

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, AUGUST 27, 2024

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, August 27, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, June Paige, Rob Brash, Deanna Guy, Rodney Williams, Barb Hardwick and Rob Kinnard. Absent: Jim Hardison and Ron Peterson.

ROLL CALL: Staff Present: City Administrator/Acting City Clerk-Tonya Willim, Police Chief-Scott Bagley, Fire Chief-Mark Sowder, Public Works Director-Dale Shipp, Economic Development Director-Rob Swafford, HR Manager-Courtney Williams, and City Attorney-Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: August 13, 2024, regular meeting minutes approved as printed.

COMMENTS FROM THE AUDIENCE: None.

ADOPTION OF AGENDA:

-Mayor Wright made an addition to agenda to appoint a Park Board Appointment to the agenda under his report. Motion to adopt by Councilor Kinnard, second by Councilor Guy. Roll Called: AYES: Kinnard, Guy, Paige, Hardwick Williams, and Brash. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee met on Monday afternoon, August 26, 2024, to go over the FY 25 budget as it stands now in the preliminary draft on it. The next step will be to schedule a work session with all of the Council.
- B. Ordinance: Barb Hardwick. The Committee has not met therefore has nothing to report.
- C. Public Works: Barb Hardwick. The Committee has not met and therefore has nothing to report.
- D. Public Safety: Rob Kinnard - The Committee met at 6 pm tonight prior to the council meeting to discuss LP tank replacement for the Ray County Hospital.

MAYOR'S REPORT: Mike Wright.

- - Appointment of Saige Mason to City Clerk. Roll called: Williams, Kinnard, Brash, Guy, Paige and Hardwick. NAYS: None. Appointment approve.
- **SWEARING IN OF NEW CITY CLERK:** At this time City Administrator/Acting City Clerk Tonya Willim swore in City Clerk Saige Mason.

- Appointment of Joelle Butler to Parks & Recreation Board. Roll called: Paige, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Appointment approve
- I attended the Finance Committee meeting on Monday, August 26th, 2024 at 1:00 pm and had several discussions with Tonya. She is finalizing the budget, which will be presented soon.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. C/A Willim stated her report is included in the packet. This past week was Saige's first week which is going well. We have finished up the budget and presented it to the Finance Committee. We are working on scheduling a full work session with the Council. Dale and I had a meeting with Olsson regarding the WTP Rehab project and that project should be underway in about 3 weeks. We are hoping to get the waterline replacement project in front of you in about 4 weeks. Olsson is looking to have that bid out by December.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **Public Hearing Tax Levy: Setting of Tax Rate.** A public hearing regarding the 2024 property tax rates proposed to be set on the August 27, 2024, Council meeting was opened by Mayor Wright at 6:40 p.m. Mayor Wright asked if there were any questions concerning the tax rates that were posted at the Ray County Library, Ray County Courthouse, the bulletin board at City Hall, and on the City's website, and published in the Richmond Newspaper on Friday, August 16, 2024. There were no questions or comments made by the audience. Mayor Wright adjourned the meeting at 6:40 p.m.

Bill No.: 24-20 - AN ORDINANCE IN RELATION TO THE SETTING OF THE TAX LEVY FOR GENERAL REVENUE, PARK PURPOSES, AND GENERAL OBLIGATION BONDS OF THE CITY OF RICHMOND, MISSOURI FOR THE YEAR 2024 IN ACCORDANCE TO THE LAWS AND STATUTES AND PROVIDING AN EFFECTIVE DATE FOR THIS ORDINANCE. A motion for first and second reading by title only of Bill 24-20 was made by Councilor Hardwick, seconded by Councilor Guy. Roll Called: AYES: Hardwick, Guy, Paige, Kinnard, Williams, and Brash, NAYS: None. Motion approved 6-0. Acting City-Clerk Tonya Willim preceded with the first and second reading by title only of Bill 24-20. Motion to adopt Bill 24-20 as ordinance by Councilor Guy, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Paige, Kinnard, Williams and Brash. NAYS: None. Bill Number 24-20 approved 6-0.

B. **Bill No.: 24-21 AN ORDINANCE APPROVING THE FINAL PLAT FOR FARRIS SECOND ADDITION SUBDIVISION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPLEAING ALL ORDINANCES OR PARTS OF PRDINANCES IN CONFLICT HEREWITH.** Ordinance for Final Plat for 526 South Whitmer Street Motion for first and second reading by Councilor Guy, second Councilor Williams. Roll called. AYES: Guy, Williams, Kinnard, Brash, Paige and Hardwick. NAYS: None. Approved 6-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-21. Discussion: None. Motion to adopt Bill 24-21 as ordinance by Councilor Guy,

second Councilor Paige. Roll called. AYES: Guy, Paige, Hardwick, Brash Kinnard, and Williams. NAYS: None. Approved 6-0.

- C. Dangerous Building Demolition- 602 Shotwell Street in Richmond, MO is ready for immediate demolition to ensure the demolition is completed within the fiscal year to use remaining budget we are prioritizing this project. The City began soliciting quotes for demolition on July 22, 2024. Two bids were received: Macey Excavating and Henry Trucking. Henry Trucking at \$5,400 is the lowest apparent bid. The FY24 budget has allocated \$15,000 for demolitions. Councilor Paige made a motion to accept Henry Trucking bid with a not to exceed \$5,400. Councilor Guy seconded the motion. Roll Called: AYES: Paige, Guy, Williams, Kinnard, Brash. NAYES: None. ABSTAIN: Hardwick. Motion Approved 6-0.
- D. United Fiber Master Commercial Service Agreement. Within the Council packet is the Master Service Agreement (account set up) with United Fiber. The internet services, locations, and cost that will be provided to the City of Richmond are outlined in the agreement. Section 10.5 includes an early termination fee in the full amount of the remaining monthly charges if the City were to terminate without cause. However, if the City terminates early at any time due to cause of United Fiber's service not working then no early termination charge is paid by the City. Exhibit B is a Commercial Video Service Rider. The City is not going to purchase any video services from United Fiber at this time. Councilor Guy made a motion to approve the Service Agreement, and authorizing the City Administer to sign, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Williams, Brash, Kinnard, and Paige. NAYS: None. Motion approved 6-0.
- E. LP Tank at Ray County Hospital. Chapter 500 of Building and Building Regulations, Article V. Fire Code, Section 500.080 A. 29 Permits Fire Chief, Community Development and City Council Approval. The Fire Chief and Community Development Director approve and recommend to City Council the approval of the installation of the 6,000-gallon propane tank at Ray County memorial Hospital. The hospital has to have a reliable back up fuel source to meet the facilities resilience and ensuring uninterrupted service to the community in the event of a natural gas disruption. The Public Safety Committee discussed and approved prior to the City Council meeting. They ask that the Council approve by motion to permit the installation. Councilor Kinnard motions to approve the LP Tank, Councilor Hardwick seconded the motion. Roll Called: AYES: Kinnard, Hardwick, Williams, Brash, Guy, and Paige. NAYS: None. Motion approved 6-0.
- F. Assignment and Assumption Agreement to Current Mowing Contracts –Pete Sandstrom, the owner of Pistol's Lawn Care has sold his business to Justin Wirsig. Mr. Wirsig is taking ownership on September 1st, 2024. He is also keeping the business name, Pistol's Lawn Care, but is converting to an LLC. This agreement would allow for a seamless transition and ensure that the services provided under the original contract terms continue without interruption or compromise in maintaining quality lawn care services. The original contract will remain unchanged with the modification being the trader of responsibility to Mr. Wirsig. Councilor Guy motions to approve the Assignment and Assumption Agreement to Current Mowing


Contracts, Councilor Kinnard seconded the motion. Roll Called: AYES: Guy, Kinnard, Hardwick, Williams, Brash, and Paige. NAYS: None. Motion approved 6-0.

ADJOURN OPEN/ENTER CLOSE: Motion to adjourn open and enter close at 7:00 p.m. pursuant to Section 610.021 (3) Personnel by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

Personnel - Pursuant to Section 610.021 (3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

ADJOURN CLOSED/ENTER OPEN: At 7:06 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

ADJOURN: A motion was made at 7:07 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.


Mayor, Mike Wright


Acting City Clerk, Tonya Willim

