

# **MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 24, 2025**

**PRAYER:** Brian Rounds

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Mike Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri, on Tuesday, June 24, 2025, at 6:30 p.m.

**ROLL CALL:** Council Present: Mayor Mike Wright, June Paige, Rob Brash, Barb Hardwick, Bob Bond, Rodney Williams, Rob Kinnard, Ron Peterson, and Deanna Guy. Absent: Bob Bond

**ROLL CALL:** Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Police Chief Scott Bagley, Fire Chief Mark Sowder, Finance Director Misti Holloway, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, and City Attorney Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** June 10, 2025, regular meeting minutes approved as printed.

**COMMENTS FROM THE AUDIENCE:** None

## **ADOPTION OF AGENDA:**

Appointment to the agenda Motion to adopt by Councilor Peterson, seconded by Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Paige, Williams, Guy, Kinnard, and Brash. NAYS: None. Motion approved 7-0.

## **REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. – The Committee has met Monday, June 23, 2025, at Noon to discuss an item on the agenda for tonight.
- B. Ordinance: Barb Hardwick. – The Committee has not met.
- C. Public Works: Barb Hardwick. – The Committee has not met.
- D. Public Safety: Rob Kinnard. - The Committee met before tonight's Council meeting to discuss the Public Administrator's Office request to move the ADA parking spot in front of their building down three spots to be by the slope to get on the sidewalk, and the 2<sup>nd</sup> Baptist Church's request to eliminate the incorrectly marked parking spot behind the church that prevents them being able to come and go in the parking lot.

## **MAYOR'S REPORT:** Mike Wright.

- I would like to appoint Terry Moore to fill the vacancy on the Park Board, following the retirement of Bev Phipps from the Park Board. She has served for many years, and we appreciate her dedication and service to the community.
- I have had many discussions with City Administrator Willim this week regarding City business.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. C/A Willim's report is included in the packet. The big concentration has been on FY 26 budget preparation meetings with all departments. Wendy has reported on the pet clinic. Haley reported that lots of people have been enjoying the pool. The Chamber held a breakfast meet and greet with State Representative Terry Thompson, who had updates on current legislation.

Councilor Paige had a question about the meeting with Tom Stechmann, because the water tower by her house needs cleaning. C/A Willim let her know that cleaning the wells, towers, etc., was what was discussed at the meeting.

**UNFINISHED BUSINESS:** None.


**NEW BUSINESS:**


- A. Bill No.: 25 -13 Ordinance for Final Plat for 307 N. Camden – AN ORDINANCE APPROVING THE FINAL PLAT FOR ORIGINAL TOWN OF RICHMOND; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Ordinance for Final Plat for 307 N Camden Street. Motion for first and second reading by Councilor Peterson and seconded by Councilor Paige. Roll Called: AYES: Peterson, Paige, Williams, Kinnard, Brash, Guy, and Hardwick. NAYS: None. Motion for first and second reading on the title was approved 7-0. City Clerk, Saige Mason, proceeded with the first and second reading by title only of Bill 25-13. The motion to adopt Bill 25-13 as an ordinance was made by Councilor Peterson and seconded by Councilor Paige. Roll Called: AYES: Peterson, Paige, Kinnard, Guy, Brash, Hardwick and Williams. NAYS: None. Bill 25-13 approved 7-0.
- B. Annual Liquor License Renewals – Annual City Liquor Licenses are in the process of being renewed in compliance with City Code Section 600.230 states: “The City Council, at the second (2<sup>nd</sup>) meeting in June of each year, shall consider such applications, and if an application is granted, such renewal license shall be effective on the thirtieth (30<sup>th</sup>) day of June of such year.” The following businesses have completed the necessary renewal requirements are ready for issuance of their City Liquor License: Harp's Food Store #275, Branded Steakhouse-Oink & Moo BBQ, Shirkey Recreation Park, Tequila Jalisco Mexican Restaurant, Taco Jalisco Mexican Restaurant, Wal-Mart, BP Amoco, Casey's General Store, Depot LLC, George's Liquor Store. Richmond Bowl, Spartan BP Express Stop, 415 Main Express Stop, 609 Shell Express Stop, 800 Main Express Stop, Hometown Pizza, and Stella's Restaurant have not renewed their license yet. Motion to approve the licenses for the above businesses was made by Councilor Hardwick and seconded by Councilor Williams. Roll Called: AYES: Harwick, Williams, Paige, Kinnard, and Brash. NAYS: Guy ABSTAIN: Peterson. Motion approved 6-1.
- C. Auction of City Property - 204 Kice Street – The lot was acquired by the City through a Collector's Deed from the Ray Cuntty Tax Sale. It has had significant interest shown in it by several builders. Bid results will be brought to City Council for approval. There is a lien in the amount of \$12,499.77 currently recorded against the property, from being deemed a dangerous building in 2021, and demolished in 2022. It has been asked of the Council to approve the bid for said property at 204 Kice Street. A motion to approve the

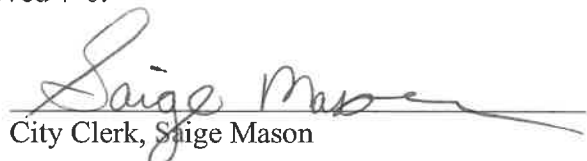
bid for the property was made by Councilor Guy and seconded by Councilor Peterson. Roll Called: AYES: Guy, Peterson, Williams, Kinnard, Brash, Paige, and Hardwick. NAYS: None. Motion to approve the bid of 204 Kice Street was approved 7-0.

- D. Police Department Software – CentralSquare Centerline AI software enhances investigative efficiency, reporting capabilities, and time-saving software for the department. There is funding available in the Police Donations revenue line (10-11-00-48212), which has a balance of \$5,343. A line-item transfer from 10-11-00-4821 to 10-11-00-7090 will be made at the end of the year budget amendment. Chief Bagley went on to explain to the Council that it would allow a lot of information to construct a summary narrative of interviews, records, and body camera footage. He went on to inform the council that he learned about this software at the Chief's Conference earlier this year and is confident that this is the future of law enforcement. Councilor Guy asked if there is an additional annual cost to budget for. Chief Bagley confirmed that the annual fee will be \$1,350 but will be included in future budgets. Councilor Paige asked if the system would hold up in court? Chief Bagley confirmed that it has already been used in cases where other law enforcement agencies have used the software. Councilor Guy also asked Chief Bagley if he trusted the AI would put all the information together correctly, and he confirmed with her that he did think so. Councilor Peterson made the motion to approve the purchase of CentralSquare Centerline AI Software in an amount not to exceed \$1,147.50. Councilor Hardwick seconded the motion. ROLL CALLED: AYES: Peterson, Hardwick, Paige, Williams, Kinnard, Brash, and Guy. NAYS: None. Motion approved 7-0.
- E. 2024 Plan Coverage Invoice – It was brought to the City's attention earlier this year that an outstanding financial obligation related to the close-out of the 2024 employee health plan, which was anticipated to include an additional amount of \$13,052.32, has been identified as due. The Finance Committee recommends that the payment be made to the council. Motion to approve the payment of additional closeout fees in payment to CAS a not to exceed the amount of \$13,052.32, was made by Councilor Guy and seconded by Councilor Peterson. Roll Called: AYES: Guy, Peterson, Paige, Kinnard, Hardwick, Williams, and Brash. NAYS: None. Motion approved 7-0.
- F. K-Lift Station Pump #2 Repair – K lift station pump #2 showed a leaking seal alarm on May 15, 2025. City crews took the pump to JCI for inspection and to obtain a quote for repair costs. JCI provided a quote of \$12,151.00 for repairs on June 10, 2025. There is money to cover the repairs in line item (55-00-00-6115). However, it is brought to the Council for approval as it is an unbudgeted item. Councilor Peterson made the motion to approve JCI to perform the repairs on K Lift Station pump #2 in an amount not to exceed \$12,151.00, and funds to be paid out of the line item (55-00-00-6115). The motion was seconded by Councilor Paige. Roll Called: AYES: Peterson, Paige, Williams, Kinnard, Brash, Guy, and Hardwick. NAYS: None. Motion approved 7-0.

**ADJOURN:** A motion was made at 6:56 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Paige, Williams, Brash, Kinnard, and Peterson. NAYS: None. Motion approved 7-0.

  
Mayor, Mike Wright



  
City Clerk, Saige Mason