800.00
Lines over 1 inch	\$1,500.00
Installation Fee	\$150.00
Cost of Materials as listed above	TBD

Sewer System Connection Charge

Residential unit connection charge	\$1,000.00
Water usage of less than 5,000 gallons	\$1,000.00

Water usage of 5,000 to less than 25,000 gallons	\$2,000.00
Water usage of 25,000 to less than 75,000 gallons	\$3,500.00
Water usage over 75,000 gallons	\$6,500.00

Richmond Downtown Redevelopment Policy

Filing Fee

Level A & B	\$750.00
Level C	\$250.00

Encroachment Policy

Public Right of Way Encroachment Permit

Temporary Permit	\$30.00
Permanent Administrative Fee	
Commercial/Industrial Permit	\$100.00
Residential	\$50.00

Miscellaneous Fees

Trackhoe	\$150.00
Dozer	\$125.00
Dumptruck	\$100.00/load
Smaller Equipment	\$80.00/hr
Bulk Water	\$1.00 per approximately 50 gallons
NSF Check Fee	\$35.00
Rental of Training Room	\$50.00/hr
Clerical Services	\$25.00/hr
Scanning Services	\$25.00/hr
Professional Services	\$50.00/hr
Regular Copies	\$0.10/page
24" Copies	\$5.00/page
36" Copies	\$8.00/page