

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, DECEMBER 12, 2023.**

**PRAYER:** Dave Donaldson

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, December 12, 2023, at 6:30 p.m.

**ROLL CALL: COUNCIL PRESENT:** Mayor Mike Wright, Rob Kinnard, Jim Hardison, Deanna Guy, Bob Bond, Rob Brash and Barb Hardwick.

**COUNCIL ABSENT:** Adam Booth and Ron Peterson

**ROLL CALL: STAFF PRESENT:** City Administrator- Tonya Willim, City Clerk- Kim Williamson, Fire Chief- Mark Sowder, Public Works Director- Dale Shipp, HR Specialist- Courtney Williams, Community Development- Lisa Hastings, Police Chief, Scott Bagley, Recreation Director, Haley Williams, Billing Specialist, Wendy VanOster, and City Attorney- Chris Williams

Staff Absent: Finance Director- Dawn Jennings, Municipal Court Clerk- Sarah Collins,

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** December 12, 2023 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Hardison. Roll Called: AYES: Bond, Hardison, Hardwick Guy, Kinnard, and Brash. NAYS: None. Motion approved 6-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance Committee: Deanna Guy: The Committee has not met; nothing to report tonight.
- B. Ordinance Committee: Barb Hardwick. The Committee met tonight, will have item on agenda.
- C. Public Works Committee: Barb Hardwick. The Committee has not met; nothing to report tonight.
- D. Public Safety Committee: Rob Kinnard – The Committee met last Thursday. Representatives from the school, architects, and CB Construction company were present. Residents on Hamil and Trigg were contacted in person by school personnel, if no one was home, contact information was left at the door. No decisions were made at this meeting.
- E. Park Board Liaison Deanna Guy – A few committee members were able to meet Monday, December 11<sup>th</sup>, will have item on agenda.

**MAYOR'S REPORT:** - Mayor Wright was a part of the Park Board discussion the previous evening. The Mayor and CA Willim met with GLMV Architecture and Rob Richardson of Richardson Brothers

Development. The Mayor also attended the Blue Bird Network ribbon cutting. Mayor Wright has met with CA Willim, who has kept him informed on City of Richmond business.

**CITY ADMINISTRATOR'S REPORT:** CA Willim's full report is included in the packet. A few highlights are meeting weekly with United Fiber, met with GLVM Architecture and Rob Richardson of Richardson Brothers Development. A Water Treatment Plant Preconstruction meeting was held, timeline for this project to start is April 2024. A meeting was held for the Building Code Committee, Lisa provided notebooks of new building codes for the committee and set a timeline for review. AT Abatement has begun removal of asbestos pipes at the Water Treatment Plant.

**DEPARTMENT REPORTS:** No questions or comments.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

A. Bill No. 23-34 - AN ORDINANCE APPROVING THE FINAL PLAT FOR GRANDVIEW HEIGHTS ADDITION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. A motion for first and second reading by title only of Bill No. 23-34 was made by Councilor Guy, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Kinnard, Hardison, and Brash. NAYS: None. Motion carried 6-0. City Clerk, Kim Williamson preceded with the first and second reading by title only of Bill No 23-34. Motion to adopt Bill No 23-34 as ordinance by Councilor Hardwick, and seconded by Councilor Guy. Roll Called: AYES: Hardwick, Guy, Hardison, Bond, Brash, and Kinnard. NAYS: None. Bill No 23-34 approved 6-0.

B. Bill No. 23-35 - AN ORDINANCE AMENDING CHAPTER 240 PARKS AND RECREATION AND CHAPTER 250 CITY RECREATION PROGRAM OF THE MUNICIPAL CODE OF THE CITY BY REVISING CERTAIN SECTIONS INCLUDED THEREIN. A motion for first and second reading by title only of Bill No. 23-35 was made by Councilor Guy, seconded by Councilor Hardwick. Roll Called. AYES: Guy, Hardwick, Kinnard, Bond, Brash, and Hardison. City Clerk, Kim Williamson preceded with the first and second reading by title only of Bill No 23-35. Motion to adopt Bill No 23-35 as ordinance by Councilor Bond, seconded by Councilor Hardison. Roll Called. AYES: Bond, Hardison, Guy, Hardwick, Kinnard, and Hardison. NAYS: None. Bill No. 23-35 approved 6-0.

C. Appointment of Haley Williams, Parks & Recreation Director – The Mayor would like to appoint Haley Williams as the Parks and Recreation Director. AYES: Kinnard, Bond, Brash, Guy, Hardison, and Hardwick. NAYS: None. Appointment of Haley Williams as Parks and Recreation Director approved.

D. Mower for Wastewater Plant - The FY24 budget includes \$17,000 (55-00-00-9015) for the purchase of a utility vehicle replacement for the wastewater department. The mower is used to maintain the entire wastewater property (20 acres) which includes 7 lift stations and other maintenance. The mower is priced at \$12,323.78 and the attachment to purchase of a high capacity 60" mower deck (\$2,275.50) for the total cost is \$14,599.28. Purchasing under the Sourcewell contract saves approximately \$3,204.72, (18%) off of the standard government pricing for this equipment. Staff would like to list to sell the 2012 mower and deck on Purplewave. Councilor Hardison made a motion for the purchase of the 2024 John Deere mower with additional deck purchase, not to exceed \$14,599.28, and allow the sale of the 2012 mower on

Purplewave, Councilor Kinnard 2<sup>nd</sup> the motion. Roll Called: AYES: Hardison, Kinnard, Bond, Hardwick, Brash, and Guy. NAYS: None. Motion approved 6-0.

E. Liquor License Application for Taco Jalisco - On December 5, 2023, Cecilia Adame, owner of Taco Jalisco applied for a liquor license. Taco Jalisco has been closed and is re-opening. Staff recommends approving the license, as well as pro-rating the cost of the license to include the months of operation (December 2023 thru June 2024). Councilor Hardison made a motion to issue Taco Jalisco a liquor license and the cost being pro-rated for the months of December 2023 thru June 2024 as presented, Councilor Kinnard seconded the motion. Roll Called: AYES: Hardison, Kinnard, Bond, Brash, and Hardwick. NAYS: Guy. Motion approved 5-1.

**ADJOURN OPEN/ENTER CLOSED:** A motion to adjourn open/enter closed session was made at 6:50 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Hardison, Bond, Kinnard, and Brash. NAYS: None. Approved 6-0.

**Personnel** - Pursuant to Section 610.021 (3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

**Personnel Records** - Pursuant to Section 610.021 (13) of the Revised Statutes of the State of Missouri pertaining to individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

**ADJOURN CLOSED/ENTER OPEN:** At 7:05 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Kinnard, Bond, Brash, and Hardison. NAYS: None. Motion Approved 6-0.

**ADJOURN:** A motion was made at 7:09 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Brash, and Hardison. NAYS: None. Motion approved 6-0.



*Kim Williamson*  
City Clerk, Kim Williamson

*[Signature]*  
Mayor, Mike Wright