

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 11, 2022.**

**PRAYER:** Brian Guy

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, October 11, 2022 at 6:30 p.m.

**ROLL CALL:** COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Adam Booth, Bob Bond and Rob Brash COUNCIL ABSENT: Ron Peterson

**ROLL CALL:** STAFF PRESENT: City Administrator Tonya Willim, Police Chief Chad Burnine, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Rebecca Hoefflicker, Community Development Director Lisa Hastings, Economic Development Director James Gorham, Court Clerk Sarah Collins, Human Resources Specialist Courtney Williams and Recreation Director Haley Williams. Absent City Clerk Janelle Neece.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** September 27, 2022 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** Monica Bush, 302 East South Street, addressed Council about a concern regarding the excessive noise coming from Branded Steakhouse on Saturday nights.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Booth. Roll Called: AYES: Booth, Bond, Guy, Hardwick, Hardison, Kinnard, and Brash. NAYS: None. Motion approved 7-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met so nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report.
- C. Public Works: Barb Hardwick. The Committee has not met so nothing to report.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Park Board has not met since our last meeting so nothing to report.

**MAYOR'S REPORT:** Mayor Wright has met with CA Willim who has kept him informed on City business.

**CITY ADMINISTRATOR'S REPORT:** Report is in the packet.

**DEPARTMENT REPORTS:** No questions or comments.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

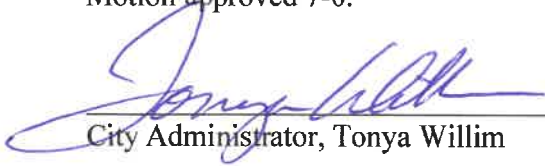
- A. Bill No: 22-34 Amending Assessment of Municipal Court Fines. AN ORDINANCE PROVIDING FOR THE ASSESSMENT OF COSTS IN THE MUNICIPAL COURT PURSUANT TO STATUTE AND AMENDING SECTION 130.250 OF THE RICHMOND CODE. On June 29, 2022, the Richmond Municipal Division of the 8th Judicial Circuit had a review (audit) by the Office of State Courts Administrator (OSCA) Municipal Assistance and Review unit. The review was conducted to determine, but not limited to, compliance with Supreme Court Rules, Court Operating Rules, Missouri State Statutes, and state and local reporting requirements. The ordinance must state the court costs assessed and the required statutory language. The current court cost is \$31.50 and is assessed on every citation and is designated in the Comprehensive Fee Schedule, but, due to statutory requirements must be in the City Code as follows. Court cost \$12, Training of Police Officers \$3, Domestic Shelter \$2, Crime Victims \$7.50 and Court Automation Fee \$7.00. Motion for first and second reading by title only of Bill No. 22-34 by Councilor Booth, second by Councilor Guy. Roll Called: AYES. Booth, Guy, Kinnard, Hardwick, Bond, Brash and Hardison. NAYS: None. Motion approved 7-0. City Administrator Tonya Willim proceeded with first and second reading by title only of Bill 22-34. Motion to adopt Bill 22-34 as ordinance by Councilor Booth, second Councilor Hardwick. Roll Called: AYES: Booth, Hardwick, Hardison, Guy, Bond, Brash and Kinnard. NAYS: None. Bill 22-34 approved 7-0.
- B. Resurface of Entrance Slumber Lane Project. In May of 2022, the City released RFP 08-2022 Resurface of Slumber Lane Entrance. The RFP close date was May 23, 2022. One bid was received; however, it was over budget and we held the project until FY23. The FY23 budget includes \$75,000 (27-00-00-5023) for this project. The apparent low bidder is Symbolic Customer Designs, LLC with a total bid of \$73,467.50. Symbolic will remove and resurfacing the entrance to Slumber Lane. Please recall, Symbolic did the concrete for the three concrete pads at the downtown lot. Contractor would be able to start project the first/second week of November. The scope of work is to remove the existing road surface and subsurface on Slumber Ln. Replace subsurface and road surface following the America Public Works (APWA) Commercial Collector Option 1 on attached. Please see aerial map of the worksite area outlined in blue. Replacement of the paving will be replaced with a new compacted base and 6" concrete. Contractor is responsible for all demo work replacement and removal of road surface and subsurface. All removed subsurface and road surface will be disposed of at the city's North Public Works lot. Contractor is aware this is a dead-end street and the only entrance for the businesses on this street. Work will be done in two parts keeping one lane open for through traffic. Motion to accept bid received from Symbolic for RFP 08-2022 not to exceed \$73,467.50 and direct the City Administrator to execute the contract by Councilor Guy, second by Councilor Booth. Roll called. AYES: Guy, Booth, Bond, Hardwick, Kinnard, Brash and Hardison. NAYS: None. Motion approved 7-0.

- C. Restore Richmond Program- Year-End Report- James Gorham. The Restore Richmond program was designed to help eligible residents improve the safety and appearance of their property. In 2022 with financial assistance from the City, investors, and residents who participated in the program we were able to assist 9 (nine) Richmond homeowners with updates and repairs to their property totaling over \$21,000.

**ADJOURN OPEN/ENTER CLOSED:** Pursuant to Section 610.021 (1) Legal. Section 610.021(3) Personnel and Section 610.021(13) Personnel Records, motion to adjourn open/enter closed session at 7:03 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Brash, Hardison, Booth and Kinnard. NAYS: None. Motion approved 7-0

**ADJOURN CLOSED/ENTER OPEN:** Motion to adjourn closed/enter open session at 7:43 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Booth, Bond, Brash and Hardison. NAYS: None. Motion approved 7-0.

**ADJOURN:** Motion to adjourn at 7:44 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Booth, Bond, Brash and Hardison. NAYS: None. Motion approved 7-0.

  
City Administrator, Tonya Willim

  
Mayor, Mike Wright

