

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, AUGUST 22, 2023.**

**PRAYER:** Dave Donaldson

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, August 22, 2023, at 6:30 p.m.

**ROLL CALL: COUNCIL PRESENT:** Mayor Mike Wright, Rob Kinnard, Jim Hardison, Barb Hardwick, Deanna Guy, Bob Bond, Adam Booth, and Ron Peterson

**COUNCIL ABSENT:** Rob Brash

**ROLL CALL: STAFF PRESENT:** City Administrator-Tonya Willim, City Clerk- Kim Williamson, Finance Director- Dawn Jennings, Interim Police Chief- Scott Bagley, Fire Chief- Mark Sowder, Public Works Director- Dale Shipp, Community Development- Lisa Hastings, Economic Development – James Gorham, HR Specialist – Courtney Williams, and City Attorney- Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** August 8, 2023 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Booth, Guy, Hardison, Kinnard, and Hardwick NAYS: None. Motion approved 7-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy: The Committee will meet Monday, August 28<sup>th</sup> at 9:00 AM
- B. Ordinance: Barb Hardwick: The Committee met August 14; items of discussion will be on future agenda.
- C. Public Works: Barb Hardwick: The Committee met August 15; items will be on future agenda.
- D. Public Safety: Rob Kinnard: The Committee met August 8; items will be on future agenda.
- E. Park Board Liaison Deanna Guy: The Committee met August 1, 2023, parks are in full swing and preparing for disc golf.

**MAYOR'S REPORT:** - Mayor Wright attended all of the committee meetings. CA Willim has kept him informed on City of Richmond business.

**CITY ADMINISTRATOR'S REPORT:** CA Willim - The full report is included in the packet. A few items to mention are, ADA signs have been ordered for downtown. The FY24 budget continues to be worked on. A traffic study was requested for the new Dear Elementary project. The tax levy notices were posted at the courthouse, city hall, and the library. The notice ran in last week's Daily News.

Surplus vehicles have been placed on Purple Wave's auction site. The auction will close September 12<sup>th</sup>. A survey has been sent to the Chamber for the Richmond business community to fill out regarding economic development beginning 8/15 and ending on 8/31. The city is asking about growth, community strength and weaknesses, and what businesses need to be successful. We are working on a scope of work for the gym floor as well as the overall timeline. A meeting with Olsson was held to review 90% plans for waterline replacement. A new bleach tank was delivered to the Water Plant. Installation was complete on August 21<sup>st</sup>.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

A. Public Hearing Tax Levy: Setting of Tax Rate. A public hearing regarding the 2023 property tax rates proposed to be set at the August 22, 2023 Council meeting was opened by Mayor Wright at 6:36 p.m. Mayor Wright asked if there were any questions concerning the tax rates that were posted at the library, courthouse, city hall, and the Richmond News. There were no questions or comments made from the audience. Mayor Wright adjourned the meeting at 6:37 p.m.

BILL NO. 23-24: AN ORDINANCE IN RELATION TO THE SETTING OF THE TAX LEVY FOR GENERAL REVENUE, PARK PURPOSES, AND GENERAL OBLIGATION BONDS OF THE CITY OF RICHMOND, MISSOURI FOR THE YEAR 2023 IN ACCORDANCE TO THE LAWS AND STATUTES AND PROVIDING AN EFFECTIVE DATE FOR THIS ORDINANCE. A motion for first and second reading by title only of Bill 23-24 was made by Councilor Peterson, seconded by Councilor Guy. Roll Called: AYES: Peterson, Guy, Booth, Kinnard, Bond, Hardison, and Hardwick. NAYS: None. Motion approved 7-0. City Clerk, Kim Williamson preceded with the first and second reading by title only of Bill 23-24. Motion to adopt Bill 23-24 as ordinance by Councilor Peterson, seconded by Councilor Guy. Roll Called: AYES: Peterson, Guy, Bond, Hardwick, Booth, Kinnard, and Hardison. NAYS: None. Bill Number 23-24 approved 7-0.

B. United Fiber Presentation – Ken Smith, Darren Farnan, and Byron Jeffers presented the plan for what United Fiber can offer Richmond. United Fiber will be investing approximately \$9 million dollars in the Richmond system. The system will be approximately 80 miles of fiber and 99.9% underground. A centralized location for their hub would be on the East side of the City Hall parking lot. If the council was to grant lease agreement, United would pay the City \$2400 for the annual land lease for the hub location. As part of the lease agreement, United will provide a fence, landscaping and privacy for the hub. All agreements have been reviewed by Chris Williams, City Attorney. The anticipated start of the project is September/October timeframe with an approximate 6 month build time, dependent on weather conditions. Councilor Peterson made a motion to approve the Lease Agreement, Superseding Addendum to Lease and Right-of-Way Agreement; and authorize the Mayor to sign, Councilor Booth seconded the motion. Roll Called: AYES: Peterson, Booth, Guy, Hardison, Bond, Kinnard, and Hardwick. NAYS: None. Motion approved 7-0.

C. Wastewater Treatment Plant Purchases - The Wastewater Department is requesting to reallocate funds in the FY23 budget year to acquire UV Bulb Sleeves, SBR air diffusers, D.O. sensors replacement, water level transducers and electric winch (see attached). Instead of placing these items into the FY24 budget, the recommendation is to use allocated funds from I&I

Reduction line item \$100,000 (55-00-00-6030) and funds allocated in the same line item Hill Street Lift Station – manhole risers \$50,000. These projects will not be completed this budget year. Councilor Peterson made a motion to purchase the above listed items in the amount not to exceed \$112,745 allocated in I&I Reduction (55-00-00-6030), Councilor Hardwick seconded the motion. Roll Called: AYES: Peterson, Hardwick, Booth, Kinnard, Bond, Guy, and Hardison. NAYS: None. Motion approved 7-0.

D. Bid Tab – Sealed Bid Auction for City Property - On August 3, 2023, the City released “City of Richmond Property Sealed Bid Auction” (copy attached) for certain City-owned property obtained by a Collector’s Deed through the Ray County Tax Sale. The bid was advertised on the City’s website and through the City’s social media page. Freedom Real Estate Consulting had the highest bid for all four properties. 526 Whitmer, \$3501.00, 405 Farris Street, \$1100.00, Short Street Lot, \$3855.00, Second Street Tower, \$5251.00. The bidder has expressed their plans for the property as future development. These plans fall within the City’s policy and expectations. Councilor Peterson made a motion to approve the amounts and instruct the City Administrator to enter into an agreement with each bid per Policy 2020-04-A, seconded by Councilor Booth. Roll Called: AYES: Peterson, Booth, Bond, Hardwick, Kinnard, Guy, and Hardison. Motion Approved 7-0. NAYS: None. Motion approved 7-0.

E. Police Department Grant Application – The police department would like to apply for a \$25000.00 grant to purchase License Plate Readers (LPR’s). LPR’s are a proven solution to solving crime as they help police prevent and solve crimes by providing evidence. LPR’s capture license plate numbers and other critical details about vehicles associated with crimes. The City of Richmond sits at the intersection of two major state highways that allow for quick entry and egress to and from the city. This project is to be named Falcon Eye. The police department understands that they will only have the cameras if the grant is received, and can keep the cameras as long as the grant continues. Councilor Peterson made a motion to approve the planning and future implementation of Project Falcon Eye, Councilor Bond seconded the motion. Roll Called: AYES: Peterson, Bond, Hardison, Kinnard, Hardwick, and Booth. NAYS: Guy. Motion Approved 6-1.

F. Police Department Purchase – Radar Recorder – The Police Department has found Black Cat II Plus Radar Recorder. The device attaches to a utility pole within ten minutes. The device can easily be moved to different locations that need to be monitored. The Black Cat collects accurate speed data before and after enforcement efforts. With the data collected, the City can better determine if there is a problem on streets that citizens make complaints about. This saves the City time, energy, manpower, and money. Councilor Guy made a motion to approve the one-time purchase of the Black Cat II Plus Next Generation Radar Recorder in the amount of \$5369.00 using donated funds from line item number 10-11-00-4821, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Bond, Peterson, Booth, Kinnard, and Hardison. Motion Approved 7-0.

G. Renewal Cintas Agreement - The City has the opportunity to enter into a new Service Agreement with Cintas Corporation for a term of 60-months. Cintas remains committed to serving the City with competitive pricing and quality customer service. The proposed agreement states that Cintas may increase the price each year by no more than 5%. The proposed agreement will have a (\$21.38) effect on the City-Wide Budget. Councilor Peterson made a motion for the City Administrator to sign the Cintas Standard Rental Service Agreement with a term of five years, Councilor Hardison seconded the motion. Roll Called: AYES: Peterson, Hardison, Guy, Bond, Kinnard, Hardwick, and Booth. Motion Approved 7-0.

**ADJOURN:** Motion to adjourn at 7:33 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Booth, Peterson, and Hardison. NAYS: None. Approved 7-0.



*Kim Williamson*  
City Clerk, Kim Williamson

*[Handwritten Signature]*  
Mayor, Mike Wright