

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, FEBRUARY 28, 2023.**

**PRAYER:** Brian Guy

**PLEDGE OF ALLEGIANCE:** Rob Kinnard

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, February 28, 2023, at 6:30 p.m.

**ROLL CALL:** COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Ron Peterson and Bob Bond COUNCIL ABSENT: Rob Brash and Adam Booth.

**ROLL CALL:** STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Interim Police Chief Scott Bagley, Public Works Director Dale Shipp, Finance Director Dawn Jennings, Economic Development Director James Gorham,

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** February 14, 2023 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Hardwick. Roll Called: AYES: Bond, Hardwick, Guy, Hardison, Kinnard and Peterson. NAYS: None. Motion approved 6-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met so nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report.
- C. Public Works: Ron Peterson. The Committee has not met so nothing to report.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Deanna Guy. The Park Board has not met so nothing to report.

**MAYOR'S REPORT:** Appointment of Kelsey Teel as a full time Police Officer. Roll called. AYES: Peterson, Guy, Hardison, Bond, Kinnard and Hardwick. NAYS: None. Mayor has met with CA Willim who has kept him informed of City business.

**CITY ADMINISTRATOR'S REPORT:** Report is in the packet. Just a reminder that street repair sheets are due back by March 3, 2023.

Rob Brash, Councilmember, entered the meeting at 6:35 p.m.


**UNFINISHED BUSINESS:**

- A. Bill No. 23-06 Conditional Use Permit for a Communications Facility and Tower located at 105 Waller Ave, Ray County 911 Emergency Services. AN ORDINANCE ALLOWING A CONDITIONAL USE PERMIT ON A CERTAIN LAND LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Two conditions have been added to the ordinance and exhibits. Chris Williams included language in the new condition number 2 to reference the provision in the City Code that allows for minor revisions to the site plan since it is not necessarily their final site plan and there may be a few changes related to things like their requirement to address storm water issues prior to them receiving a building permit. He also included language at the end of new condition number 3 limiting the use of the tower to governmental purposes including operations of Ray County 911 since the intent is that space on the tower will not be sold/leased to private entities/telecom companies. Motion for first and second reading by title only Bill No.23-06 by Councilor Peterson, second by Councilor Kinnard. Roll Called. AYES: Peterson Kinnard, Guy, Hardison, Bond, Hardwick and Brash. NAYS: None. Motioned approved 7-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-06. Motion to adopt Bill No. 23-06 as an ordinance by Councilor Peterson, second by Councilor Hardison. Roll called. AYES: Peterson, Hardison, Guy, Kinnard, Bond, Hardwick and Brash. NAYS: None. Bill No. 23-06 approved 7-0.

**NEW BUSINESS:**

- A. RFP 04-2023 Selection of Contractor for Installation of Street Sign Enhancements. The City released a Request for Proposal for the installation of the street sign enhancement project for the downtown area with a close date of February 6, 2023. One bid was received. The FY23 budget includes \$30,000 for this project. Staff met with the contractor on February 16, 2023 to discuss the installation, assembly, guidelines and map of the locations. Contractor will assemble the poles/signs at the North barn and will contact either Dale/James after each intersection installation for us to maintain accuracy with the layout/map. This project includes installation of (4) benches, (7) trash cans, (23) stop signs with street signs and (35) stop sign locations. The contractor would be able to start in a couple of weeks with an approximate completion of 5 to 7 days, depending on the weather. Motion to accept Mayfield and Blair for installation not to exceed \$24,610 and direct the City Administrator to execute the contract by Councilor Guy. Second by Councilor Peterson. Roll called. AYES: Guy, Peterson, Hardwick, Hardison, Bond, Kinnard and Brash. NAYS: None. Motion approved 7-0.

**ADJOURN:** Motion to adjourn at 6:43 p.m. by Councilor Guy, seconded by Councilor Hardwick.  
Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Brash, Peterson and Hardison. NAYS: None.  
Motion approved 7-0.

  
City Clerk, Janelle Neece

  
Mayor, Mike Wright

