

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, DECEMBER 10, 2024

PRAYER: Deanna Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, December 10, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, June Paige, Bob Bond, Rodney Williams, Rob Brash, Barb Hardwick, and Deanna Guy. Absent: Rob Kinnard, Ron Peterson

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk Saige Mason, Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Misti Holloway, Human Resources Courtney Williams, Parks and Recreation Director Haley Williams, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: November 26, 2024, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE:

ADOPTION OF AGENDA:

Appointment to the agenda Motion to adopt by Councilor Bond, second by Councilor Guy. Roll Called: AYES: Bond, Guy, Paige, Williams, Brash and Hardwick. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. - The Committee has not met therefore has nothing to report.
- B. Ordinance: Barb Hardwick. - The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. - The Committee has not met therefore has nothing to report.
- D. Public Safety: Rob Kinnard. - The Committee has not met therefore has nothing to report.

MAYOR'S REPORT: Mike Wright.

I attended the Lighted Christmas Parade hosted by the Richmond Chamber of Commerce. The city had an awesome float entered. Thank you to all the city staff who worked on and participated in the parade.

As in the past, the next council meeting is scheduled to be on December 24, 2024. We plan to cancel that meeting as it is on Christmas Eve.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim stated her report is included in the packet. The only thing she wanted to add was that Public Works Director Dale Shipp was at the water treatment plant today and Ross Construction has successfully changed out the first valve. They will change out two more tomorrow and continue until all are changed.

DEPARTMENT REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Accounting Software – Transition to gWorks Cloud Platform – The municipal management software that the City has used since 1997 is working to transition to a cloud platform. This includes enhanced features, improved functionality, and increased security. It also includes an increase in the annual subscription cost. The increase exceeds the budgeted amount by \$13, 128.00. The recommendation asked of Council to approve by motion the works invoice for \$43,260 to proceed with the transition was made by Councilor Guy and seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Brash, Bond and Paige. NAYS: None. Approval of the gWorks invoice to proceed with the transition approved 6-0.

- B. FY25 Salary Pay Enhancement- Approved in the fiscal year 2025 budget is a 3% pay enhancement for eligible staff. This will go into effect January 1, 2025. This adjustment will align with the planned expenditure in the adopted budget. Enhancement remains within the personnel budget for the fiscal year, and no additional funding is required beyond what was approved, with general funds \$64,308.83 and other funds \$33,690.71. The recommendation to the Council is to approve by motion the 3% pay enhancement for all eligible staff excluding grades M-P, as budgeted for the fiscal year 2025. The motion was made by Councilor Guy, seconded by Councilor Paige. Roll Called. AYES: Guy, Paige, Williams, Brash, Hardwick, and Bond. NAYS: None. Motion approval of 3% pay enhancement for eligible staff approved 6-0.

ADJOURN: A motion was made at 6:48 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Paige, Williams, Bond, and Brash. NAYS: None. Motion approved 6-0.



Mayor, Mike Wright

A handwritten signature in cursive script, reading "Saige Mason", is written over a horizontal line. Below the line, the text "City Clerk, Saige Mason" is printed.

City Clerk, Saige Mason