

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 12, 2024

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, November 12, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, June Paige, Rob Kinnard, Ron Peterson, Rodney Williams, Barb Hardwick, Rob Brash, and Deanna Guy. Absent: None.

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk-Saige Mason, Police Chief Scott Bagley, Fire Chief Mark Sowder, Parks, Public Works Director Dale Shipp, Parks and Recreation Director Haley Williams, and City Attorney, Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 22, 2024, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA:

Appointment to the agenda Motion to adopt by Councilor Bond, second by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Hardwick, Paige, Guy, Williams, Brash and Kinnard. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. - The Committee has not met therefore has nothing to report.
- B. Ordinance: Barb Hardwick. - The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. - The Committee has not met therefore has nothing to report.
- D. Public Safety: Rob Kinnard. - The Committee has not met therefore has nothing to report.
- E. Park Board Liaison: Deanna Guy. - The Board was to meet last Monday, November 04 but was unable to due to foreseen low attendance.

MAYOR'S REPORT: Mike Wright.

I attended the Richmond Chamber of Commerce Annual Banquet last week with many of the City staff and Council members. I appreciate the good turnout we had representing the City of Richmond. I also attended the Trick or Treat Street on Halloween. I'd like to thank the fire department for hosting, the City staff for planning and coordinating, the Kiwanis for participating in serving hot dogs, Shirkey Nursing Home for supplying the hot dogs, and all other Richmond businesses that supplied and provided goodies for the kids. It was a fun event that had a great turnout. There was a Planning and Zoning meeting last week that I was in attendance at. A couple of reminders regarding events this week: there is a ribbon cutting at noon tomorrow, November 13th, put on by the Chamber welcoming 3 new businesses at Wrisinger Online Auctions, Wrisinger Homes Team, and The Market At Our Place, and Karl Carter's retirement party is Thursday, November 14th at noon at the Fire Station.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim stated her report is included in the packet. She let Council know she didn't have much to add, but it is a lengthy report, and asked if anyone had any questions. No questions were asked of her report.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Bill No.: 24-23** - AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTER-GOVERNMENTAL AGREEMENT BETWEEN THE MARC SOLID WASTE MANAGEMENT DISTRICT AND THE CITY OF RICHMOND, MISSOURI RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM. A motion for first and second reading by title only of Bill No. 24-23 was made by Councilor Peterson, seconded by Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Guy, Kinnard, Williams, Brash, Bond and Paige. NAYS: None. Motion carried 8-0. City Clerk, Saige Mason preceded with the first and second reading by title only of Bill No 24-23. Motion to adopt Bill No. 24-23 as an ordinance by Councilor Peterson, second Councilor Paige. Roll Called: AYES: Peterson, Paige, Kinnard, Brash, Hardwick, Guy, Williams, and Bond. NAYS: None. Bill No 24-23 approved 8-0.

- B. **Bill No.: 24-24** – AN ORDINANCE APPROVING A SUBAWARD AGREEMENT ARTICLES OF AGREEMENT BETWEEN THE RICHMOND POLICE DEPARTMENT AND THE STATE OF MISSOURI REGARDING THE SHSP GRANT ADMINISTERED BY THE MISSOURI DEPARTMENT OF PUBLIC SAFETY AND AUTHORIZING THE MAYOR TO EXECUTE THE SUBAWARD AGREEMENT. A motion for first and second reading by title only of Bill No. 24-24 was made by Councilor Peterson, seconded by Councilor Kinnard. Roll Called. AYES: Peterson, Kinnard, Guy, Williams, Hardwick, Brash, Bond, and Paige. City Clerk, Saige Mason preceded with the first and second reading by title only of Bill No 24-24. Motion to adopt Bill No 24-24 as ordinance by Councilor Peterson, seconded by Councilor Kinnard. Roll Called. AYES: Peterson, Kinnard, Guy, Bond, Williams, Brash, Paige and Hardwick. NAYS: None. Bill No. 24-24 approved 8-0.

- C. Renewal of TLO Online Investigative Services Software—An essential online public records database service used for investigative purposes and in-depth background checks that the Richmond Police Department is seeking approval to renew. Originally the department had accessed this software through another agency, which is no longer able to provide it. This is the third renewal of the software. The renewal cost is \$175 per month for up to 500 monthly transactions, totaling \$2,100.00 per year. This expenditure is budgeted in line item 10-11-00-7090 Computer Software & Hardware. Councilor Guy made a motion to approve the renewal of the TLO software with a not to exceed \$2,100 and authorize the City Administrator to sign. Councilor Peterson seconded the motion. Roll Called: AYES: Guy, Peterson, Hardwick, Williams, Bond, Kinnard, Brash and Paige. NAYS: None. Approval of the renewal of the TLO software with a not to exceed \$2,100.00 and authorize the City Administrator to sign approved 8-0.
- D. Proposal for Tree Removal and Trimming – Maurice Roberts Park and Charles Armour – On October 11, 2024, the City released RFP 04-2024 for the tree removal and trimming services at Maurice Roberts and Charles Armour Parks. The only bid that was received was Hostetter Disaster Recovery d/b/a Hicks Family Tree Care. They provided two options – The first option, was their recommended option, a proactive plan to ensure the health of the trees totaling \$15,265.50 for both parks. The second option was the baseline option which covers the essential work that totals \$9,950.00 for both parks. Staff recommend approving the additional work for a comprehensive treatment plan at a total of \$15,265.50. This option supports tree longevity and health at both parks. Motion to approve Hostetter Disaster Recovery d/b/a Hicks Family Tree Care for FY 2025 services totaling \$15,265.50 and forward this recommendation to the full Council for approval was made by Councilor Peterson and seconded by Councilor Paige. Roll Called: AYES: Peterson, Paige, Hardwick, Williams, Bond, Kinnard, Brash and Guy. NAYS: None. Approval to redeem the services of Hostetter Disaster Recovery d/b/a Hicks Family Tree Care for FY 2025 services totaling \$15,265.50 approved 8-0.
- E. WTP Improvement – North Silo Corrosion Issue Change Order No. 2 -On October 29, 2024, the welding team found that the existing base angle of the North silo is out of round. This prevents the new steel plate (CO No. 1) from being properly welded to the base. The engineer’s solution is to cut away the existing skirt and install another steel plate to reinforce the structure. This proposed repair also includes fully sealing the circumference with welds to prevent water intrusion that caused the corrosion. Councilor Guy made a motion to approve Olsson’s change order in the amount of \$13,400.38 and authorizing the City Administrator to sign the order, Councilor Peterson seconded the motion. Roll Called: AYES: Guy, Peterson, Brash, Williams, Kinnard, Bond, Paige, and Hardwick. NAYS: None. The change order increasing the contract price with the City Administrators' signature is approved 8-0.


ADJOURN OPEN/ENTER CLOSE: Motion to adjourn at 6:51 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Peterson, Paige, Williams, Kinnard, Brash and Bond. NAYS: None. Motion approved 8-0.

Legal - Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

ADJOURN CLOSED/ENTER OPEN: At 7:00 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Brash, Kinnard, Peterson and Bond. NAYS: None. Motion approved 8-0.

No actions were taken on any of the above matters by the Council during the closed session.

ADJOURN: A motion was made at 7:00 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Paige, Williams, Bond, Kinnard, Brash and Peterson. NAYS: None. Motion approved 8-0.



Seal of the City of Richmond, Missouri. The seal is circular with the text "SEAL OF THE CITY OF RICHMOND" around the top and "RICHMOND COUNTY, MISSOURI" around the bottom. In the center is a shield with a cross and a smaller shield. A signature is written over the seal.

Mayor, Mike Wright



Signature of Saige Mason. The signature is written in cursive over a horizontal line.

City Clerk, Saige Mason