

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 14, 2023.

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, March 14, 2023, at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Adam Booth, Ron Peterson, Rob Brash and Bob Bond. COUNCIL ABSENT: None.

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Interim Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, Economic Development Director James Gorham, Human Resources Specialist Courtney Williams, Recreation Director Haley Williams, Utility Billing Specialist Wendy VanOster and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES February 24, 2023 regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Bond, second by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Hardison, Hardwick, Booth, Brash, Guy, and Kinnard. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee has not met so nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report
- C. Public Works: Ron Peterson the Committee has not met so nothing to report.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Park Board has not met since our last meeting so nothing to report.

MAYOR'S REPORT: The Mayor attended the Planning and Zoning meeting on March 7, 2023. Mayor has met with CA Willim who has kept him informed on City business.

CITY ADMINISTRATOR'S REPORT: Report is in the packet. Just a quick update that Fire Department will be going to pickup the new pumper on March 15, 2023. James Gorham has finished the Guide to Richmond brochure and it turned out great.

DEPARTMENT REPORTS: No questions or comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No: 23-09. Final Plat for Deer Ridge Subdivision. AN ORDINANCE APPROVING THE FINAL PLAT FOR DEER RIDGE SUBDIVISION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill No. 23-09 by Councilor Peterson, second by Councilor Booth. Roll Called. AYES: Peterson, Booth, Hardwick, Kinnard, Guy, Brash, Bond and Hardison. NAYS: None. Motioned approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-09. Motion to adopt Bill No. 23-09 as an ordinance by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Bond Hardwick, Guy, Hardison, Brash and Kinnard. NAYS: None. Bill No. 23-09 approved 8-0.

- B. Bill No: 23-10 Rezoning Classification located at 205 E. Main Street. AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OF DISTRICTS OR CERTAIN LANDS LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill No. 23-10 by Councilor Peterson, second by Councilor Booth. Roll Called. AYES: Peterson, Booth, Hardwick, Kinnard, Guy, Brash, Bond and Hardison. NAYS: None. Motioned approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-10. Motion to adopt Bill No. 23-10 as an ordinance by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Bond Hardwick, Guy, Hardison, Brash and Kinnard. NAYS: None. Bill No. 23-10 approved 8-0.

- C. Bill No: 23-11 Rezoning Classification located at 307 Ralph Street. AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OF DISTRICTS OR CERTAIN LANDS LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill No. 23-11 by Councilor Peterson, second by Councilor Hardison. Roll Called. AYES: Peterson, Hardison, Hardwick, Kinnard, Guy, Booth, Bond and Brash. NAYS: None. Motioned approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-11. Motion to adopt Bill No. 23-11 as an ordinance by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Brash, Bond, Hardwick, Guy, Hardison, and Kinnard. NAYS: None. Bill No. 23-11 approved 8-0.

- D. Bill No: 23-12 Conditional Use Permit located at 724 Wollard Blvd. AN ORDINANCE ALLOWING A CONDITIONAL USE PERMIT ON A CERTAIN LAND LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill No. 23-12 by Councilor Peterson, second by Councilor Booth. Roll Called. AYES: Peterson, Booth, Hardwick, Kinnard, Guy, Brash, Bond and Hardison. NAYS: None. Motioned approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-12. Motion to adopt Bill No. 23-12 as an ordinance by Councilor Peterson, second by Councilor Hardison. Roll called. AYES: Bond Peterson, Hardison, Brash, Booth, Hardwick, Guy and Kinnard. NAYS: None. Bill No. 23-12 approved 8-0.
- E. Bill No: 23-13 Amending Section 220.020 Pools and Ponds. AN ORDINANCE AMENDING SECTION 220.020 OF THE MUNICIPAL CODE OF THE CITY OF RICHMOND REGARDING PONDS AND POOLS. This ordinance amends Section 220.020 (Nuisances Generally) by changing/adding the definition of pools/ponds and water/steam. The violations and abatement will remain the same as other nuisance offenses by the City Code. On February 6, 2023 staff met with the Ordinance Committee and requested to change the nuisance ordinance regarding pools and ponds. In the fall each year, the City receives complaints regarding property owners that dump their pool water out and onto neighboring property, killing grass, gardens and creating a swamp. The addition to the definitions for pools and ponds will allow staff to issue a nuisance violation when property owners dump their water onto neighbors or public property creating a nuisance. These notices will be issued only when a complaint is received. The definition change of water and steam is for clarity and mostly due to sump pumps draining onto a public sidewalk or neighboring property. The Ordinance Committee recommends to the full council. Motion for first and second reading by title only of Bill No. 23-13 by Councilor Peterson, second by Councilor Booth. Roll Called. AYES: Peterson, Booth, Hardwick, Kinnard, Guy, Brash, Bond and Hardison. NAYS: None. Motioned approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-13. Motion to adopt Bill No. 23-13 as an ordinance by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Bond Hardwick, Guy, Hardison, Brash and Kinnard. NAYS: None. Bill No. 23-13 approved 8-0.
- F. Bill No: 23-14 R-1 Residential Zoning Exemption. AN ORDINANCE AMENDING SECTION 405.050 OF THE MUNICIPAL CODE OF THE CITY OF RICHMOND REGARDING R-1 SINGLE FAMILY DWELLING DISTRICT DESCRIPTIONS. This ordinance will amend Section 405.050 R-1 Single Family Dwelling District Descriptions by adding an exemption for vacant non-conforming lots to allow for development. Currently, there are approximately 75 vacant lots throughout the city that are non-conforming. These smaller lots are considered too small to develop new housing based on our current code. However, by adding this exemption and allowance, it would allow potential builders or property owners to create new housing. On February 6, 2023, staff met with the Ordinance Committee and requested the addition of the exemption based on the City's Comprehensive Plan. Planning and Zoning met March 7, 2023, and both committees recommend to the full

Council. Motion for first and second reading by title only of Bill No. 23-14 by Councilor Peterson, second by Councilor Booth. Roll Called. AYES: Peterson, Booth, Hardwick, Kinnard, Guy, Brash, Bond and Hardison. NAYS: None. Motioned approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-14. Motion to adopt Bill No. 23-14 as an ordinance by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Bond Hardwick, Guy, Hardison, Brash and Kinnard. NAYS: None. Bill No. 23-14 approved 8-0.

- G. American Celebration Fireworks. The Annual Fourth of July Celebration “American Celebration” in the past has been sponsored by the Richmond Chamber of Commerce. The Chamber informed the City that they will not be able to host the event, nor, able to fund the fireworks this year. The City is able to take over the contract from J&M Display (fireworks provider), receive the same number of fireworks, discounts, etc. and host the celebration on June 30 this year. Many Parks & Recreation Departments host this event in their municipality. We propose the initial use of park funds to cover the fireworks which is \$15,000. Funds are available in the Park Fund within line item 20-00-00-9017 and it would be appropriate use of funds. The City will seek and accept donations to fund the fireworks, as many local businesses, organizations and individuals like to sponsor the fireworks. City Administrator Willim sent an email to the Park Board and received a recommendation to use these funds but anything purchased over \$5,000 or unbudgeted must come before the Council for approval. A few waivers are required to accommodate the celebration and city ordinances. Waivers needed follow: #1 Paragraph 205-160: Use of Fireworks Restricted. Discharge of fireworks by anyone in the city is only allowed between July 1 and July 5. RECOMMENDATION: Waive this paragraph to allow fireworks by professional pyro technicians on June 30, 2023. #2 Paragraph 215-340: Loud and unusual sounds and noises prohibited. The provision of this paragraph prohibits such sounds and noises between the hours of 9:00 p.m. and 7:00 a.m. Music (live and recorded) as well as impulsive and intermittent noises (aerial fireworks) will occur after 9:00 p.m. on June 30, 2023. RECOMMENDATION: The requirements of this paragraph be waived until 11:00 p.m. on June 30, 2023. #3 Paragraph 215-790 – Prohibiting the sale of anything of value in city owned parks. Staff has discussed allowing a small number of food vendor trucks to enter the park to operate food concessions rather than the concession area of Southview Park. Food trucks will sell items like ice cream, hamburgers, hot dogs, soft drinks, etc. and we might be able to get others to sell small trinkets such as glow sticks/necklaces, t-shirts, etc. in the park area. RECOMMENDATION: Waive the requirements prohibiting the sale of food items and trinkets in Southview Park from 6:00 p.m. until 11:00 p.m. on June 30, 2023. Motion by Councilor Peterson to authorize the City Administrator to sign the contract with J&M Displays in an amount not to exceed \$15,000 and to waive paragraph #1 to allow fireworks by professional pyro technicians on June 30, 2022, waive paragraph #2 to be waived until 11:00 p.m. on June 30, 2023 and waive the requirements of paragraph #3 prohibiting the sale of food items and trinkets in Southview Park from 6:00 p.m. until 11:00 p.m. on June 30, 2023. Second by Councilor Booth. Roll called. AYES: Peterson, Booth, Brash, Kinnard, Hardison, Hardwick, Guy and Bond. NAYS: None. Motion approved 8-0.

ADJOURN OPEN/ENTER CLOSED: Pursuant to Section 610.021(3) Personnel and Section 610.021(13) Personnel Records, motion to adjourn open/enter closed session at 6:58 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Booth, Kinnard, Peterson, Brash and Hardison. NAYS: None. Motion approved 8-0

ADJOURN CLOSED/ENTER OPEN: Motion to adjourn closed/enter open session at 7:06 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Peterson, Brash, Booth and Hardison. NAYS: None. Motion approved 8-0.

ADJOURN: Motion to adjourn at 7:07 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Peterson, Brash, Bond and Hardison. NAYS: None. Motion approved 8-0.


City Clerk, Janelle Neece


Mayor, Mike Wright