

## **MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 23, 2024**

**PRAYER:** Rob Kinnard

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, July 23, 2024, at 6:30 p.m.

**ROLL CALL:** Council Present: Mayor Mike Wright, Barb Hardwick, Deanna Guy, Rodney Williams, Rob Brash, June Paige, and Rob Kinnard. Absent: Jim Hardison and Ron Peterson

**ROLL CALL:** Staff Present: City Administrator/Acting City Clerk-Tonya Willim, Police Chief-Scott Bagley, Fire Chief-Mark Sowder, Finance Director-Dawn Jennings, Economic Development Director-Rob Swafford, Community Development Director-Lisa Hastings, HR Manager-Courtney Williams, and City Attorney-Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** June 25, 2024, regular meeting minutes approved as printed.

**COMMENTS FROM THE AUDIENCE:** Norman Bowman, from 508 Deer Ridge, expressed his gratitude to the Mayor, Council, City Administrator, and Public Works Department for addressing and repairing the streets he had mentioned in a previous council meeting.

**ADOPTION OF AGENDA:** Motion to adopt by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

### **REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. We had a meeting prior to the council meeting to discuss the 210 Lift Station pump and VFDs, which are on the agenda.
- B. Ordinance: Barb Hardwick. The Committee has not met therefore has nothing to report.
- C. Public Works: Ron Peterson. The Committee has not met and therefore has nothing to report.
- D. Public Safety: Rob Kinnard - The Committee has not met therefore has nothing to report.

**MAYOR'S REPORT:** Mike Wright. Mayor Wright praised the staff for their excellent work during the City Administrator's vacation, noting the success of the American Celebration and commending the staff for their efforts. Interviews for the City Clerk position was held yesterday and today. The Mayor also attended the planning and zoning meeting. Things have become quite busy since Tonya returned from her vacation.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. C/A Willim expressed her gratitude to the staff for their outstanding work during her two-week absence, noting that everything was well-planned. She acknowledged their consistent ability to step up and deliver. Interviews for the City Clerk position have begun. The Public Works Department has completed work on approximately 32 streets and is currently very busy with street repairs and addressing water leaks. United Fiber is operating on the south side of town and in Henrietta.

**DEPARTMENT REPORTS:** No comments at this time.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

- A. **Bill No.: 24-16** Zoning change from R-1 to B-2 at 208/210 E.N. Main Street. Lisa explained that this was a zoning request from Donald Jennings. The property is currently used for storage in his business, and he intends to build a storage building on it to consolidate everything and operate his business from there. Planning & Zoning did approve. Motion for first and second reading by Councilor Paige, second Councilor Kinnard. Roll called. AYES: Hardwick, Williams, Brash, Kinnard, Paige and Guy. NAYS: None. Approved 6-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-16. Discussion: None. Motion to adopt Bill 24-16 as ordinance by Councilor Guy, second Councilor Hardwick. Roll called. AYES: Hardwick, Williams, Brash, Kinnard, Paige and Guy. NAYS: None. Approved 6-0.
- B. **Bill No.: 24-17** Replat at 809 E. N. Main St. Lisa explained that this involves combining two lots. The owner plans to build a house on the site, where there is currently a structure being used as a residence that was originally a garage. This structure will be converted back into a garage. The owner intends to construct a single-family home, clean up the lot, and adjust the lot line as part of the replat. Motion for first and second reading by Councilor Hardwick, second Councilor Guy. Roll called. AYES: Hardwick, Williams, Brash, Kinnard, Paige and Guy. NAYS: None. Approved 6-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-17. Discussion: None. Motion to adopt Bill 24-17 as ordinance by Councilor Williams, second Councilor Brash. Roll called. AYES: Hardwick, Williams, Brash, Kinnard, Paige and Guy. NAYS: None. Approved 6-0.
- C. 210 Lift Station – Pump Repair #2 and VFD Installations. On April 19, 2024, a second power surge rendered Pump #2 inoperable. JCI assessed the situation, providing a repair quote of \$21,433 for Pump #2, and their As-Found report. Surge protection parts arrived on July 19, 2024, and will be installed by JCI on July 26, 2024. Gastineau Electric Company evaluated the VFD damage caused by the surge, estimating replacement costs at \$22,956.41. Once Pump #2 and the new VFDs are installed, the third VFD, which has been under significant load, will also need evaluation. Gastineau Electric Company submitted a statement about the surge protection and VFD failure, all sent to the City's insurance (Claim No. PR2024001416). The FY24 budget allocated \$160,000 for lift station repairs, with \$91,277.93 remaining. An updated expense summary was attached for the insurance claim. Motion to approve JCI to repair to pump No. 2 in the amount of

\$21,433 and replacement of two VFDs by Gastineau Electric in the amount of \$22,956.41 by Councilor Guy, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

- D. Agreement between the City of Richmond and The Far West Missouri Stake of the Church of Jesus Christ of Latter Saints. **Tabled no action taken.** Rob Swafford discussed the details of agreement to display the David Whitmer bust in the hallway at City Hall. The agreement was drafted by Chris Williams, the City Attorney. After extensive discussion, the council decided to table the lease agreement until a representative from the Far West Missouri Stake could address their questions.

**ADJOURN OPEN/ENTER CLOSE:** Motion to adjourn open and enter close at 7:01 p.m. pursuant to Section 610.021 (3) Personnel by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

**Personnel** - Pursuant to Section 610.021 (3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

**ADJOURN CLOSED/ENTER OPEN:** At 7:21 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

**ADJOURN:** A motion was made at 7:22 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Williams, Paige, Kinnard and Brash. NAYS: None. Motion approved 6-0.

  
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Mayor, Mike Wright

  
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Acting City Clerk, Tonya Willim

