

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 22, 2025

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Pro Tem Barb Hardwick called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, April 22, 2025, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Pro Tem Barb Hardwick, June Paige, Rob Brash, Rob Kinnard, Bob Bond, Rodney Williams and Deanna Guy. Absent: Mayor Mike Wright and Ron Peterson.

ROLL CALL: Staff Present: City Clerk Saige Mason, Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Misti Holloway, Human Resources Manager Courtney Williams, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Pro Tem Hardwick welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 08, 2025, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA:

Mayor Pro Tem Hardwick stated that number 19 on the agenda, vote for Mayor Pro Tem, will not be decided at this meeting.

Appointment to the agenda Motion to adopt by Councilor Bond, second by Councilor Williams. Roll Called: AYES: Bond, Williams, Brash, Paige, Guy, Kinnard, and Hardwick. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. – The Committee has not met.
- B. Ordinance: Barb Hardwick. – The Committee has not met.
- C. Public Works: Barb Hardwick. – The Committee has not met.
- D. Public Safety: Rob Kinnard. - The Committee has not met.

MAYOR'S REPORT: Mike Wright. None

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim has printed her report in the packet.

DEPARTMENT REPORTS: Nothing to discuss.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No. 25-08:** AN ORDINANCE DECLARING THE OFFICIAL RESULTS ON THE FACE OF THE RETURNS OF THE JUDGES AND CLERKS OF THE REGULAR ELECTION HELD IN THE CITY OF RICHMOND, MISSOURI, ON APRIL 8, 2025. Ordinance for Declaring the Office Election Results. Motion for first and second reading by Councilor Kinnard and seconded by Councilor Brash. Roll Called: AYES: Kinnard, Brash, Guy, Williams, Hardwick, Bond and Paige. NAYS: None. Motion for first and second reading on title was approved 7-0. City Clerk, Saige Mason, proceeded with the first and second reading by title only of Bill 25-08. The motion to adopt Bill 25-08 as an ordinance was made by Councilor Paige and seconded by Councilor Brash. Roll Called: AYES: Paige, Brash, Hardwick, Kinnard, Williams, Guy, and Bond. NAYS: None. Bill 25-08 approved 7-0.

ADJOURN: A motion was made at 6:37 p.m. by Councilor Bond to adjourn the meeting, seconded by Councilor Guy. Roll Called: AYES: Bond, Guy, Williams, Hardwick, Paige, Brash, and Kinnard. NAYS: None. Motion approved 7-0.

SWEARING IN OF NEW COUNCIL MEMBERS: At this time City Clerk Saige Mason swore in Councilmembers Deanna Guy, Rodney Williams, and Rob Kinnard.

SEATING OF NEW COUNCIL MEMBERS: Mayor Pro Tem reseated the Council.

Mayor Pro Tem Hardwick called to order the second part of the regular meeting of the City Council of the City of Richmond, Missouri on April 22, 2025, at 6:38 p.m.

ROLL CALL: Mayor Pro Tem Barb Hardwick, June Paige, Rob Brash, Deanna Guy, Rodney Williams, Bob Bond, and Rob Kinnard. **COUNCIL ABSENT:** Mayor Mike Wright and Ron Peterson.

MAYOR PRO TEM APPOINT COMMITTEES/COMMITTEE CHAIRS

- A. Finance Committee: Chairperson Deanna Guy, Ron Peterson, Barb Hardwick
- B. Public Works Committee: Chairperson Ron Peterson, Barb Hardwick, Bob Bond
- C. Ordinance Committee: Chairperson Barb Hardwick, Rodney Williams, June Paige
- D. Public Safety Committee: Chairperson Rob Kinnard, Bob Bond, Rob Brash
- E. Park Board Liaison: Deanna Guy.

ADOPTION OF AGENDA: Motion to approve second part of the agenda as printed by Councilor Kinnard, second Councilor Guy. AYES: Kinnard, Guy, Hardwick, Williams, Paige, Brash, and Bond. NAYS: None. Motion approved 7-0.


NEW BUSINESS:

- A. Special Permit – Annual Mushroom Festival Street Closures – Sherry Smith from the Farris Theater (Friend of the Farris) addressed the council regarding the street closures for Mushroom Festival this year. The parade route will be the same as last year. Sherry expressed a thank you the council and expressed how this is a wonderful opportunity for the Farris Theater. Street closures, relocation of the carnival rides and closing of City Hall parking lot for car show motion to approve by Councilor Paige,

second by Councilor Kinnard. Roll called. AYES: Paige, Kinnard, Hardwick, Williams, Bond, Brash and Guy. NAYS: None. Motion approved 7-0.

- B. Lisa Lane Lift Station – Equipment and Materials Purchase – In September 2024, Evergy installed a 3-phase electrical service via a new underground line to the Lisa Lane sanitary sewer lift station. The next step is to purchase equipment and materials to complete the lift station upgrade. Quotes for all equipment and material were obtained by staff with a contingency for a concrete vault in the amount of \$5,038.00 with hopes it will not be required. Fiscal Year 2025 budget includes an allocated \$30,000 in line item 55-00-00-6115. Staff ask Council to approve by the motion the amount of \$28,713.00 with a not to exceed total of \$34,000 to accommodate the potential need for a concrete vault. Motion to approve the amount of \$28,713.00 and a not to exceed the amount of \$34,00 was made by Councilor Guy and seconded by Councilor Kinnard. Roll Called. AYES: Guy, Kinnard, Bond, Paige, Hardwick, Williams, and Brash NAYS: None. Motion approved 7-0.
- C. Surplus Equipment for Sale – FY25- Several pieces of equipment have been identified, as part of the FY25 budget, to be sold following the replacement of several of the items. The City's Surplus Property Disposal Policy requires the Council's approval prior to the sale of items exceeding \$5,000. Equipment recommended to sale includes: 2002 John Deere X475 Riding Lawn Mower – Water Plant (purchased used in 2012; replaced with new zero-turn mower), 2012 John Deere X748 Riding Lawn Mower – Wastewater (replaced in FY24), 1996 Grasshopper M725 Lawn Mower – North Barn, Grasshopper 722D Lawn Mower – Cemetery (replaced with new zero-turn mower), John Deere 4x2 Gator – Originally used by Cemetery, transferred to Parks in 2019, 2006 Sterling L7500 Dump Truck – Consistent maintenance issues, motor will not stay operational, bed is rusted through, have not used in two years. Staff requests that Council approve the sale of above listed surplus items to be auctioned on Gov Deals or Purple Wave. Councilor Paige made a motion to approve the sale of the listed surplus items. The motion was seconded by Councilor Guy. Roll Called: AYES: Paige, Guy, Kinnard, Bond, Hardwick, Williams, and Brash. NAYS: None. Motion to sale surplus property was approved 7-0.
- D. WTP Rehabilitation Project – Change Orders #4 & #5 – The change orders brought today previously reflect discussions and necessary items, including the replacement of a cracked flange on the aerator pipe at \$4,168.93 (approved by Council on 04/08/2025), procurement of two sets of ceramic filtration spheres at \$5,057.75 (Public Works discussion on 03/25/2025), and steel repair on the south silo at \$18,983.20 (which has been anticipated since the north silo had to have the same steel repair). Staff asks Council to approve the change orders No. 4 & No. 5 as a combined total of \$28,209.88 and authorize the City Administrator to sign. The motion to approve the change orders in a combined total of \$28,209.88 with the authorization of the City Administrator was made by Councilor Kinnard and seconded by Councilor Guy. Roll Called: AYES: Kinnard, Guy, Williams, Bond, Brash, Paige, and Hardwick NAYS: None. Motion to approve the combined total of the change orders for the Water Treatment Plant with the execution of the City Administrator approved 7-0.

ADJOURN: Motion to adjourn was made at 6:57 pm by Councilor Guy, second by Councilor Brash. Roll Called: AYES: Guy, Brash, Hardwick, Bond Williams, Kinnard and Paige. NAYS: None. Motion approved 7-0.



Barb Hardwick

Mayor Pro Tem, Barb Hardwick

Saige Mason

City Clerk, Saige Mason