

## **MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 25, 2025**

**PRAYER:** Dave Donaldson

**PLEDGE OF ALLEGIANCE:** Bob Bond

Mayor Mike Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, March 25, 2025, at 6:30 p.m.

**ROLL CALL:** Council Present: Mayor Mike Wright, June Paige, Bob Bond, Rodney Williams, Rob Brash, Rob Kinnard, Barb Hardwick and Deanna Guy. Absent: Ron Peterson.

**ROLL CALL:** Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Police Chief Scott Bagley, Public Works Director Dale Shipp, Finance Director Misti Holloway, Director Human Resources Courtney Williams, and City Attorney Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** February 25, 2025, regular meeting minutes approved as printed.

**COMMENTS FROM THE AUDIENCE:**

### **ADOPTION OF AGENDA:**

Appointment to the agenda Motion to adopt by Councilor Bond, second by Councilor Hardwick. Roll Called: AYES: Bond, Hardwick, Guy, Williams, Brash, Kinnard and Paige. NAYS: None. Motion approved 7-0.

### **REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. – The Committee has not met.
- B. Ordinance: Barb Hardwick. – The Committee met earlier this evening and has an item on the agenda.
- C. Public Works: Barb Hardwick. – The Committee has met last week and earlier this evening with items on the agenda.
- D. Public Safety: Rob Kinnard. - The Committee met on March 4<sup>th</sup> to discuss and recommend the No Parking Ordinance to the Ordinance committee.
- E. Park Board Liaison: Deanna Guy – We have resumed our meetings on March 3<sup>rd</sup>, 2025. Viero presented the Parks Master Plan. They will be presenting it to the Council tonight.

### **MAYOR'S REPORT:** Mike Wright.

I have attended all committee meetings including the Park Board meeting.

C/A Willim and I have gone over numerous City business in the last few weeks.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. C/A Willim stated her report is included in the packet. She stated she did not have much to add, but she is happy to answer any questions.

**DEPARTMENT REPORTS:** Nothing to discuss.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A. Park Master Plan Presentation – Viero

- a. Resolution 466 – Adopting Park and Recreation Master Plan – The City has completed a Park and Recreation Master Plan that outlines goals and objectives to guide parks and recreation over the next decade. By the long-range policy document adopted by the City Council it will establish a clear vision for Parks & Recreation that sets priorities and identifies action steps to achieve the plan's goals. Viero, the consultant's who led the development of the plan has previously shared the plan with the Park Board and Steering Committee on March 3, 2025. The recommendation to Council to adopt the resolution of the Parks Master Plan. Motion made by Councilor Paige and seconded by Councilor Kinnard. Roll Called: AYES: Paige, Kinnard, Williams, Bond, Brash, Guy, and Hardwick. NAYS: None. Motion to adopt Resolution 466 approved 7-0.

- B. **Bill No. 25-05:** Amending Schedule II. Parking Restrictions, Table II-A. No Parking Zones Included In Title III. Traffic Code Of The Municipal Code Of The City Of Richmond, Missouri, To Designate No Parking Zones Along Stonner Loop, Hubbell Street And McCart Street. – Several complaints have been reported to the City and Richmond Police regarding the parked cars on Stonner Loop hindering the maneuvering of trucks and trailers to businesses on the street, as well as on Hubbell Street. Many cars are parked at residents' houses impeding access to and from other residents' driveways. Due to the narrow street of Hubbell and the joining narrow street of McCart, and the businesses on Stonner Loop it was recommended by the Public Safety Committee to instruct no parking has it inhibits fire trucks, emergency services, school buses, etc. from getting down the street. With the Public Safety Committee's recommendation, the Ordinance Committee considered the implications and agreed with the Public Safety Committee and recommended to Council the No Parking Zones on either side of Stonner Loop, Hubbell Street or McCart Street. The motion of first and second reading was made by Councilor Kinnard and seconded by Councilor Hardwick. Roll Called: AYES: Kinnard, Hardwick, Guy, Williams, Bond, Brash, and Paige. NAYS: None. Motion approved 7-0. The first and second reading by title only of Bill 25-05 was read by City Clerk, Saige Mason. Motion to adopt Bill 25-05 as an ordinance by Councilor Kinnard, seconded by Councilor Paige. Roll Called: AYES: Kinnard, Paige, Bond, Guy, Hardwick, Williams, Brash. NAYS: None. Bill Number 25-05 approved 7-0.

- C. Resolution 465 – 2025 Regional Multi-Hazard Mitigation Plan -The Mid-America Regional Council (MARC) coordinates a Regional Hazard Mitigation Plan with 5 local jurisdictions. This participation keeps the City eligible for SEMA/FEMA funds in the event of disaster. The plan remains valid for five years. It is recommended to the Council to adopt the Resolution 465 to maintain eligibility for disaster funds. Councilor Bond

made the motion to adopt Resolution 465, and Councilor Williams seconded the motion. Roll Called. AYES: Bond, Williams, Kinnard, Brash, Guy, Paige, and Hardwick. NAYS: None. Resolution 465 approved 7-0.

- D. Watermain Replacement Project – VF Anderson Builders, bid selection – The Public Works Committee met on March 18<sup>th</sup> with Nolan from Olsson to present the bid tabulation and recommend issuing a Notice of Award to the apparent low bidder for the Watermain Replacement Project for the contracted amount of \$2,889,143. This bid includes all the base bid and majority of alternative bids. The Public Works Committee recommends awarding the contract to VF Anderson Builders for the contract amount of \$2,889,143 and authorizes the City Administrator to sign. Councilor Guy made the motion to approve the recommended Notice of Award to VF Anderson and to authorize the City Administrator to sign. Councilor Hardwick seconded the motion. Roll Called. AYES: Guy, Hardwick, Williams, Kinnard, Brash, Paige and Bond. Notice of Award to be given to VF Anderson Builders for the Watermain Replacement Project in the contract amount of \$2,889,143 and authorize the City Administrator to sign approved 7-0.
- E. Water Plant Rehabilitation CO#3 – The Public Works Committee met on Tuesday, March 18, 2025, with Nolan from Olsson to discuss the bypass and proposed change order related to the ongoing Water Treatment Plant Rehabilitation project. The change order is for the adjustments for bypass piping, grounding and deduction for valve installation time, and an extension of the contract timeline. The need for the bypass is to make sure that if any incidents should occur during the time that the south silo at the Water Treatment Plant is under construction and out of service that the Water Treatment Plant can still get all needed water to the City. The extension of contract time is necessary as parts and work for the filter media starting in October. The projected completion date is December 2025. Councilor Hardwick made a motion to approve the Change Order Number 3 in the amount of \$11,417.72 and authorize the City Administrator to sign. Second by Councilor Paige. Roll Called. AYES: Hardwick, Paige, Guy, Bond, Kinnard, Williams, and Brash. NAYS: None. Change Order No. 3 approved with the authorization to sign to the City Administrator 7-0.
- F. Wastewater Plant SBR Blower Motor #3 – Blower Motor #3 failed to start at the Wastewater Treatment Plant on March 6<sup>th</sup>, 2025. The motor was taken to Sedalia Electric for inspection and evaluation. It was found unrepairable. Sedalia Electric provided a quote of \$15,700 for a replacement motor and a freight charge of \$300.00 with a 2-week lead time. Kaeser provided a quote of \$26,015 and lead time of 8 weeks. The FY25 budget includes Plant Equipment Repair \$70,000 and \$15,00 is allocated for the blower replacement. It is recommended by staff to approved, by motion, the purchase of the replacement motor from Sedalia Electric for \$15,700 plus estimated freight of \$300, for a total cost of \$16,000. Councilor Kinnard made the motion to approve, seconded by Councilor Hardwick. Roll Called; AYES: Kinnard, Hardwick, Williams, Bond, Brash, Guy, and Paige. NAYS: None. Motion approved 7-0 for the purchase of replacement motor from Sedalia Electric for \$15,700 plus freight cost totaling \$16,000.00.
- G. Water Plant Generator Repairs – Central Power Systems completed the scheduled generator inspection at the Water Treatment Plant which they found that several components need replaced. These seem to be the original parts from the unit's installment in 2000. The generator housing must be fully removed. Staff recommends to council the approve a line-item transfer of \$4,500.38 from Equipment Repair (52-52-00-6020) to

Generator Inspection/Maintenance (52-52-00-6028) to ensure accurate tracking of generator-related expenses. Councilor Paige made the motion to approve Central Power Systems to complete the generator repairs at the water plant in the amount of \$4,500.38 and line item. Councilor Bond seconded the motion. Roll Called: AYES: Paige, Bond, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0 for Central Power Systems to complete the generator repairs at water plant and line-item transfer at a cost of \$4,500.38.

- H. Water Plant Air Dryer for Air Compressor – The air dryer in the air compressor at the water plant has failed. The air dryer is to prevent condensation from forming in the air lines. Without the air dryer condensation can cause damage to the new valves and air actuators. Staff obtained three quotes for replacement, Edge Industrial: \$1,399.95, Air Compressor Engineering: \$1,509.00, and Northern Tool: \$1,799.99. Funds are available in the budget within the line item for the air compressor rehabilitation (52-52-00-9015). Staff asks the Council to approve the purchase of the replacement air dryer from Edge Industrial in the amount of \$1,399.95. Motion was made to approve the purchase of the air dryer by Councilor Guy. Seconded by Councilor Bond. Roll Called: AYES: Guy, Bond, Paige, Kinnard, Hardwick, Williams, and Brash. NAYS: None. Motion approved 7-0 for the purchase of \$1,399.95 to purchase replacement air dryers at the Water Treatment Plant.
- I. Purchase of New Mowers for Cemetery and Water Plant – The City allocated funds in the FY25 budget for the purchase of two new commercial mowers for the cemetery and Water Plant. Staff obtained three quotes through cooperative purchasing programs or government discount pricing -AG-Power (John Deere): \$12,300 each, SCAG Power Equipment: \$12,401 each, Nerds of Lexington (Bad Boy): \$10,772 each. Staff recommends to Council the purchase of two Bad Boy zero-turn mowers from Nerds in Lexington costing \$10,772.00 each. Councilor Hardwick made the motion seconded by Councilor Bond. Roll Called: AYES Hardwick, Bond, Williams, Kinnard, Brash, Guy, and Paige. NAYS: None. Motion approved for the purchase of two mowers from Nerds in Lexington, Missouri at the purchase cost of \$10,772.00 each 7-0.

**ADJOURN:** A motion was made at 7:45 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Paige, Williams, Bond, Brash, and Kinnard. NAYS: None. Motion approved 7-0.



Mayor, Mike Wright

*Saige Mason*  
City Clerk, Saige Mason