

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 24, 2024

PRAYER: Deanna Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, September 24, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, June Paige, Jim Hardison Rob Brash, Deanna Guy, Rodney Williams, Barb Hardwick, and Ron Peterson. Absent: Rob Kinnard.

ROLL CALL: Staff Present: City Administrator Tonya Willim, City Clerk-Saige Mason Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director-Dale Shipp, Economic Development Director Rob Swafford, Finance Director Misti Holloway, Human Resources Courtney Williams, and City Attorney-Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: September 10, 2024, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA:

Appointment to the agenda Motion to adopt by Councilor Peterson, second by Councilor Hardison. Roll Called: AYES: Peterson, Hardison, Guy, Paige, Hardwick, Williams, and Brash. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee met prior to our last council meeting and met as an entire council for a work session to bring the FY 25 budget to the council for approval.
- B. Ordinance: Barb Hardwick. The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. The Committee met prior to the council meeting tonight and we will discuss under new business.
- D. Public Safety: Major Mike Wright - The Committee has not met therefore has nothing to report.

MAYOR'S REPORT: Mike Wright.

- I attended the Finance Committee meeting on Monday, August 26th, 2024, at 1:00 pm and the all-council finance work session on Monday, September 16th at 5:00 pm. I had several discussions with Tonya over the last couple of weeks regarding City business. I also attended the United Fiber "Multi-Gig" celebration at Shirley's Golf Course where they

presented the City with an award. I attended the Public Works meeting earlier this evening as well.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim stated her report is included in the packet. As you can see most of the week was spent getting ready for the Finance Committee Meeting for the all-council work session to finalize the FY25 budget preparations. Economic Development - Rob Swafford and I did attend some MARC committee meetings online. A lot of year-end wrapping up is under way.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Bill No. 24-22 AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET OF THE CITY OF RICHMOND, MISSOURI, FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, ESTABLISHING FINANCIAL NEEDS AND RESOURCES FOR THE CITY OF RICHMOND, MISSOURI. The Finance Committee met on Monday, August 26, 2024, to review the FY25 proposed budget presentation with no recommended changes. The Finance Committee recommended a full Work Session with the council that was presented on Monday, September 16, 2024, and there were no recommended changes. The Finance Committee recommends presenting the proposed FY24 budget to the Council at the September 24, 2024, Council Meeting for adoption. Motion for first and second reading by title only of Bill No. 24-22 by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES. Guy, Hardwick, Williams, Hardwick, Hardison, Brash, Paige, and Peterson. NAYS: None. Motion approved 7-0. City Clerk Saige Mason proceeded with first and second reading by title only of Bill 24-22. Motion to adopt Bill 24-22 as an ordinance by Councilor Guy, second Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Paige, Peterson, Williams, Brash, and Hardison. NAYS: None. Bill 24-22 approved 7-0.
- B. Resolution No. 464 Amending Comprehensive Fee Schedule The Comprehensive Fee Schedule reflects changes for the FY25 budget. The changes were made in recreation programs, water meters, trash, and water rates. Comprehensive Fee Schedule Attached to minutes. Councilor Peterson made a motion to accept the changes in the comprehensive fee schedule, Councilor Hardison seconded the motion. Roll Called: AYES: Peterson, Hardison, Booth, Kinnard, Bond, Brash, Guy, and Hardwick. NAYS: None. Resolution 461 was approved 7-0.
- C. Property and Liability Insurance Renewal Our broker\representative, Mike Keith Agency, represented by Mike Keith's staff, has met with staff. Star Insurance Company (Star) has been our insurance carrier since October 1, 2021. Their response, service, and representation have been good. There is an overall premium increase from \$232,288 in FY24 to \$249,008 in FY25. This is a \$16,720 (7.19%) increase. The coverage of the policy remains the same. There are minor changes relating to the annual review of property insurance values. Please note that optional terrorism insurance would add \$808 to the base premium. The Council has historically rejected terrorism coverage. Councilor Guy made a motion to accept Star for the City's 2024-2025 property and liability insurance carrier and waive optional terrorism insurance, Councilor Peterson seconded the motion. Roll Called: AYES: Guy, Peterson, Williams, Hardison, Brash, Paige and Hardwick. NAYS: None. FY25 Commercial Insurance Renewal approved 7-0.

- D. Replacement of Well #3 VFD – Electrical Surge Event – This is part of the insurance claim covered by insurance from the power surge. Gastineau Electric Company came out to assess the damage to the VFD in August 2024. They diagnosed the problem and provided a written statement to the City’s insurance company (Claim No. PR2024001416), same as the previously explained in regard to the 210 Lift Station issues. Gastineau Electric Company provided us with an estimate for the replacement of VFD at \$19,442.53. We are recommending the internal transfer of \$4,124.97 (52-52-00-6020) to cover the installation, misc. materials, labor, etc. Council approve by motion to allow Gastineau Electric to replace Well #3 VFD in the amount of \$19,442.53 and reallocation of funds transfer by Councilor Guy, seconded by Councilor Peterson. AYES: Guy, Peterson, Hardison, Paige, Brash, Hardwick, and Williams. NAYS: None. Approved 7-0.
- E. Fireworks Branded Steakhouse Outdoor Facility – The facility is requesting permission for a small fireworks display following the Terri Clark concert on October 05, 2024. The fireworks will be of a non-commercial grade and will be behind the stage area on the flat surface rocks. The show is expected to last about 15 minutes. However, it does require a waiver from the City Council, as the date falls outside the time frame permitted by the city code. Council approve by motion to allow fireworks on October 05, 2024 at 10:00 p.m. after the concert at Branded Outdoor Facility and waiver by Councilor Peterson, seconded by Councilor Hardison. AYES: Peterson, Hardison, Guy, Paige, Brash, Hardwick, and Williams. NAYS: None. Approved 7-0.
- F. Project - Waterline Replacement Street Identification - Olsson Engineering has helped us to finalize the selected streets for the bidding process. The Public Works Committee met on September 24, 2024, at 5:45 p.m. to discuss the selected base bid waterlines (streets). Nolan Groll from Olsson presented and discussed with the Committee the waterlines (streets) and answered any questions. The Public Works Committee recommends presenting to the council the selected streets for the base bid and authorizing Olsson to bid on the project. Councilor Peterson made a motion to allow Olsson to bid on the waterline replacement project and approve the selected streets for base bid. Councilor Hardwick seconded the motion. Roll Called: AYES: Peterson, Hardwick, Hardison, Williams, Hardison, Brash, Guy, and Paige. NAYS: None. Approved 7-0.
- G. Lever 1 Human Resources Service Agreement – The city entered into an agreement with Lever 1 for Human Resources services on May 27th, 2020, for full-service support. After reviewing our current HR needs it is believed that a full-service HR package is no longer necessary. A reduced service package to \$500 per month would provide HR services, management, and consulting as needed. Additional HR duties can be requested with remote or limited HR support without the full range of services. The reduction of cost would still ensure that we maintain access to HR expertise as needed. Councilor Hardwick made a motion to approve the Lever 1 HR Service Agreement and authorize the City Administrator to sign it. Councilor Peterson seconded the motion. Roll Called: AYES: Hardwick, Peterson, Paige, Hardison, Williams, Brash, and Guy. NAYS: None. Approved 7-0.

ADJOURN OPEN/ENTER CLOSE: Motion to adjourn open and enter close at 6:51 p.m. pursuant to Section 610.021 (3) Personnel by Councilor Guy, second by Councilor Hardwick.

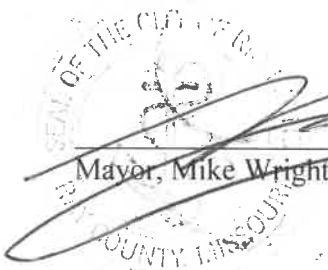
Roll Called: AYES: Guy, Hardwick, Paige, Peterson, Williams, Hardison, and Brash. NAYS: None. Motion approved 7-0.

Legal - Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

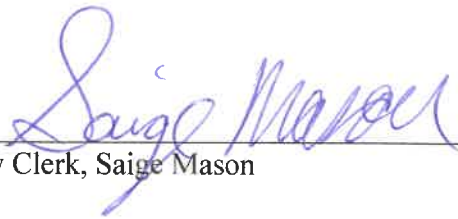
Contract - Pursuant to Section 610.021 (12) of the Revised Statutes of the State of Missouri pertaining to sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

ADJOURN CLOSED/ENTER OPEN: At 7:29 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Peterson, Paige, Hardison, Williams, and Brash. NAYS: None. Motion approved 7-0.

ADJOURN: A motion was made at 7:30 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Williams, Paige, Peterson, Hardison, and Brash. NAYS: None. Motion approved 7-0.



Mayor, Mike Wright



City Clerk, Saige Mason