

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, APRIL 9, 2024.

PRAYER: Brian Rounds

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, April 9, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Ron Peterson, Barb Hardwick, Rob Kinnard, Deanna Guy, Bob Bond, Rodney Williams and Rob Brash. Absent: Jim Hardison

ROLL CALL: Staff Present: City Administrator/Acting City Clerk-Tonya Willim, Police Chief-Scott Bagley, Fire Chief-Mark Sowder, Finance Director-Dawn Jennings, Public Works Director-Dale Shipp, Economic Development Director-Rob Swafford, Community Development-Lisa Hastings, Wendy VanOster-Utility Specialist, Haley Williams-Park & Recreation Director, Courtney Williams-HR Specialist and City Attorney-Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: March 26, 2024, regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None

ADOPTION OF AGENDA: Motion to adjourn by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Bond, Guy, Hardwick, Peterson, Williams, Kinnard and Brash. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee has not met therefore has nothing to report.
- B. Ordinance: Barb Hardwick. We held an ordinance meeting prior to council and discussed the ordinances on the agenda tonight.
- C. Public Works: Ron Peterson The Committee has not met and therefore has nothing to report.
- D. Public Safety: Rob Kinnard - The Committee met prior to council meeting and discussed an item on the agenda.
- E. Park Board Liaison – Deanna Guy. The Board met on April 1, 2024, went through a number of things. I just want to recognize Haley Williams (Park & Rec Director) she has done a number of things in a short time that has enhanced the look of the Parks. We appreciate Haley. Restrooms are open in the Parks. Parks is going strong.

MAYOR'S REPORT: Mike Wright.

- Appointment of Derrick Dugan to Planning & Zoning. Roll called: Bond, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Appointment approve.
- Proclamation – Building Safety Month in May. Lisa Hastings, Community Development Dir. stated every year in the month of May – IBC releases a new theme to recognize the importance of building safety. This year is Mission Impossible. We address this information with the local contractors and send out information to them and will be posted on the city's website to get this information out to the public.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. As discussed the City gym is going great and we are hoping to have everyone in for walk through prior to next council meeting. Compost opened last Saturday with a lot of visitors.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 24-08: ORDINANCE DECLARING THE OFFICIAL RESULTS ON THE FACE OF THE RETURNS OF THE JUDGES AND CLERKS OF THE REGULAR ELECTION HELD IN THE CITY OF RICHMOND, MISSOURI, ON APRIL 2, 2024.** Motion for first and second reading by Councilor Bond, second Councilor Guy. Roll called. AYES: Bond, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Approved 7-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-08. Motion to adopt Bill 24-08 as ordinance by Councilor Bond, second Councilor Guy. Discussion: None. Roll called. AYES: Bond, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0.

Mayor Wright acknowledged Bob Bond for all his years of service as a Councilmember; stating it has been a pleasure to serve with you. You have been very dedicated to the citizens of Richmond and the Mayor gave Councilor Bond a Certificate of Appreciation.

ADJOURN: Motion to adjourn at 6:40 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Guy, Hardwick, Peterson, Williams, Bond, Brash, and Peterson. NAYS: None. Motion approved 7-0.

SWEARING IN OF NEW COUNCIL MEMBERS: At this time City Administrator/Acting City Clerk Tonya Willim swore in Councilmembers June Paige, Rob Brash, Barb Hardwick and Ron Peterson.

SEATING OF NEW COUNCIL MEMBERS: Mayor reseated the Council.

Mayor Wright called to order the second part of the regular meeting of the City Council of the City of Richmond, Missouri on April 9, 2024, at 6:44 p.m.

ROLL CALL: June Paige, Rob Brash, Deanna Guy, Rodney Williams, Barb Hardwick, Ron Peterson and Rob Kinnard. **COUNCIL ABSENT:** Jim Hardison.

VOTE MAYOR PRO TEM: The Mayor explained the blank pieces of paper and asked each Councilmember to write down their selection for Mayor Pro Tem, fold the piece of paper and hand back to him. Once all the pieces were returned, he read the names and announced that Barb Hardwick received the most votes and is elected as Mayor Pro Tem.

MAYOR APPOINT COMMITTEES/COMMITTEE CHAIRS

- A. Finance Committee: Chairperson-Deanna Guy, Ron Peterson, Barb Hardwick
- B. Public Works Committee: Chairperson-Ron Peterson, Barb Hardwick, Jim Hardison
- C. Ordinance Committee: Chairperson-Barb Hardwick, Rodney Williams, June Paige
- D. Public Safety Committee: Chairperson-Rob Kinnard, Jim Hardison, Rob Brash
- E. Park Board Liaison: Deanna Guy.

ADOPTION OF AGENDA: Motion to approve second part of the agenda as printed by Councilor Peterson, second Councilor Kinnard. **AYES:** Guy, Hardwick, Peterson, Williams, Paige, Brash, and Kinnard. **NAYS:** None. Motion approved 7-0.

NEW BUSINESS:

- A. **Bill No. 24-09: ORDINANCE APPROVING THE FINAL PLAT FOR SOUTHWOOD ADDITION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.** Lisa Hastings explained this is a replat. The property owner has purchased the lot next to him wanting to join these two pieces of property for one legal description. Motion for first and second reading by Councilor Bond, second Councilor Guy. Roll called. **AYES:** Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. **NAYS:** None. Approved 7-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-09. Motion to adopt Bill 24-09 as ordinance by Councilor Peterson, second Councilor Hardwick. Discussion: None. Roll called. **AYES:** Peterson, Hardwick, Williams, Kinnard, Brash, Paige and Guy. **NAYS:** None. Motion approved 7-0.

- B. **Bill No. 24-10: ORDINANCE AMENDING CHAPTER 150 OPEN MEETINGS AND RECORDS POLICY, SECTION 150.020 MEETINGS, RECORDS, AND VOTES TO BE PUBLIC – EXCEPTIONS, OF THE MUNICIPAL CODE OF THE CITY OF RICHMOND, MISSOURI.** Councilor Hardwick informed the council of the open meetings and closed records known to us as the Sunshine Law, Chris Williams the city attorney has provided us with an update to our current ordinance list all items in that State Statute. Motion for first and second reading by Councilor Peterson, second Councilor Hardwick. Roll called. **AYES:** Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. **NAYS:** None. Approved 7-0. Acting City Clerk Tonya Willim proceeded with the first and second reading by title only of Bill 24-10. Discussion: None. Motion to adopt Bill 24-10 as ordinance by Councilor Peterson, second Councilor Kinnard. Roll called. **AYES:** Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. **NAYS:** None. Motion approved 7-0.

Special Permit – Annual Mushroom Festival Street Closure. Sherry Smith from the Farris Theater (Friend of the Farris) addressed the council regarding the changes to the Mushroom Festival this year. Due to the unuse of the gravel parking on Camden, two – three of the rides will be placed on Main Street. MoDOT has approved and issued a permit. Due to the carnival coming in early, we are asking the closing of the streets and this change will change the route of the Parade on May 3 at 10:00am. Sherry expressed a thank you the council and expressed how this is a wonderful opportunity for the Farris Theater. Street closures, relocation of the carnival rides and closing of City Hall parking lot for car show motion to approve by Councilor Peterson, second by Councilor Kinnard. Roll called. AYES: Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0.

- F. Olsson for Wastewater Treatment SCADA. CA Willim explained Supervisory Control and Data Acquisition (SCADA) system. The SCADA system serves as the primary communication tool facilitating communication between the lift stations and the wastewater plant. Attached is the updated agreement with Olsson, outlining provisions for the city to continue their "on-call" services, as necessary. The City's previous agreement expired November, 2023. These services encompass configuration, upgrade installation, and troubleshooting assistance, ensuring the continued optimal performance of our SCADA system. Motion to approve agreement with Olsson after full legal review and authorize the CA to sign the agreement by Councilor Peterson, seconded by Councilor Hardwick. AYES: Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0.
- G. Radio Antenna Repair – Fire Department. Councilor Kinnard explained there has been some radio coverage deficiencies with the radio antenna. Current radio system is analog. Midwest Mobile was on site and discovered some damage due to wind/water. Cost to repair is to supply and replace the existing antenna and verify operation is \$2,125.82 material, labor and tower time. Motion to approve by Councilor Peterson, seconded by Councilor Hardwick. AYES: Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0.
- H. Additional Audit Fees – CA Willim explained an additional term of the agreement is that additional fees may be charged for significant changes in the audit scope or unexpected circumstances. This year additional services were required and performed for the implementation of the new GASB 96 requirement regarding Subscription-based IT Agreements (SBITA) as well as the analysis of the automobile lease obligations required by GASB 87. On March 19, 2024, the auditor provided an invoice for their services rendered totaling \$30,790.00. Council previously appropriated the sum of \$24,000 for payment of audit services as part of the FY2024 Budget adopted. Additional Council approval for payment of the remaining balance of \$6,790.00 is required. Motion to approve by Councilor Peterson, seconded by Councilor Hardwick. AYES: Paige, Peterson, Hardwick, Williams, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn by Councilor Guy, second by Councilor Hardwick. Roll Called:
AYES: Paige, Guy, Hardwick, Peterson, Williams, Kinnard and Brash. NAYS: None. Motion
approved 7-0.




Mayor, Mike Wright


Acting City Clerk, Tonya Willim