

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, October 22, 2024**

**PRAYER:** Dave Donaldson

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, October 22, 2024, at 6:31 p.m.

**ROLL CALL:** Council Present: Mayor Mike Wright, June Paige, Rob Kinnard, Ron Peterson, Rodney Williams, and Barb Hardwick. Absent: Rob Brash, and Deanna Guy.

**ROLL CALL:** Staff Present: City Administrator Tonya Willim, City Clerk-Saige Mason Police Chief Scott Bagley, Fire Chief Mark Sowder, Finance Director Misti Holloway, Human Resources Courtney Williams, and City Attorney, Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** October 08, 2024, regular meeting minutes approved as printed.

**COMMENTS FROM THE AUDIENCE:** Ryan Neer and Devon Harris offered to discuss constructing a mountain bike trail at one of the city parks.

**ADOPTION OF AGENDA:**

Appointment to the agenda Motion to adopt by Councilor Peterson, second by Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Paige, Williams, and Kinard. NAYS: None. Motion approved 5-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met therefore has nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. -The Committee has not met therefore has nothing to report.
- D. Public Safety: Rob Kinard - The Committee has not met therefore has nothing to report.

**MAYOR'S REPORT:** Mike Wright.

- Appointment of Bob Bond to Ward 1 Councilor. Roll Called. Paige, Williams, Hardwick, Peterson, and Kinnard. NAYS. NONE. Appointment approved 5-0.
- **SWEARING IN OF NEW WARD 1 COUNCILOR:** At this time City Clerk Saige Mason swore in Ward 1 Councilman Bob Bond.

- I would also like to thank everyone that attended the Mayor's Prayer Breakfast, and the Ministerial Alliance for putting it on, last week. It was very well attended, especially by city employees and councilors. I know a lot of hard work goes into preparing such a special event.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. C/A Willim stated her report is included in the packet. At each councilors station there is a FY25 budget book is there and completed. I would like to bring to your attention all the generators have been serviced. As a reminder, we are in contact with Central Powers, and that has been taken care of. Rick with HI Tech Solutions has been installing the new firewalls at City Hall, Police department, and other city facilities. Water Treatment Plant will be discussed later on, but they have removed the north silo. As the Major said we did have a well-attended Major's Prayer Breakfast Service. Finally, Everyg has also finally set the transformer over at the Lisa Lane Lift Station. So, we will be bringing you the pumps to redo that lift station. Attached in the packet at the Lead Line Inventory results just for an overview of what was submitted. We are required to inform citizens if they potentially have lead or galvanized lines by November 14<sup>th</sup>, 2024. We are currently working to get those individuals notified.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. Establishing Candidate Filings Dates – The state of Missouri has set the opening and closing dates for general municipality candidate filing starting on December 10, 2024, and the ending date on December 31, 2024. The date of election is set for April 8, 2025. Motion to accept the dates established by the state of Missouri by Councilor Peterson, second Councilor Kinnard. Roll Called: AYES: Peterson, Kinnard, Paige, Hardwick, Williams, and Bond. NAYS: None. Acceptance of candidate filing dates and election date set by the state of Missouri approved 6-0.
- B. 210 LS VFD Replacement Pump #3 – Staff originally reported that the third (VFD) Variable Frequency Drive needed to be repaired/reinstalled after the second pump was repaired/reinstalled. Gastineau Electric Company assessed the damage and diagnosed the issue and provided an estimated replacement of the VFD in the amount of \$12,584.04. An internal transfer of \$12,584.04 to cover the cost and installation, misc. materials, labor, etc. Councilor Peterson made a motion to approve Gastineau Electric to replace the VFD on Pump 3 with a not to exceed amount of \$12,584.04 and reallocation of funds. Councilor Kinnard seconded the motion. Roll Called: AYES: Peterson, Kinnard, Hardwick, Williams, Bond, and Paige. NAYS: None. Approval of internal transfer of \$12,584.04 to cover the cost and installation, misc. materials, labor, etc. was approved 6-0.
- C. 2022 Payment of Officer Issued Handguns – Previously in the Fiscal Year 2021/2022, the Council approved the purchase of twelve 9mm handguns. They approved the purchase for \$7,250. Just recently we received the invoice for the purchase of these handguns. Multiple contacts have been made with GT Distributors regarding invoicing and the return of Glocks with no reply. Now in FY 24/25 this amount has been unbudgeted. Anything purchased over 5,000 or unbudgeted must come before the Council for approval. Councilor Peterson made a motion to approve the GT Distributors, Inc. invoice not to exceed \$7,244.26. Councilor Hardwick seconded the motion. Roll Called: AYES:

Peterson, Hardwick, Williams, Bond, Kinnard and Paige. NAYS: None. Approval of invoice from GT Distributors, Inc. not to exceed \$7,244.26 approved 6-0.

- D. WTP Improvement – North Silo Corrosion Issue -The north lime silo skirt is too corroded to be reinstalled as is. This was discovered after sandblasting and Olsson spoke with their structural engineers. The solution discussed was welding a new 3/16” steel plate on the outside of the existing skirt. Olsson has provided us with a change order. Councilor Peterson made a motion to approve Olsson’s change order in the amount of \$8,670.85 bringing the contract price to \$1,264,470.85 and authorizing the City Administrator to sign the order, Councilor Williams seconded the motion. Roll Called: AYES: Peterson, Williams, Kinnard, Bond, Paige, and Hardwick. NAYS: None. The change order increasing the contract price is approved 6-0.

**ADJOURN OPEN/ENTER CLOSE:** Motion to adjourn at 6:59 p.m. by Councilor Hardwick, second by Councilor Peterson. Roll Called: AYES: Hardwick, Peterson, Paige, Williams, Kinnard, and Bond. NAYS: None. Motion approved 6-0.

**Personnel** - Pursuant to Section 610.021 (3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

**Personnel Records** - Pursuant to Section 610.021 (13) of the Revised Statutes of the State of Missouri pertaining to individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.


**ADJOURN CLOSED/ENTER OPEN:** At 7:05 p.m. Councilor Hardwick made a motion to adjourn closed session and enter open session, Councilor Williams seconded the motion. Roll Called: AYES: Hardwick, Williams, Paige, Kinnard, Peterson and Bond. NAYS: None. Motion approved 6-0.

No actions were taken on any of the above matters by the Council during the closed session.

**ADJOURN:** A motion was made at 7:05 p.m. by Councilor Hardwick to adjourn the meeting, seconded by Councilor Paige. Roll called: AYES: Hardwick, Paige, Williams, Bond, Kinnard and Peterson. NAYS: None. Motion approved 6-0.



Mayor, Mike Wright

  
City Clerk, Saige Mason