

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, January 14, 2025

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, January 14, 2025, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, June Paige, Bob Bond, Rodney Williams, Barb Hardwick, Rob Kinnard, Ron Peterson and Deanna Guy. Absent: Rob Brash

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Misti Holloway, Community Development Director Lisa Hastings, Director Human Resources Courtney Williams, Parks and Recreation Director Haley Williams, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: December 10, 2024, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE:

ADOPTION OF AGENDA:

Appointment to the agenda Motion to adopt by Councilor Bond, second by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Guy, Paige, Williams, Kinnard, and Hardwick. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. - The Committee has not met therefore has nothing to report.
- B. Ordinance: Barb Hardwick. - The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. - The Committee has not met therefore has nothing to report.
- D. Public Safety: Rob Kinnard. - The Committee has not met therefore has nothing to report.

MAYOR'S REPORT: Mike Wright.

I think you all, public works and public safety, had a very good plan going into the prediction of all the snow fall that actually came. I've received a lot of positive comments regarding the efficiency and effectiveness the city employees have had on the execution of

handling all the snowfall. The City Hall administrative staff had a day off, as City Hall was closed on Monday, January 6th, 2025, due to the snow fall amount it was in everyone's best interest to stay home, so the snowplows and blades were able to safely clear and treat the roadways. Also, I would like to thank everyone that helped with the employee breakfast back on December 17th, 2024. It is always a lot of fun to do. I have been in contact with City Administrator, Tonya Willim quite often regarding City business. We had a meeting on Thursday, January 9th, 2025, with Councilmember Hardwick and City Attorney Chirs to discuss an apartment complaint that was made to the Community Development department which we are in the processes of resolving.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim stated her report is included in the packet. I would like to piggyback off what the Mayor said regarding the snow storm resulting in about 12 inches. Everyone did a wonderful job. There was a lot of communication between all departments. We could not have asked for better communication, and inventory on material needed. I think it went as smooth as could be. As stated in my report, we did have some minor issues with sanders, and we are still working on those, but again overall it went very well. Attached to my report is the Water Treatment Plant rehabilitation field reports for your review. Also, there is a quick memo that recaps what we collected from Evergy. This money will go into the general fund, line item 'Electric Franchise Tax'. This was a really good find that proves diligence prevails. Finally, we did get through all the end of year audit entries. Westbrook will be coming back in a couple of weeks. Good job to Financial Director Misti Holloway as it is a lot to audit a fiscal year and budget that you did not personally prepare.

Councilor Guy had a question regarding lead line inventory resolutions. C/A Willim shared that Public Works Director Dale Shipp has recently attended a class that discussed the changes made by the Environmental Protection Agency, and Missouri Department of Natural Resources that now is only implementing the pipes be changed out if it is confirmed lead in the meter to the main than both sides of the meter are to be replaced, however, if the lead is confirmed on the meter to the house, then the homeowner is solely responsible to replace it. The meter to the house is the homeowners responsible while the meter to the main is the City's responsibility. The instructions from the state and federal government also confirm that they should be changed at the same time, so that the pipes are not disturbed more than is necessary. We are required to notify the few homeowners with confirmed lead lines three more times with letters. Dale was able to confirm that the City met the deadlines to turn in all lines identified to be connected to the City's water system to MDNR back in November 2024 to avoid penalty.

DEPARTMENT REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Bill No. 25-01** Final Plat Bamman Addition – Tribble Street – AN ORDINANCE APPROVING THE FINAL PLAT FOR BAMMAN ADDITION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDANINACE; REPEALING ALL ORDINACES OR PARTS OF PORDINACES IN CONFLIGHT HEREWITH. Ordinance for Final Plat for

405 E Lexington Street. Motion for first and second reading by Councilor Peterson, second by Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Guy, Williams, Kinnard, Bond and Paige. NAYS: None. Motion approved 7-0. City Clerk Saige Mason proceeded with the first and second reading by title only of Bill 25-01. Motion to adopt Bill 25-01 as ordinance by Councilor Peterson, seconded by Councilor Paige. Roll Called: AYES: Peterson, Paige, Guy, Hardwick, Williams, Kinnard, and Bond. NAYS: None. Bill Number 25-01 approved 7-0.

- B. **Bill No. 25-02** Replat for Combining Lot 23 Whitmer's Addition – AN ORDINANCE APPROVING THE REPLAT FOR WHITMER'S ADDITION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. The motion was made by Councilor Guy, seconded by Councilor Paige. Roll Called. AYES: Guy, Paige, Williams, Brash, Hardwick, and Bond. NAYS: None. Motion approval of 3% pay enhancement for eligible staff approved 6-0.
- C. Purchase of Replacement Batteries for Police Portable Radios – In December 2024 these batteries were purchased to address the loss of battery power that was occurring in the previous portable radios that were not staying charged for the duration of the police officers shifts. This is the formal follow-up regarding the purchase as any purchase exceeding \$5,000.00 or unbudgeted expenses are required to be approved by Council. It is recommended by staff that reallocating and reducing of the budget of line item 10-11-00-7006 Expendable Equipment, as not all of this budgeted amount will be utilized this fiscal year, for \$714.55 and a line-item transfer proposal from 10-11-00-8025 for \$1,000.00 left over from this allocated amount. This request from staff to Council to approve by motion of the emergency purchase of batteries to not exceed \$1,714.55. The motion was made by Councilor Peterson, seconded by Councilor Kinnard. Roll Called. AYES: Peterson, Kinnard, Paige, Hardwick, Williams, Guy and Bond. NAYS: None. Motion to approve line-item transfers and the emergency purchase of batteries to not exceed \$1,714.55 approved 7-0.
- D. Repair Pumper 5 Gear Box – Feld Fire – Pumper 5 is a 1998 Freightliner is the City's second-run pumper. The pumper needs a full rebuild of its pump system including the impeller, gearbox, and the entire driveline. Th issues is due to a failed seal in the pump drive line, which caused water to flood and ruin the entire assembly. Three quotes were obtained the lowest most responsible quote by Feld Fire totaling \$19,795.580. The allocated amount in the FY25 budget is \$30,621 for line item 10-12-00-9010. Staff's recommendation to Council is the approval of the purchase of the transmission assembly and labor from Feld Fire in an amount not to exceed \$19,795.50. Motion to approve staff's recommendation was made by Councilor Bond and seconded by Councilor Peterson. Roll Called. AYES: Bond, Peterson, Kinnard, Paige, Hardwick, Williams, and Guy. NAYS: None. Motion to approve the purchase of the transmission assembly and labor from Feld Fire for the Pump 5 truck to not exceed \$19,795.50 was approved 7-0.
- E. Purchase of Computers – Police Department – The police department is currently operating on outdated computer systems that no longer receive upgrades or support. FY 25

has budgeted for the purchase of 10 new computers, nine for the Police Department and one will support administrative functions. At a total cost of \$5,900.00 they will be purchased from Micro Center. It is recommended by staff that Council approve by motion to purchase the computers from Micro Center at a cost not exceed \$5,900.00. Councilor Bond made the motion to approve the recommendation made by staff, and Councilor Peterson seconded the motion. Roll Called. AYES: Bond, Peterson, Kinnard, Paige, Hardwick, Williams, and Guy. NAYS: None. Motion to approve the purchase of 10 computers from Micro Center at a cost that does not exceed \$5,900.00 was approved 7-0.

ADJOURN: A motion was made at 6:55 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Paige, Williams, Bond, Kinnard and Peterson. NAYS: None. Motion approved 7-0.



Mayor, Mike Wright



City Clerk, Saige Mason