

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 24, 2023.

PRAYER: Deanna Guy

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, October 24, 2023, at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Jim Hardison, Deanna Guy, Adam Booth, Rob Brash, and Barb Hardwick.

COUNCIL ABSENT: Rob Kinnard, Bob Bond, Ron Peterson

ROLL CALL: STAFF PRESENT: City Administrator- Tonya Willim, City Clerk- Kim Williamson, Finance Director- Dawn Jennings, Public Works Director- Dale Shipp, Fire Chief- Mark Sowder, Police Chief, Scott Bagley, and City Attorney- Chris Williams,

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 10, 2023 regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Booth, second by Councilor Hardwick. Roll Called: AYES: Booth, Hardwick, Guy, Hardison, and Brash NAYS: None. Motion approved 5-0.

REPORT OF STANDING COMMITTEES:

- A. Finance Committee: Deanna Guy: The Committee has not met; nothing to report tonight.
- B. Ordinance Committee: Barb Hardwick. The Committee has not met; nothing to report tonight.
- C. Public Works Committee: Barb Hardwick. The Committee has not met; nothing to report tonight.
- D. Public Safety Committee: Rob Kinnard – The Committee has not met; nothing to report tonight.

MAYOR'S REPORT: -Mayor Wright attended the United Fiber ground breaking, the Mayor's Prayer Breakfast, and the grand opening of the Spartan Ridge Disc Golf Course. All of these events were well attended. Mayor Wright has met with CA Willim, who has kept him informed on City of Richmond business.

CITY ADMINISTRATOR'S REPORT: CA Willim's full report is included in the packet. A few highlights are the United Fiber ground breaking, Mayor's Prayer Breakfast, and the ground breaking for Spartan Ridge Disc Golf Course. Chamber members met at Valley Drive Water Tower to begin checking the Christmas lights. The lights are ready for November installation. David E. Ross Construction submitted the lowest bid for the Waste Water Treatment Plant Project. The WWTP has the began the

winterization process. The UV system will be off October 31st, then UV bulb replacement, contactor replaced on Well 3, SP3 was installed and NP3 went to JCI.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. BILL NO. 23-30 AN ORDINANCE AMENDING THE FISCAL YEAR 2023-2024 BUDGET OF THE CITY OF RICHMOND, MISSOURI, BY AMENDING ORDINANCE NUMBER 2626 TO REFLECT CHANGES IN EXPENDITURES IN THE AMOUNT OF \$26,451. A motion for first and second reading by title only of Bill No. 23-30 was made by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Booth, Brash, and Hardison. NAYS: None. Motion carried 5-0. City Clerk, Kim Williamson preceded with the first and second reading by title only of Bill No. 23-30. Motion to adopt Bill No.23-30 as ordinance by Councilor Booth, seconded by Councilor Hardwick. Roll Called: AYES: Booth, Hardwick, Brash, Guy, and Hardison. NAYS: None. Bill Number 23-30 approved 5-0.

B. BILL NO. 23-31 AN ORDINANCE APPROVING AN AWARD AGREEMENT AND ARTICLES OF AGREEMENT BETWEEN THE RICHMOND POLICE DEPARTMENT AND THE STATE OF MISSOURI REGARDING THE LVCP GRANT ADMINISTERED BY THE MISSOURI DEPARTMENT OF PUBLIC SAFETY AND AUTHORIZING THE MAYOR TO EXECUTE THE AWARD AGREEMENT. A motion for first and second reading by title only of Bill No. 23-31 was made by Councilor Booth, seconded by Councilor Hardwick. Roll called: AYES: Booth, Hardwick, Guy, Brash, and Hardison. NAYS: None. Motion carried 5-0. City Clerk, Kim Williamson preceded with the first and second reading by title only of Bill No. 23-31. Motion to adopt Bill No.23-31 as ordinance by Councilor Booth, seconded by Councilor Hardison. Roll Called: AYES: Booth, Hardison, Brash, Guy, and Hardwick. NAYS: None. Bill Number 23-31 approved 5-0.

C. Water Treatment Plant Improvements - Brooke Hudlemeyer of Olsson presented the bid tabulation and recommended Notice of Award be given to David E. Ross Construction for the Water Treatment Plant Improvements in the contract amount of \$1,255,800. Staff allocated the engineer's estimate of \$1,418,800 (45-00-00-9020) in the FY24 budget for construction of this project. Staff recommends Council approve, by motion, to accept Olsson's recommendation that Notice of Award be given to David E. Ross Construction for the Water Treatment Plant in the contract amount of \$1,255,800. Councilor Booth made a motion to accept Olsson's recommendation that Notice of Award be given to David E. Ross Construction for the Water Treatment Plant in the contract amount of \$1,255,800, Councilor Hardwick seconded the motion. Roll Called: AYES: Booth, Hardwick, Guy, Hardison, and Brash. NAYS: None. Waste Water Plant Improvements approved 5-0.

D. North wall panel replacement on the North end of the Municipal Complex - In continuation of repairing the north side roof, the FY24 budget allocated \$52,300.00 (35-00-00-9020) Capital Improvements to have the North facade wall panel replaced on the North end of the Municipal Complex. This area is connected to the City Gym and the current deteriorating condition of the wall is allowing water to leak into the restroom when heavy rain occurs. Centimark has provided a detailed proposal on the project with pictures. Please recall in January, 2023, the Council

approved the addendum to the contract from RFP 10-2020 City Hall Roof repairs that was awarded to Centimark for the west wall. Staff recommends an addendum to the contract for the scope of work provided by Centimark for the north wall panel replacement at the north end of the Municipal Contract. Councilor Hardwick made a motion to accept the addendum to bid received from CentiMark for RFP 10-2020 City Hall Roof Repair not to exceed \$55,000 (includes bond expense) for replacement of the north facade and direct the City Administrator to execute the addendum to contract, Councilor Hardison seconded the motion. Roll Called: AYES: Hardwick, Hardison, Guy, Booth, and Brash. NAYS: None. North wall panel replacement on the North end of the Municipal Complex approved 5-0.

E. Establishing Candidate Filing Dates - It is time to establish the candidate filing dates for the general municipal election. The state has set the first date for candidate filing for December 5, 2023 and the last date for December 26, 2023. The election date is April 2, 2024. Staff recommends that Council accepts the dates by motion established by the state. Councilor Booth made a motion to accept the dates for candidate filing established by the state, Councilor Guy seconded the motion. Roll Called: AYES: Booth, Guy, Hardwick, Hardison, and Brash. NAYS: None. Established candidate filing dates were approved 5-0.

F. MB Construction EZ Valve Installations - On October 10, 2023, the Joint Finance and Public Works Committee met to discuss the installation of valves on the 16" Transmission Line and the 12" line off Industrial Drive. MB Construction is scheduled to be on site Tuesday, October 24, 2023 to begin installation of the EZ valves on the 16" transmission line. On Monday, Public Works will open the site at Henry/Shotwell section where the first valve will be installed then over to Whitmer. It will take the whole day Tuesday to install the valves. On Wednesday we will begin installing the new section of line on Whitmer. Once this project is complete. MB Construction will begin the project on Industrial Drive with replacement of the "T" and possible installation of the 12" valve. Staff recommends that Council approve, by motion, MB Construction installation of valves and line sections in the amount of \$78,100. Councilor Hardwick made a motion for MB Construction to install valves and line sections in the amount of \$78,100, Councilor Booth seconded the motion. Roll Called: AYES: Hardwick, Booth, Guy, Hardison, and Brash. NAYS: None. MB Construction installation of EZ Valves approved 5-0.

G. Purchase of Department Issued Jackets - A one-time purchase allocation was approved in line item **(10-11-00-7006)**, for the purchase of four (4) Kevlar replacement vests that will expire during the FY24 budget in the amount of **\$3,300**. These Kevlar vests have a five (5) year lifecycle and will need to be replaced to keep officers safe and protected while performing their duties. With the procurement of grant funding to eliminate the purchasing cost of ballistic vests, there will be ample funding available to purchase jackets for the department. The jackets would be a First Tactical softshell material made from a nylon-spandex blend with a fleece lining to keep warm. The jacket is both wind and water resistant and can be worn under the outer vest carrier for optimal comfort in the field. Currently the jackets for the department are worn over the outer vest carrier and are not ideal for officers to be able to access equipment on the vest quickly. With the purchase of the First Tactical jackets, the officers will be provided adequate layering for warmth with optimal movement for better officer safety. In addition, the jackets will not be personalized so they can be reused if needed in the future. Staff recommends that council approve to authorize a one-time balance transfer in the amount of **\$1,232.91** from line item **(10-11-00-7006)** to line item **(10-11-00-6105)** with approval to authorize the purchase of nine (9) First Tactical Softshell Jackets in the amount of **\$1,232.91** with funds

transferred to (10-11-00-6105). Councilor Booth made a motion to authorize a one-time balance transfer in the amount of \$1,232.91 from line item (10-11-00-7006) to line item (10-11-00-6105) with approval to authorize the purchase of nine (9) First Tactical Softshell Jackets in the amount of \$1,232.91 with funds transferred to (10-11-00-6105), Councilor Hardwick seconded the motion. Roll Called: AYES: Booth, Hardwick, Guy, Hardison, and Brash. NAYS: None. Authorization of a one-time balance transfer in the amount of \$1,232.91 from line item (10-11-00-7006) to line item (10-11-00-6105) with approval to authorize the purchase of nine (9) First Tactical Softshell Jackets in the amount of \$1,232.91 was approved 5-0.

ADJOURN: A motion was made at 6:58 p.m. by Councilor Guy to adjourn the meeting, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Booth, Brash, and Hardison. NAYS: None. Motion approved 5-0.



City Clerk, Kim Williamson



Mayor, Mike Wright