

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, MARCH 28, 2023.**

**PRAYER:**

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, March 28, 2023, at 6:30 p.m.

**ROLL CALL: COUNCIL PRESENT:** Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Adam Booth, and Bob Bond.

**COUNCIL ABSENT:** Rob Brash and Ron Peterson

**ROLL CALL: STAFF PRESENT:** City Administrator Tonya Willim, Interim Police Chief Scott Bagley, Fire Chief Mark Sowder, Finance Director Dawn Jennings and City Attorney Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** March 14, 2023 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Booth. Roll Called: AYES: Bond, Hardison, Hardwick, Booth, Guy, and Kinnard. NAYS: None. Motion approved 6-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met so nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report
- C. Public Works: Ron Peterson the Committee has not met so nothing to report.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Park Board has not met since our last meeting so nothing to report.

**MAYOR'S REPORT:** Mayor attended Mid-America Regional Council (MARC) meeting with C/A, Presiding Commissioner Billy Gaines and James to discuss becoming a part of the MPO.

Appointment of Tonya Willim to Acting City Clerk. Roll called: AYES: Bond, Hardison, Hardwick, Booth, Guy, and Kinnard. NAYS: None. Motion approved 6-0.

**CITY ADMINISTRATOR’S REPORT:** Report is in the packet.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**


- A. FY22 Audit Mandy Kaullen, Westbrook & Co. Mandy presented the results of the fiscal year 2022 audit and acknowledged the expertise and skills of Finance Director Dawn Jennings, City Administrator Tonya Willim and staff. From the report, Mandy indicated that the financial statements referred to in the report are present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of City of Richmond, Missouri, as of September 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. GASB 87 was implemented for leases and continuation of GASB 68 pension activity. These financial statements are materially correct which is what you want to receive in an audit and audit opinion is clean. She briefly went through the audit report and explained various tables included therein. Only one material weakness was found in Cash Receipts because accounting duties for cash receipts are not properly segregated and could allow for errors or fraud to occur and go undetected. She recommends that the City review their segregation of duties over cash receipts to provide internal controls. No discrepancies were found.

**ADJOURN OPEN/ENTER CLOSED:** Pursuant to Section 610.021(3) Personnel and Section 610.021(13) Personnel Records, motion to adjourn open/enter closed session at 6:50 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Kinnard, Bond, Booth and Hardison. NAYS: None. Motion approved 6-0.

**ADJOURN CLOSED/ENTER OPEN:** Motion to adjourn closed/enter open session at 7:14 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Booth and Hardison. NAYS: None. Motion approved 6-0.

**ADJOURN:** Motion to adjourn at 7:14 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Booth and Hardison. NAYS: None. Motion approved 6-0.



  
Acting City Clerk, Tonya Willim

  
Mayor, Mike Wright