

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, June 27, 2023.**

**PRAYER:** Rob Kinnard

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, June 27, 2023, at 6:30 p.m.

**ROLL CALL: COUNCIL PRESENT:** Mayor Mike Wright, Rob Kinnard, Jim Hardison, Barb Hardwick, Deanna Guy, Bob Bond, Rob Brash.

**COUNCIL ABSENT:** Adam Booth, Ron Peterson

**ROLL CALL: STAFF PRESENT:** City Administrator-Tonya Willim, City Clerk, Kim Williamson, Finance Director, Dawn Jennings, Interim Police Chief-Scott Bagley, Fire Chief, Mark Sowder, Economic Development, James Gorham, and City Attorney-Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** June 13, 2023 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Council Member Bob Bond, second by Council Member Deanna Guy. Roll Called: AYES: Bob Bond, Deanna Guy, Jim Hardison, Rob Kinnard, Barb Hardwick, Rob Brash. NAYS: None. Motion approved 6-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy: The Committee has not met, nothing to report tonight.
- B. Ordinance: Barb Hardwick. The Committee has not met, nothing to report tonight.
- C. Public Works: Barb Hardwick. The Committee met tonight regarding ADA Future Parking
- D. Public Safety: Rob Kinnard – The Committee met and made a plan for resident parking on Camden Street. If not addressed, committee will meet again.
- E. Park Board Liaison Deanna Guy – The Committee has a scheduled meeting on July 5<sup>th</sup>, 2023.

**MAYOR'S REPORT:** - The Mayor has met with Tonya Willim who has kept him informed on City of Richmond business.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. The full report is included in the packet. A few items to mention are that staff are working diligently on their budgets. The American Celebration will be Friday, June 30<sup>th</sup>. James Gorham has received a letter to proceed from the school district regarding disc golf. The fire department A/C has quit and a new one installed. Rick Lind, High Teck Solutions, has had to rebuild the server.

**UNFINISHED BUSINESS:** None.

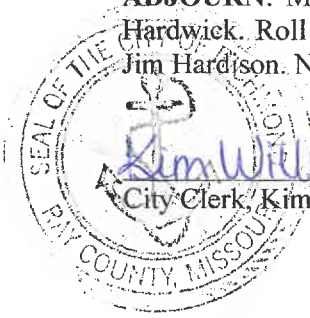
**NEW BUSINESS:**

A. Approval to Apply for Economic Development Administrative Grant- The Economic Development Administration (EDA) has released a notice of funding opportunity that Richmond qualifies for. It is FY2023 Disaster Supplemental Funding. After a review of the guidelines provided by EDA, staff is recommending that the City apply for a Disaster Supplemental Funding Grant for planning purposes in developing a Downtown Master Plan. The plan would bring together key policies and goals of the Comprehensive Plan. This would be a community driven initiative with stakeholder meetings and opportunity for public input. Application must be completed with the next few months, funds obligated by December 31<sup>st</sup>. MARC has a \$3500.00 grant available for the grant writing assistant. This should be a sufficient amount to support the grant application. Deanna Guy made a motion to move forward with the application for FY2024 EDA Disaster Supplemental grant opportunity, Barb Hardwick seconded the motion. Roll Called: AYES: Deanna Guy, Barb Hardwick, Rob Kinnard, Bob Bond, Rob Brash, and Jim Hardison. NAYS: None. Approved 6-0.

B. Approval to Apply for USDOT Grant Opportunity - The Department of Transportation has released a Notice of Funding Opportunity (NOFO) for a grant from the congressionally approved Infrastructure Investment and Jobs Act, called the Rural and Tribal Assistance Pilot Program. This grant awards rural and tribal communities' funds for "the hiring of staff or the procurement of expert firms to provide financial, technical, and legal assistance." Project planning, feasibility studies, environment review and permitting, economic assessments and cost-benefit analyses are a few of the transportation planning activities allowed. Staff would like to apply for a community wide Walkability Study which would be beneficial based on this department's focus of economic redevelopment and growth, improvement to our quality of life, and provide as a guiding document and tool for improvements to our sidewalk infrastructure. Based on discussions with three engineering firms who develop these studies, it is staff's recommendation that we apply for the Rural and Tribal Assistance Pilot Program grant in the amount of \$40,000. City funds will not be needed for this grant. Application submission begins at 1 PM on August 14<sup>th</sup>. Deanna Guy made a motion to move forward with the application for the USDOT Grant Opportunity, Barb Hardwick seconded the motion. Roll Called: AYES: Deanna Guy, Barb Hardwick, Rob Kinnard, Bob Bond, Rob Brash, and Jim Hardison. NAYS: None. Approved 6-0.

C. Liquor License Renewals- Letters were sent to business owners on May 4<sup>th</sup> regarding their liquor license. City Code Section 600.230 states: The City Council, at the second meeting in June of each year, shall consider such application, and if an application is granted, such renewal license shall be effective on the 30<sup>th</sup> day of June of each year. Eight business owners have completed their requirements at this time, we are awaiting the remaining 7 business owners. Jim Hardison made a motion to accept all completed liquor licenses that are and will be received, Barb Hardwick seconded the motion. AYES: Jim Hardison, Barb Hardwick, Bob Bond, Rob Kinnard, Rob Brash, NAYS: Deanna Guy. Approved 5-1.

**ADJOURN:** Motion to adjourn at 7:00 p.m. by Councilor Deanna Guy, seconded by Councilor Barb Hardwick. Roll called: AYES: Deanna Guy, Barb Hardwick, Rob Kinnard, Bob Bond, Rob Brash, and Jim Hardison. NAYS: None. Approved 6-0.



*Kim Williamson*  
City Clerk, Kim Williamson

*Mike Wright*  
Mayor, Mike Wright