

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 10, 2024**

**PRAYER:** Brian Rowan

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, September 10, 2024, at 6:30 p.m.

**ROLL CALL:** Council Present: Mayor Mike Wright, June Paige, Rob Brash, Deanna Guy, Rodney Williams, Barb Hardwick, Ron Peterson and Rob Kinnard. Absent: Jim Hardison.

**ROLL CALL:** Staff Present: City Administrator Tonya Willim, City Clerk-Saige Mason Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director-Dale Shipp, Economic Development Director-Rob Swafford, Community Development – Lisa Hastings, Parks and Recreation Director-Haley Williams, and City Attorney-Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** August 27, 2024, regular meeting minutes approved as printed.

**COMMENTS FROM THE AUDIENCE:** None.

**ADOPTION OF AGENDA:**

Appointment to the agenda Motion to adopt by Councilor Peterson, second by Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Guy, Paige, Kinnard Williams, and Brash. NAYS: None. Motion approved 7-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met so nothing to report, however, we plan to meet on September 16, 2024, at 5 p.m. for an all-council work session to review the budget.
- B. Ordinance: Barb Hardwick. The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. The Committee has not met and therefore has nothing to report. However, we are discussing setting up a meeting in a couple of weeks to discuss the waterline project.
- D. Public Safety: Rob Kinnard - The Committee has not met therefore has nothing to report.
- E. Park Board Liaison: Deanna Guy – The open house for the Comprehensive Parks & Recreations Master Plan was hosted in the City gym on Thursday, September 5<sup>th</sup>, 2024 from 5:30 pm to 7:30 pm. It would have been nice to have more of a turnout, but Vireo attendants seemed happy with the turnout of 40 people.

**MAYOR'S REPORT:** Mike Wright.

- - Appointment of Misti Holloway as Financial Director. Roll called: Williams, Kinnard, Brash, Guy, Paige, Peterson, and Hardwick. NAYS: None. Appointment approve.
- I attended the Finance Committee meeting on Monday, August 26<sup>th</sup>, 2024, at 1:00 pm and had several discussions with Tonya. I, also, attended the Open House for the Comprehensive Parks & Recreations Master Plan that was on September 05, 2024. There were about 40 people there. The people who came were definitely interested and shared good ideas. I'm eager to see the results once those are all put together.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. C/A Willim stated her report is included in the packet. Since our Finance Committee Meeting where we discussed the FY2025 budget, we have finished tidying up all the loose ends from that presentation. We had a site visit from Chad Baxley. He is our AF underwriter for the insurance. He toured City Hall, the Fire Department, and the Southview Pool. We did hire a new firefighter in training, Chaz Vanderpool. His start date was September 5<sup>th</sup>, 2024, and all is going well. We did release for bid a bid for a Hosted VoIP Phone system. United Fiber was out this morning to look at all the locations. As we proposed in the FY 25 budget a new phone system to go with the new internet. We will keep you posted as that moves forward.

**DEPARTMENT REPORTS:**

Councilwoman Guy asked about the Household Hazardous Waste Collection program mentioned in HR Director, Courtney Williams's report if we had to supply any volunteers. City Administrator Willim assured her that they have not requested any help, but all are welcome to attend.

- Major Wright highlighted city employees' work anniversaries.

**UNFINISHED BUSINESS:**

- A. Water Treatment Plant Rehabilitation Project Update – Nolan Groff, Olsson Presentation

**NEW BUSINESS:** None

**ADJOURN OPEN/ENTER CLOSE:** Motion to adjourn open and enter close at 6:48 p.m. pursuant to Section 610.021 (3) Personnel by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Paige, Peterson, Williams, Kinnard, and Brash. NAYS: None. Motion approved 7-0.

**Legal** - Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

**Contract** - Pursuant to Section 610.021 (12) of the Revised Statutes of the State of Missouri pertaining to sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.


**ADJOURN CLOSED/ENTER OPEN:** At 7:30 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Peterson, Paige, Kinnard, Williams, and Brash. NAYS: None. Motion approved 7-0.

**ADJOURN:** A motion was made at 7:30 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Williams, Paige, Peterson, Kinnard, and Brash. NAYS: None. Motion approved 7-0.



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Mayor, Mike Wright



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City Clerk, Saige Mason