



GUIDEBOOK FOR RICHMOND FARMERS MARKET

OVERVIEW

To create an organized method for allowing artisans, farmers and gardeners from the City of Richmond and surrounding area to market their products to the public, the City of Richmond has designated the Main Street Downtown parking lot as the location for the Richmond Farmers Market. The Market will run on Saturdays from May 11, 2024 until October 26, 2024 and will be open from 8:00 a.m. until 2:00 p.m. (vendors are not required to stay entire time or attend every event).

A Farmers Market permit will cost **\$50.00** for the entire season or \$10.00 for one day.

The cost of the permit will cover:

1. The cost of advertising on social media, Richmond News and Lawson Paper
2. Banners and signs will be posted throughout Richmond.
3. Announcements which will be sent on the City of Richmond Textcaster, water bills and posted on public bulletin boards.
4. One porta-potty will be placed at the market.
5. Trash removal will be the responsibility of the vendor.

The following is the regulations that were approved by the Richmond City Council:

1. The Farmers' Market will open the second Saturday in May and run through the last Saturday in October.
2. Spaces will not be reserved at the Farmers' Market but will be on a first-come basis.
3. Each licensee shall be responsible for setting up, displaying, and bagging their produce and/or crafted goods in a manner which is sanitary and attractive.
4. The licensee's space must be cleaned by broom within one-half (1/2) hour after the end of the selling period.
5. No vehicle larger than a pickup truck will be permitted except approved mobile food vending truck as defined in Article VI Mobile Food Vending
6. Produce and/or crafted goods may not be sold from the trunk of a car.
7. Artisans may sell their crafted goods and/or artwork. An "artisan" is defined as a person skilled in an applied art; a craftsperson, a person that makes a high-

quality or distinctive product in small quantities, usually by hand or using traditional method.

8. No live animals or resale items shall be sold at the Farmers' Market.
9. All products must be grown or crafted within a one hundred (100) mile radius of the City of Richmond.
10. At least eighty percent (80%) of the produce for sale must be grown and /or produced by vendors. Items not produced by vendor must be labeled accordingly. Vendors selling eggs, meat and/or dairy products must have the required license from the Missouri Department of Agriculture (MDA). Live animals/poultry is not allowed.
11. Any foods sold must be from an approved source that is accepted by the Missouri Department of Health and Senior Services.
12. Mobile Food Venders shall comply with all regulations as per Article VI Mobile Food Vending of the City of Richmond Code of Ordinances.
13. No rummage, second hand or flea market items to be sold.