

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JANUARY 23, 2024.

PRAYER: William Isaacson

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, January 23, 2024, at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Bob Bond, Rob Brash and Ron Peterson COUNCIL ABSENT: Adam Booth.

ROLL CALL: STAFF PRESENT: City Administrator- Tonya Willim, City Clerk- Kim Williamson, Fire Chief- Mark Sowder, Police Chief, Scott Bagley, Finance Director- Dawn Jennings, Public Works Director, Dale Shipp, Community Development- Lisa Hastings, Economic Development Director, Rob Swafford, Utility Supervisor, Aaron Misenhelter, City Attorney- Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: The December 12, 2023 regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: Jacob Peterson with Redgate Disposal expressed his interest in bidding for the City of Richmond's trash removal contract. Redgate is a family owned business that started in 2006. They currently serve 14,000 customers and 1500 dumpsters. Redgate is based out of Edgerton, MO and are looking to grow their business in Richmond's direction.

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Bond, second by Councilor Hardison. Roll Called: AYES: Bond, Hardison, Guy, Hardwick, Kinnard, Peterson and Brash. NAYS: None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee has not met; nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met; nothing to report.
- C. Public Works: Barb Hardwick. The Committee has not met; nothing to report.
- D. Public Safety: Rob Kinnard. The Committee has not met; nothing to report.
- E. Park Board: Deanna Guy. The Committee has not met. The gym is currently being worked on, and the Parks Master Plan interviews are taking place

MAYOR'S REPORT: The Mayor has met with CA Willim, who has kept him informed on City of Richmond business. Public Works has done a great job of taking care of our citizens. They have endured weather conditions, leaks, breaks, and maintaining the streets of Richmond.

CITY ADMINISTRATOR'S REPORT: CA Willim's full report is in the packet. Public Works has done an exceptional work for the City of Richmond. They have endured weather, leaks, breaks, meters, as well as maintaining the streets. We have started interviewing for the Parks Master Plan. The first interview was today.

DEPARTMENT REPORTS: No questions or comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Allocation of Revenue/Expenses from Sale of Salvage Scrap. The team at the North Barn has successfully removed scrap generating a revenue of \$10,649.53. Through staff check-ins and speaking with Dale and Aaron, the most pressing needs for the department is Personal Protective Equipment (PPE), equipment, and equipment repair. Councilor Kinnard made a motion to approve the budget amendment for allocation of revenue/expenses for the purchase of PPE, equipment, and equipment repair, not to exceed \$10,649.53, Councilor Peterson seconded the motion. Roll Called. AYES: Kinnard, Peterson, Guy, Hardison, Bond, Hardwick and Brash. NAYS: None. Motion approved 7-0.
- B. Bill No.:24-01 Budget Amendment for Allocation of Sale of Scrap. A motion for first and second reading by title only of Bill No. 24-01 was made by Councilor Kinnard, seconded by Councilor Peterson. Roll Called: AYES: Kinnard, Peterson, Brash, Hardwick, Bond, Guy, and Hardwick. NAYS: None. Motion approved 7-0. Motion to adopt Bill No.: 24-01 as an ordinance by Councilor Peterson, seconded by Councilor Kinnard. Roll Called. AYES: Peterson, Kinnard, Guy, Hardwick, Brash, Hardison, and Bond. NAYS: None. Motion approved 7-0.
- C. Ray County 911 Radio Ownership Delivery. The City has received a Bill of Sale from Ray County 911 regarding the transfer of ownership for handheld and in-car radios. This transfer pertains to the equipment provided to the Richmond Police and Fire Departments by Ray County 911 when the agency transitioned to digital capability. Once the Bill of Sales is duly executed, our staff will initiate the process of placing the mentioned equipment on the City's insurance policy with Mike Keith Insurance. Councilor Peterson made a motion to accept the equipment delivery and authorize the Mayor to sign, Councilor Kinnard seconded the motion. Roll Called. AYES: Peterson, Kinnard, Guy, Hardison, Bond, Hardwick and Brash. NAYS: None. Motion approved 7-0.
- D. Resolution 462: A Resolution of Support for U.S. 51 Bicycle Route. This is a bicycle route mapping project and is part of a national effort through the American Association of Highway and Transportation Officials (AASHTO) to expand the US Bicycle Route system. It is being led by MoDOT, the Missouri Bike Federation, and the Adventure Cycling Association. The Adventure Cycling Association along with Mid-America Regional Council (MARC) is requesting their members to show support by Resolution and Letter of Support to MoDOT, if the route is through the member's community (Richmond). MoDOT is the agency that submits the USBR route approval application to AASHTO submittals. The

proposed USBR 51 route on Richmond streets comes into town on MO 10 Bus, turns onto Wollard Blvd., and enters Ray County. There is no inherent liability for local agencies, signage is nice, but not required. Long distance bicycle tourists are experienced road riders and use to varying quality of road surface, absence of paved shoulders, and car and truck traffic. There is no requirement that roads for US Bicycle Routes meet the guidelines in the AASTHO Guide for Bicycle Facilities. This was explicitly considered and it has been written into the process that there are no specific requirements for road or trail standards. Councilor Peterson made a motion to approve Resolution 462 showing support for U.S. Bicycle Route 51 designation through Richmond, Councilor Hardwick seconded the motion. Roll Called. AYES: Peterson, Hardwick, Kinnard, Bond, Brash, Guy, and Hardison. NAYS: None. Motion approved 7-0.

E. Master Service Agreement with FLOCK. During the planning phase of the FLOCK grant approvals by MoDot in regard to pole mounts were reduced to \$1,250.00 per unit. With the reduction in pricing, a quote for two additional cameras were requested. With the two additional cameras all points of entry and exit to the city would be covered. With this proposal a remaining balance of \$1,350.00 would need to be covered by the department's current donation fund. Councilor Bond made a motion, that the Master Agreement with FLOCK in the amount of \$25,850.00 and for authorization for the Mayor to sign the agreement with payment being made via the funds in the amount of \$24,500.00 from the LVCP grant and the offset balance being paid through the departments donation funds in the amount of \$1,350.00 located in line item (10-11-00-4821), Councilor Kinnard seconded the motion. Roll Called. AYES: Bond, Kinnard, Peterson, Hardwick, Brash, Guy, and Hardison. NAYS: None. Motion approved 7-0.

F. Policies - Required for Process ISO. As part of the review from the ISO (Insurance Services Office) evaluation, municipalities are required to have a policy in place for the process of issuing building permits for commercial and residential as well as a policy for an appeal to the Building Code Committee. Having policy for all activities will ensure the proper procedure is being followed. Councilor Peterson made a motion to accept Policy Number: 2024-01, 2024-02, and 2024-03, Councilor Bond seconded the motion. Roll Called. AYES: Peterson, Bond, Guy, Hardwick, Kinnard, Brash and Hardison. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn at 6:58 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Brash, Peterson, and Hardison. NAYS: None. Motion approved 7-0.



Kim Williamson
City Clerk, Kim Williamson

Mike Wright
Mayor, Mike Wright