

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 12, 2024.

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, March 12, 2024, at 6:30 p.m.

ROLL CALL: Council Present: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Bob Bond, Rodney Williams and Rob Brash. Absent: Ron Peterson

ROLL CALL: Staff Present: City Administrator/City Clerk-Tonya Willim, Police Chief-Scott Bagley, Fire Chief-Mark Sowder, Finance Director-Dawn Jennings, Public Works Director-Dale Shipp, Economic Development Director-Rob Swafford, Community Development-Lisa Hastings, Wendy VanOster- Billing Specialist, Haley Williams-Park & Recreation Director, HR Specialist-Courtney Williams, Sarah Collins-AP/Court Clerk, and City Attorney-Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 27, 2024, regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Bond, second by Councilor Kinnard. Roll Called: AYES: Bond, Guy, Hardwick, Kinnard, Williams, Hardison and Brash. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee met prior to the Council meeting and discussed items on the agenda.
- B. Ordinance: Barb Hardwick. The Committee met prior to the Council meeting and discussed items on the agenda.
- C. Public Works: Ron Peterson, absent. Barb Hardwick stated the Committee met prior to the Council meeting and discussed items on the agenda.
- D. Public Safety: Rob Kinnard. The Committee has not met therefore nothing to report.
- E. Park Board: Deanna Guy – Park Board had a great first meeting for the year and Haley provided a lot of information on what is happening in the parks and her first three months as the Director. Viero is starting the planning on the Parks Master Plan.

MAYOR'S REPORT: Reappointment of Brad Hogan and Everett Thompson to the Planning & Zoning Board. Roll called: AYES: Bond, Guy, Hardwick, Kinnard, Williams, Hardison and Brash. NAYS: None. Approved 7-0

Police Chief Bagley presented the calendar year 2023 stats for the Police Department.

CITY ADMINISTRATOR'S REPORT: Full report included in the packet.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. **Bill No. 24-04** Amending Chapter 240, Parks & Recreation Restricting Smoking in Parks and at Park and Recreation Activities. Haley Williams, Park & Recreation Director, presented to the Council that at the meeting held on March 4, 2024, the Park Board thoroughly reviewed information regarding the usage of tobacco, alternative nicotine, and vapor products within City parks and at City-sponsored parks and recreation activities. Following this review and discussion, the Park Board recommends to the City Council the implementation of amendments to the Municipal Code of the City of Richmond, Missouri, with the aim of restricting smoking and the use of tobacco products, alternative nicotine products, and vapor products within City parks and at City-sponsored parks and recreation activities. Discussion among council members on restrictions, designated areas, letting the public know and Earth Day. A motion for first and second reading by title only of Bill No. 24-0 was made by Councilor Hardwick, seconded by Councilor Kinnard. Roll Called: AYES: Kinnard, Brash, Hardwick, Bond, Guy, Williams, and Hardwick. NAYS: None. Motion approved 7-0. Motion to adopt Bill No.: 24-04 as an ordinance by Councilor Guy, seconded by Councilor Hardison. Roll Called. AYES: Williams, Kinnard, Guy, Hardwick, Brash, Hardison, and Bond. NAYS: None. Motion approved 7-0.

- B. High Service Pump No. 1 – Impeller Change. Dale Shipp, PW Director stated that at the meeting held on February 13, 2024, with the Public Works Committee, we discussed the High Service Pump (HSP) #1, which was installed on July 6, 2023. Since its installation, we have encountered difficulties in achieving the correct gallons per minute (GPM) output. Upon investigation, it was discovered that the original impellers were replaced with 18 ½ inch impellers, as noted in the 2003 Water Plant Improvements (Drawing P3). Unfortunately, the tag indicating this replacement was not updated on HSP #1. To rectify this issue and ensure that HSP #1 operates at its intended capacity of 900 gallons per minute, it will be necessary to procure and install the correct impeller. The estimated cost for this undertaking is \$56,198. We are able to apply the purchase of this pump repair to our current project (Waterplant Rehabilitation) and use ARPA funds to purchase (45-00-00-9020). Motion to approve impeller change by JCI for \$56,198, and installation with a not to exceed amount of \$56,198. by Councilor Hardwick, second by Councilor Hardison. Roll Called. AYES: Williams, Kinnard, Guy, Hardwick, Brash, Hardison, and Bond. NAYS: None. Motion approved 7-0.

2. 210 Lift Station Surge Protection – Dale Shipp, discussed the recent power surge experienced by the 210 Lift Station. The surge caused significant issues with the pumps and necessitates the replacement of surge protection equipment. It is confirmed that a high voltage surge occurred, resulting in the failure of surge protection mechanisms. We are unable to source a replacement surge protector of the same make and model, as they are now obsolete. JCI has the capability to replace surge protection components for all three units. The attached quote from JCI in the amount of \$8,817 is for replacement parts of (3) modules and display and installation of to all three pumps. The FY24 budget has earmarked \$160,000 (55-00-00-6115 Lift Station Repairs) and currently has \$96,393 remaining for any anticipated lift station repairs. Motion to approve repairs to surge protection system at by JCI with a not to exceed of \$8,817, by Councilor Guy, second by Councilor Hardwick. Roll Called. AYES: Williams, Kinnard, Guy, Hardwick, Brash, Hardison, and Bond. NAYS: None. Motion approved 7-0.

3. Police Department Vehicle Repair – Scott Bagley, Police Chief, informed for some time now, Richmond PD patrol vehicle #604 (2018 Ford Explorer) with 74,334 miles has been having RPM shifting problems. The vehicle has been looked at over the years multiple times for this issue and up until recently the problem couldn't be diagnosed. Two quotes have been received; the most reasonable quote from Certified Transmission based out of Liberty, Missouri for replacing the transmission in the amount of \$7,641.82. This quote includes parts and labor for the replacement along with the replacement of a wheel bearing and hub assembly that was determined to be bad during the diagnosis. In addition, the transmission replacement would include a 3-year 100,000-mile warranty with the repair. These repairs are currently unbudgeted and a budget amendment will be needed for line item (10-11-00-6502) if approved. Motion to approve repairs to transmission by Certified Transmission not to exceed of \$7,641.82, by Councilor Bond, second by Councilor Kinnard. Roll Called. AYES: Williams, Kinnard, Guy, Hardwick, Brash, Hardison, and Bond. NAYS: None. Motion approved 7-0

ADJOURN: A motion was made at 7:07 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Williams, Bond, Brash, and Hardison. NAYS: None. Motion approved 7-0.





Mayor, Mike Wright



Acting City Clerk, Tonya Willim