

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 28, 2023.

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, November 28, 2023, at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Jim Hardison, Deanna Guy, Barb Hardwick, Rob Kinnard, Ron Peterson

COUNCIL ABSENT: Bob Bond, Adam Booth, and Rob Brash

ROLL CALL: STAFF PRESENT: City Administrator- Tonya Willim, City Clerk- Kim Williamson, Finance Director- Dawn Jennings, Fire Chief- Mark Sowder, Police Chief, Scott Bagley, Courtney Williams, HR Specialist, and City Attorney- Chris Williams,

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: The November 14, 2023 regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Peterson, second by Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Guy, Hardison, and Kinnard NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

- A. Finance Committee: Deanna Guy: The Committee met tonight and topics will be introduced later in the agenda.
- B. Ordinance Committee: Barb Hardwick. The Committee has not met; nothing to report tonight.
- C. Public Works Committee: Ron Peterson. The Committee met tonight and topics will be introduced later in the agenda.
- D. Public Safety Committee: Rob Kinnard – The Committee has not met; nothing to report tonight.

MAYOR'S REPORT: -Mayor Wright appointed George Kronshage as a Police Officer. Roll Call: AYES: Kinnard, Guy, Hardison, Hardwick, and Peterson. NAYS: None. Appointment approved 5-0. Mayor Wright attended the committee meetings held earlier in the evening, as well as meeting with CA Willim who has kept him informed on City of Richmond business.

CITY ADMINISTRATOR'S REPORT: CA Willim's full report is included in the packet. A few highlights are C/A, Drew, Haley & Mindy met with the Kiwanis club at Hamann Park for the unveiling of the new musical park equipment donated by Kiwanis. Councilor Peterson and C/A attended Chamber of

Commerce After Hours at Shirkey Golf Course hosted by Community Bank and Shirkey's Golf Course. It was well attended and a great networking event. The compost site is closed for the season. The Park System Master Plan RFQ is finalized and distributed with a due date from consultants of December 28, 2023.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. As part of the budget adopted by Council, the sum of \$232,000.00 was appropriated for expenses associated with the Gym Floor Project and air duct work/ventilation issue. To date the following contracts have been approved by Council: AT Abatement Service Inc. in the sum of \$26,900.00 for abatement services, Olsson in the sum of \$10,600.00 for structural engineering, Tribeca in the sum of \$57,451.00 for the concrete work, and Teraflex in the sum of \$96,770.00 for the flooring. Occasional issues arise that need immediate action in order for the contractors to continue their work, such as core testing, the need to remediate substances from the existing concrete, etc. Staff requests waiver of the purchasing policy requirements regarding solicitation and prior approval for expenses up to the sum of \$20,000.00, and further requests permission to contract with/enter agreements as necessary for this project up to said sum, in order to ensure completion of the project on schedule. Staff will continue to report timely any purchases for the project to Council. Councilor Guy made a motion that Council waive the provisions of the purchasing policy regarding bidding and prior approval of for expenses in excess of \$5,000.00, for the Gym Floor Project, and authorize the City Administrator to enter into subsequent agreements as necessary up to the sum of \$20,000.00, to ensure timely completion of the project. Roll Called: AYES: Guy, Peterson, Hardwick, Kinnard and Hardison. NAYS: None. Motion approved 5-0.

B. During the pre-bid construction meeting it was determined that the pipes at the water plant are wrapped in asbestos. Removal of this asbestos was not part of the original scope of our initial project that went out for bid. The following is the engineer's scope for removal of the asbestos regarding the pipe materials that will need to be removed. The asbestos removal contractor shall remove all contaminated pipe insulation outlined in the drawing from the piping in the filter gallery. Means and methods shall be the sole responsibility of the removal contractor. The removal contractor shall provide the following services: 1. Coordinate with the Owner to make sure removal activities do not conflict with daily operations. 2. Provide an airtight enclosure around the work area with appropriate air extraction equipment installed. Enclosure shall be furnished with bag locks for entry and exit and a set of waste bag locks for asbestos insulation and removal and disposal. 3. Provide decontamination procedures in the form of an on-site decontamination unit (DCU). 4. Asbestos containing waste shall be containerized, transported, and disposed in compliance with all local, State, and Federal regulations. Copies of the disposal manifests shall be furnished to the Owner. The City is currently under contract with AT Abatement Services, Inc., for the removal of asbestos for the gym floor. Greg Nitcher with AT Abatement was asked to review the engineer's scope of work and provide a proposal to the City to add the work at the Water Treatment Plant to that contract. After visiting the Water Treatment Plant, the attached proposal in the amount of \$19,890 was provided. This cost will be added to the overall Water Treatment Plant Rehabilitation Project. Brooke with Olsson has reviewed the proposal and determined it to be in line with cost and their ability to provide the required removal and documentation. Councilor Peterson made a motion to approve the Addendum to Agreement with AT Abatement for removal of asbestos at water treatment plant, not to exceed \$19,890 and authorize the City Administrator to sign. Roll Called: AYES: Peterson, Hardison, Kinnard, Guy, and Hardwick. NAYS: None. Motion approved 5-0.

C. Wastewater Treatment Plant Improvements - At the end of October, Blower Motor #1 had a failure. Please reference the map of the sewer plant. There are three blowers that run the SBRs at the plant. They are housed in the yellow housing units. Each blower unit has an electrical motor and blower unit. Each unit cycles with at least two running at the same time because there are two SBRs. The electrical motor in #1 failed. Staff removed the electrical motor and Trent took to Sedalia Electric Motors for repair. The bearings within the motor overheated changing the structure and integrity of the shaft. The shaft is warped and the condition of the motor is not repairable. Sedalia Electric found a Siemens Motor (metric European style motor with roller front bearing) with the exact specifications and length of shaft needed - \$14,800 plus \$200 freight. Councilor Peterson made a motion to purchase the new motor from Sedalia Electric in the amount of \$14,800 plus \$200 freight. Roll Called: AYES: Peterson, Hardison, Hardwick, Guy, and Kinnard. NAYS: None. Motion approved 5-0.

ADJOURN: A motion was made at 6:43 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Peterson, Kinnard and Hardison. NAYS: None. Motion approved 5-0.



Kim Williamson

City Clerk, Kim Williamson



Mayor, Mike Wright