

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 11, 2023.

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, July 11th, 2023, at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Jim Hardison, Deanna Guy, Adam Booth, Bob Bond, Rob Brash, Barb Hardwick, and Ron Peterson.

COUNCIL ABSENT: None

ROLL CALL: STAFF PRESENT: City Administrator, Tonya Willim, City Clerk, Kim Williamson, Public Works Director, Dale Shipp, HR Specialist, Courtney Williams, Recreation Director, Haley Williams, Fire Chief, Mark Sowder, Community Development, Lisa Hastings, Billing Specialist, Wendy VanOster, Economic Development Director, James Gorham, Municipal Court Clerk, Sarah Collins, LT. Brandon Ray, City Attorney, Chris Williams,

Staff Absent: Finance Director, Dawn Jennings, Interim Police Chief, Scott Bagley

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: June 27, 2023 regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: Resident Cleatus Burnine, 904 E Dauxville, Richmond, MO 64085 addressed a concern on Dauxville Drive regarding parking on the street. A new resident has moved onto Dauxville who has his/her own company. They are leaving their equipment parked overnight on the street making it difficult for other residents to go up and down the street. Resident Sam Maples, 208 E Dauxville, Richmond, MO 64085 also expressed to council the inability to drive up and down the street as well as he has trouble getting in/out of his driveway. Mr. Burnine and Mr. Maples both stated that during the day, the workers are leaving their personal vehicles on the street when they get into their work vehicles. The Mayor expressed that a ¾ ton vehicle can be left on the street for 8 hours according to ordinance. The Mayor also stated that follow up would occur.

ADOPTION OF AGENDA: Motion to adopt the agenda by Bob Bond, second by Jim Hardison. Roll Called: AYES: Bond, Hardison, Booth, Guy, Kinnard, Hardwick, Brash, Peterson NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

- A. Finance Committee: Deanna Guy: The Committee has not met; nothing to report tonight.
- B. Ordinance Committee: Barb Hardwick. The Committee has not met; nothing to report tonight.
- C. Public Works Committee: Ron Peterson. The Committee has not met; nothing to report tonight.

D. Public Safety Committee: Rob Kinnard – The Committee has not met; nothing to report tonight. Councilor Kinnard did thank James and Courtney for remaining until the end and enduring the weather for the American Celebration.

E. Park Board Liaison Deanna Guy – The Committee did not have quorum at the last meeting. Meeting will be rescheduled. Parks are open and in full swing.

MAYOR'S REPORT: - Mayor Wright thanked everyone that was involved in the American Celebration. The celebration was a huge success. CA William, Economic Development Gorham, and Mayor Wright attended a MARC meeting in Kansas City. The meeting was regarding Ray County joining the MPO. Presiding Commissioner Gaines was in attendance and addressed the group regarding the importance of the county as a whole being a part of the MPO. Lawson and Richmond were well represented and it is believed that the MPO will make a favorable decision in August for the County to join. Mayor Wright has also met with CA Willim, who has kept him informed on City of Richmond business.

CITY ADMINISTRATOR'S REPORT: CA Willim's full report is included in the packet. A few items to mention is that budget meetings are wrapped up. At the end of the month preliminary meetings will start. Staff did a wonderful job of organizing and implementing the American Celebration. CA Willim and Attorney Chris Williams met, some of the items of discussion were zoning ordinance updates, code codification, policies, and ADA ordinances. Olsson was in Richmond with 13 interns and other staff to tour our facilities such as: North Pump Station, Hill Street, 210 Lift Station, Water Plant, and the Wastewater Plant. Olsson provided lunch for their staff as well as the City's staff. The City did not receive any bids for mowing and clean up, a volunteer is willing to trim trees, mow/cut hay on 72 acres.

DEPARTMENT REPORTS: No questions or comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Bill Number 23-20 AN ORDINANCE AMENDING TITLE III TRAFFIC CODE, SCHEDULE II PARKING RESTRICTIONS, TABLE II-C PHYSICALLY DISABLED PARKING, OF THE MUNICIPAL CODE OF THE CITY OF RICHMOND, MISSOURI. CA Willim discussed that prior to beginning the micro surfacing and striping project; staff looked at designated ADA Parking Spaces in the downtown area. If approved, these parking spaces would be included in the striping proposal. The proposed ADA parking spaces comply with the 2010 ADA Standard for Accessible Design for the minimum number required. On June 27, 2023 the Public Safety/Public Works Committee reviewed the request for additional spaces and directed staff to develop appropriate ordinance and recommend approval to Council. Motion for first and second reading by title only of Bill No. 23-20 by Councilor Guy, seconded by Councilor Peterson. Roll Called. AYES: Guy, Peterson, Booth, Kinnard, Bond, Brash, Hardison, Hardwick. NAYS: None. Motion approved 8-0. City Clerk, Kim Williamson, proceeded with the first and second reading by title only of Bill Number 23-20. Motion to adopt bill 23-20 as an ordinance by Councilor Peterson, seconded by Councilor Hardison. Roll Called: AYES: Peterson, Hardison, Bond, Hardwick, Booth, Kinnard, Brash, and Guy. NAYES: None. Bill number 23-20, approved 8-0.

B. Replacement of Control Assembly for UV- Ultra Violet (UV) lamps and ballasts are used for disinfection at the wastewater treatment plant. The disinfection season runs annually from April

1 through October 31. There are two banks for this system; each bank has its own control assembly. One control assembly is inoperable and needs to be replaced. We are currently meeting our discharge permit with one bank at this time. However, if the assembly that remains were to become inoperable; we would not be able to meet our permit requirements. The City purchases from Trojan Technologies who is the manufacturer of our system. The attached quote is for sensors, assembly and main screen (for a total of \$5,778) from line item 55-00-00-6110 Plant Equipment Repair. Purchases over \$5,000 or unbudgeted must come before the Council for approval. Recommendation is for council to approve by motion the purchase of control assembly from Trojan in an amount not to exceed \$5,778.00. Councilor Guy made a motion to approve the purchase of the control assembly from Trojan in an amount not to exceed \$5,778.00, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Peterson, Hardison, Bond, Kinnard, Booth, and Brash. NAYES: None. Motion Approved.

ADJOURN OPEN/ENTER CLOSED: Pursuant to Section 610.021(1) Legal, a motion to adjourn open/enter closed session was made at 6:55 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Hardison, Bond, Kinnard, Booth, Brash and Peterson. NAYS: None.
Approved 8-0.

ADJOURN CLOSED/ENTER OPEN: At 7:14 p.m. Councilor Guy made a motion to adjourn closed session and enter open session, Councilor Hardwick seconded the motion. Roll Called: AYES: Guy, Hardwick, Booth, Kinnard, Bond, Brash, Hardison, and Peterson. NAYS: None. Motion Approved 8-0.

ADJOURN: A motion was made at 7:15 p.m. by Councilor Guy to adjourn the meeting, seconded by Hardwick. Roll called: AYES: Guy, Hardwick, Booth, Kinnard, Bond, Brash, Hardison, and Peterson. NAYS: None. Motion approved 8-0.




City Clerk, Kim Williamson


Mayor, Mike Wright