

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 23, 2024.

PRAYER: Darrin Sherwood

PLEDGE OF ALLEGIANCE: Mayor Pro Tem, Barb Hardwick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, April 23, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Barb Hardwick, Deanna Guy, June Paige, Rodney Williams and Rob Brash. Absent: Ron Peterson, Jim Hardison, Rob Kinnard

ROLL CALL: Staff Present: City Administrator/Acting City Clerk-Tonya Willim, Police Chief-Scott Bagley, Finance Director-Dawn Jennings, Public Works Director-Dale Shipp, Economic Development Director-Rob Swafford, Community Development-Lisa Hastings, and City Attorney-Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 9, 2024, regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None

ADOPTION OF AGENDA: Motion to adopt by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Paige and Brash. NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee has not met therefore has nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met therefore has nothing to report
- C. Public Works: Ron Peterson The Committee has not met and therefore has nothing to report.
- D. Public Safety: Rob Kinnard - The Committee has not met therefore has nothing to report.
- E. Park Board Liaison – Deanna Guy. On Monday, April 22, the Park/Rec Department had Earth Day in the parks and a nice turn out. Parks are looking good. City Gym is looking good.

MAYOR'S REPORT: Mike Wright. I attended the Planning & Zoning meeting last week, and attended the Emergency preparedness meeting with staff that we try to do at this time every year; it went well. Numerous conversations with Tonya regarding city business.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. One thing to add is that we did release for proposals due to contract expiration was the Curbside Solid Waste

and Disposal Services; response due by May 8, 2024. United Fiber is continuing fiber/conduct work downtown. Pulling sidewalk panels in a effort to avoid any potential issues.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No.: 24-11: ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OF DISTRICTS OR CERTAIN LANDS LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.** Lisa Hastings explained this is a zoning change from R-1 Single Family Dwelling to S&O Service and Office District for the property located at 606 S. Camden. The rezoning is to come into compliance as it was a church and will now become a daycare. Motion for first and second reading by Councilor Hardwick, second Councilor Guy. Roll called. AYES: Paige, Hardwick, Williams, Brash and Guy. NAYS: None. Approved 5-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-11. Motion to adopt Bill 24-11 as ordinance by Councilor Guy, second Councilor Brash. Discussion: None. Roll called. AYES: Hardwick, Williams, Brash, Paige and Guy. NAYS: None. Motion approved 5-0.
- B. Bill No.: 24-12: ORDINANCE APPROVING THE FINAL PLAT FOR MILSTEAD'S ADDITION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.** Lisa Hastings explained this is a replat of lots 2, 3, 12 and 13 (lot split). A variance at W. Olive, S. Camden and S. Whitmer for Tony Ghisalbert, making four smalls lots into three nice size lots. Motion for first and second reading by Councilor Hardwick, second Councilor Williams. Roll called. AYES: Paige, Hardwick, Williams, Brash and Guy. NAYS: None. Approved 5-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-11. Motion to adopt Bill 24-11 as ordinance by Councilor Guy, second Councilor Brash. Discussion: None. Roll called. AYES: Hardwick, Williams, Brash, Paige and Guy. NAYS: None. Motion approved 5-0.

As part of the mid-year budget review process, Dawn Jennings, Finance Director stated several adjustments were identified as necessary to the FY24 Budget. Council had for review a copy of the Budget Transfer Request Form submitted to the City Administrator for approval, as the transfers were less than \$5,000 each. The transfers were approved and have been made in SimpleCity. Budget amendments to be addressed in Bill No.: 24-13 are needed for the following and required for Council approval: (1) The miscellaneous revenue of the recreation department (line item 10-21-00-4999) needs to be reduced by the sum of \$150,000 as the revenue was required to be recognized as part of the FY23 fiscal activity' (2) The Building Permit Fee revenue in the community development department (line item 10-00-00-4221) should be increased by the sum of \$20,000 to co-inside with the actual year to date activity, as well as to provide funding for the following additional appropriations required in that department: a)

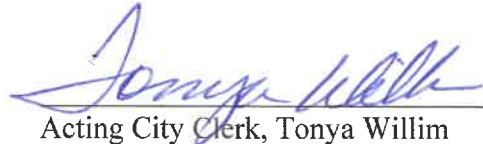
Copier expense (10-17-00-6026) appropriation should be increased by the sum of \$2,100.00; b) Vehicle Maintenance and Repairs (10-17-00-6502) should be increased by the sum of \$150.00; c) Property insurance expense (10-17-00-8001) should be increased by the sum of \$230.00; and d) Computer Software and Hardware (10-17-00-7090) should be increased by the sum of \$2,350.00. There are other line items that are presently over budget that will require subsequent transfers and/or amendments, however, staff would like to monitor the revenues before proposing options for funding the additional appropriations for purchases.

C. Bill No.: 24-13: AN ORDINANCE AMENDING THE FISCAL YEAR 2023-2024 BUDGET OF THE CITY OF RICHMOND, MISSOURI, BY AMENDING ORDINANCE NUMBER 2626 TO REFLECT CHANGES IN REVENUES AND EXPENSES. Motion for first and second reading by Councilor Guy, second Councilor Hardwick. Roll called. AYES: Paige, Hardwick, Williams, Brash and Guy. NAYS: None. Approved 5-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-13. Motion to adopt Bill 24-13 as ordinance by Councilor Hardwick, second Councilor Guy. Discussion: None. Roll called. AYES: Hardwick, Williams, Brash, Paige and Guy. NAYS: None. Motion approved 5-0.

ADJOURN: Motion to adjourn by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Williams, Paige and Brash. NAYS: None. Motion approved 5-0.



Mayor, Mike Wright



Acting City Clerk, Tonya Willim