

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JANUARY 24, 2023.**

**PRAYER:** Rob Kinnard

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, January 24, 2023, at 6:30 p.m.

**ROLL CALL:** COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Bob Bond, Rob Brash and Adam Booth COUNCIL ABSENT: Ron Peterson.

**ROLL CALL:** STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Interim Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Dawn Jennings, Community Development Director Lisa Hastings, Economic Development Director James Gorham, Park Superintendent Terry Dickey, Recreation Director Haley Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** January 10, 2023 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** Amy Rheinschmidt, 401 Grandview, Richmond, MO 64085 addressed her concerns to the council about cars speeding and blowing through the stop sign on the corner of Gardner and Grandview.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Hardwick. Roll Called: AYES: Bond, Hardwick, Guy, Hardison, Kinnard, Booth and Brash. NAYS: None. Motion approved 7-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met so nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report.
- C. Public Works: Barb Hardwick. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Deanna Guy. The Park Board held a special meeting on January 17, 2023 and items discussed will be presented later on the agenda.

**MAYOR'S REPORT:** Mayor attended the Planning and Zoning Meeting, Park Board Meeting and Chamber After Hours. Richmond will be hosting the annual Household Hazardous Waste and voted

on there top three days (1.) September 9, 2023 (2.) September 23, 2023 and (3.) October 7, 2023. Council will be updated once the official date has been announced.

**CITY ADMINISTRATOR'S REPORT:** Report is in the packet. The audit is currently taking place and a special thank you to the Finance Director, Dawn Jennings for all her hard work. CA has met with City Attorney, Chris Williams on a few ordinances that will be brought up to the Ordinance Committee in a few weeks. Currently the City has four (4) RFPs out for bid.

**DEPARTMENT REPORTS:** No questions or comments.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

- A. Bill No: 23-05. AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OF DISTRICTS OR CERTAIN LANDS LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FOR THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill No.23-05 by Councilor Booth, second by Councilor Guy. Roll Called. AYES: Booth, Guy, Kinnard, Hardison, Bond, Hardwick and Brash. NAYS: None. Motioned approved 7-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill No. 23-05. Motion to adopt Bill No. 23-05 as an ordinance by Councilor Guy, second by Councilor Booth. Roll called. AYES: Guy, Booth, Hardison, Kinnard, Bond, Hardwick and Brash. NAYS: None. Bill No. 23-05 approved 7-0.
- B. Gym Roof Repairs. The roof at the front entrance has extensive top and under damage. The metal decking has failed, there is a hole in the corner of the roof and that water has entered and created wood rot and failure. Staff has met with Centimark and they would remove and replace up to 200 sq.ft. of the west side of the roof at the front of the building for a total price of \$43,366. Repairs could not be done until Spring and would take approximately 5 to 7 days to complete. Until repairs can be made Centimark can do some type of covering over the hole or a temp repair until such time as that area is replaced. Under the Municipal Complex, we budgeted \$10,000 for this project. We budgeted \$65,000 for masonry repairs. Staff recommendation is to reallocate funds from the Capital Improvement line item to building and grounds to cover the shortfall in this fund. Staff recommends to do an addendum with the scope of work to the contract from RFP 10-2020 City Hall Roof repairs that was awarded to Centimark. Motion to accept bid received from CentiMark for RFP 10-2020 City Hall Roof Repair not to exceed \$43,366 and direct the City Administrator to execute the addendum to contract by Councilor Guy, second by Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Brash, Booth, Hardison, Bond and Kinnard. NAYS: None. Motion approved 7-0.
- C. North and South Pump Rehabilitation. It's time to have all the Flygt submersible pumps inspected and serviced. There are three (3) Flygt submersible 100 HP pumps at the North pump station and three (3) 50 HP pumps at the wastewater plant. These pumps take on the toughest applications on a daily basis and are very expensive to replace. JCI is the local rep

with the most expertise and experience with Flygt pumps. Sole source with JCI is the most efficient because any company would have to get their parts and seal kits through JCI since JCI is the area distributor for Flygt. The proposals from JCI are for inspection, disassembly, basic repair kit and service for all pumps. The pumps at the North Lift Station are a larger pump showing a unit price of \$18,936 for a total of \$56,808. The pumps at the wastewater are a smaller pump showing a unit price of \$13,861 for a total of \$41,583. Total of \$98,391. However, this does not include any damage to impeller, impeller housing or shaft issues. The FY23 budget has earmarked \$130,000 for inspection and service of all six pumps. Staff anticipate there might be other issues once inspected. Dale has been in contact with the JCI rep. and JCI would be able to start the inspection in a few weeks. Motion to approve JCI for inspection and service of all six pumps for \$98,391, but not to exceed \$130,000 by Councilor Hardwick, second by Councilor Booth. Roll called. AYES: Hardwick, Booth, Guy, Brash, Bond, Hardison and Kinnard. NAYS: None. Motion approved 7-0.

- D. Replacement of HSP #1. The HSP was an original when the plant was built and is approximately 45 years old. There is no repairing it. They do not even make the parts to repair it. Staff received a quote from JCI for a new HSP for a cost of \$22,577. This price is for the pump only and does not include installation. Estimate installation would be between \$5,000 - \$8,000. The City is in contract with JCI for HSP repair and maintenance. Estimate time for arrival is five (5) months. We are able to apply the purchase of the new pump to our current project, Waterplant Rehabilitation, and use ARPA fund to purchase. Motion to approve the purchase an Aurora High Service Pump for \$22,577, and installation with a not to exceed amount of \$30,000 by Councilor Hardwick, second by Councilor Booth. Roll called. AYES: Hardwick, Booth, Kinnard, Bond, Brash, Guy and Hardison. NAYS: None. Motion approved 7-0.
- E. Replacement Pump for Hill Street Lift Station. On February 21, 2020 the City purchased two Tsurumi 3" Flange pumps for the Hill Street Lift Station when a break in the pipe caused sewage to flood the dry well, causing a complete loss of the pumps and electrical. On January 4, 2023 one of the pumps started tripping the breaker. Crews pulled the pump and found nothing lodged in the pump. Check motor and shorted wiring were found and the pump is inoperable. Replacement is the only option at this time. Currently, the City is rebuilding the Hill Street Lift Station, however, new pumps were not in the over design. The intention was to use the existing pumps and therefore we will not add the cost to the Hill Street project. There is \$60,000 allocated for 3 phase electrical for the Lisa Lane Lift Station. Staff recommends using \$10,338 from this allocation to purchase a new pump. The lead time on the pump is April 2023. Motion to approve pump purchase for \$10,338 and reallocate funds by Councilor Hardwick, second by Councilor Booth. Roll called. AYES: Hardwick, Booth, Bond, Kinnard, Brash, Guy and Hardison. NAYS: None. Motion approved 7-0.
- F. Disc Golf Course. The FY23 budget includes \$25,000 for the design/build of a disc golf course around Southview Lake. Last year, Dr. Ryan Lauck presented to the Park Board the many benefits of Disc Golf. Disc golf courses are inexpensive to install and the game is affordable to play. Courses attract new people to park systems and support local businesses. Disc golf offers one of the highest returns on investment activities to a park and recreation facility. This proposal from Dynamic Discs of Emporia for the course design and build is \$20,362.00. This quote does not include the actual concrete pad base for each "hole" and will be an additional amount depending on size of pad. Staff members, Terry Dickey and James Gorham, have met with Dynamic Discs and had conversations with their designer, Eric

McCabe. They have reached out to the references provided with positive results. Park Board met on Tuesday, January 17, 2023 and the board recommends this project to the full Council. Park Board President, Darrin Daniel, Terry, James and Ryan met with the School Board on Thursday, January 19, 2023 to present to the Board what the project entailed with a favorable motion to move forward. Motion to approve the contract with Dynamic Discs not to exceed \$20,362 and authorize the City Administrator to sign by Councilor Guy, second by Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Hardison, Bond, Kinnard, Booth and Brash. NAYS: None. Motion approved 7-0.

- G. Southview Park Lighting B&C Fields. The FY23 budget includes \$275,000 for replacement of the lighting on B and C Softball Fields. The base price is \$220,864 which includes installing all new steel poles and lights on the 2 softball fields and re-using any existing electrical infrastructure available. There is an alternative price of \$269,127 which includes an additional \$48,263.00 for installing all new electrical infrastructures from the transformer to the lighting system. The electrical is not anticipated to be replaced; it is just in case they find any surprises during the demo or installation. Material delivery between 4/7 and 4/21 (10-12 weeks). Installation completed between 5/5 and 5/19 (4 weeks from material delivery, weather permitting). This quote is a Sourcewell Purchasing Coop turnkey (all inclusive) quote (Contract #071619-CPL). The City is a member of Sourcewell; meaning, we can buy directly from them and fulfill all the City's bid requirements. Staff members, Terry Dickey and James Gorham, have been working on this project and have reached out to the references provided with positive results. Park Board met on Tuesday, January 17, 2023 and the board recommends this project to the full Council. Motion to approve the contract with Ephesus Sports Lighting not to exceed \$269,127 and authorize the City Administrator to sign by Councilor Guy, second by Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Booth, Kinnard, Bond, Brash and Hardison. NAYS: None. Motion approved 7-0.

**ADJOURN OPEN/ENTER CLOSED:** Pursuant to Section 610.021(3) Personnel and Section 610.021(13) Personnel Records, motion to adjourn open/enter closed session at 7:13 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Booth, Kinnard, Brash and Hardison. NAYS: None. Motion approved 7-0

**ADJOURN CLOSED/ENTER OPEN:** Motion to adjourn closed/enter open session at 7:35 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Brash, Booth and Hardison. NAYS: None. Motion approved 7-0.

**ADJOURN:** Motion to adjourn at 7:36 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Brash, Bond and Hardison. NAYS: None. Motion approved 7-0.

  
City Clerk, Janelle Neece

  
Mayor, Mike Wright

