

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 08, 2022.**

**PRAYER:** Rob Kinnard

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, November 08, 2022 at 6:30 p.m.

**ROLL CALL:** COUNCIL PRESENT: Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Ron Peterson, Bob Bond and Rob Brash COUNCIL ABSENT: Adam Booth

**ROLL CALL:** STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Police Chief Chad Burnine, Intern Police Chief Scott Bagley, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Rebecca Hoeflicker, Community Development Director Lisa Hastings, Court Clerk Sarah Collins, Human Resources Specialist Courtney Williams and Recreation Director Haley Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** October 25, 2022 regular meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Peterson, second by Councilor Hardwick. Roll called: AYES: Peterson, Hardwick, Guy, Hardison, Bond, Kinnard and Brash. NAYS: None. Motion approved 7-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee has not met so nothing to report.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report.
- C. Public Works: Ron Peterson. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Park Board met on Monday November 7, 2022. Parks have been winterized and items discussed will be presented later on the agenda.

**MAYOR'S REPORT:** Mayor Wright appointed Sergeant Christopher Scott Bagley as the Interim Police Chief. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Brash, Guy and Hardison. NAYS: None. Mayor Wright introduced new employee Jessica Warden as our new Code Enforcement Officer/GIS Technician. A special thank you was given to the staff and Kiwanis Club

for handing out candy and hot dogs and making Trick or Treat Street another success. The Mayor along with 10 other representatives from the City attended the Missouri Municipal League Meeting on November 3, 2022 where staff was presented the traveling plaque for having the most representatives in attendance. Mayor Wright has met with City Administrator Tonya Willim to discuss City business and was part of the panel for interviews. Chamber of Commerce after hours will be held on November 11, 2022 at Branded Steakhouse.

**CITY ADMINISTRATOR'S REPORT:** Report is in the packet and business as usual. CA Willim congratulated our Municipal Court Administrator, Sarah Collins. She was voted on to the Board of Directors for the Western Association of Court Administrators (WACA) and appointed to the Social/Awards Chairman.

**DEPARTMENT REPORTS:** No questions or comments.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**


- A. Purchase of SCBAs for New Pumper. There is currently \$45,000 in the FY23 budget to purchase 6 SCBA cylinders, facepieces and air packs equipment for the new pumper. Council granted permission to apply for an AFG Grant for the above equipment. However, the application period has closed and the City was not notified of the award. The new pumper is expected to arrive March/April of 2023 and the above equipment takes about three months to receive. Staff received a quote from Macqueen Equipment for \$45,717.18. Conrad was our previous distributor but due to reorganization of the region, Macqueen is now distributor of this equipment. This price is \$717.10 over budget and the amount will be taken out of expendable equipment. Motion to approve the purchase of 6 SCBA and associated equipment from Macqueen Emergency for the total amount of \$45,717.18 and authorize the Mayor to sign by Councilor Bond, second by Councilor Peterson. Roll called. AYES: Bond, Peterson, Kinnard, Brash, Guy, Hardison and Hardwick. NAYS: None. Motion approved 7-0.
- B. Install Meters- MB Construction. The City has a few meters left to install and plumbing/construction work needed to finish addressing for the AMI System. Due to our staffing shortage, MB Construction had availability to complete this work in a timely manner as they did last year. MB Construction started on Wednesday, November 2, 2022. A quote has been obtained from MB Construction and totals \$11,700 which will be divide between water distribution/wastewater, line items Meters & Supplies. Motion to approve the acceptance of MB Construction's quote for labor and excavation and not to exceed \$11,700 by Councilor Peterson, second by Councilor Hardison. Roll called. AYES: Peterson, Hardison, Bond, Hardwick, Kinnard, Brash and Guy. NAYS: None. Motion approved 7-0.
- C. Purchase of Trash Receptacles. The Economic Development Department has identified six more trash receptacles needed in the downtown area. These items serve as building blocks for future community enhancements that adhere to the City's comprehensive plan. The FY23 budget has earmarked \$7,000. The total for all (6) trash cans is \$6,412.13. Motion to approve the purchase of six trash receptacles from Park Warehouse and not to exceed \$6,412.13 by Councilor Hardwick, second by Councilor Hardison. Roll called. AYES: Hardwick, Hardison, Peterson, Guy, Bond and Kinnard. NAYS: Brash. Motion approved 6-1.

D. Purchase of Utility Vehicle for Parks. The FY23 budget includes \$31,000 for the purchase of a utility vehicle replacement for the parks department. The current parks utility vehicle is a 2008 SXS Gator with plow. The Gator is used to maintain the parks, plow and other maintenance through the seven parks. Ag-Power is able to provide the 2023 John Deere Gator HVAC 4x4 to the City under the cooperative purchasing program Sourcewell (Contract # 031121-DAC), which is available to the City as a member of MARC. The Gator is priced at \$24,741. Additional options: tires/wheels, cargo box power lift kit for the dump bed, front brush guard (\$1756.98) and attachments: front harness, beacon list, horn, plow and turn single kit (\$4,478.67) for the total cost is \$30,976.99. Purchasing under the Sourcewell contract saves approximately \$4,027.66 (14%) off of the standard government pricing for this equipment. Park Board met on November 7, 2022 and recommends to the full council. Motion to approve the purchase of the 2023 John Deere Gator 4X4 with additional options and attachments not to exceed \$30,976.99 and allow sell of the 2008 Gator on Purplewave by Councilor Guy, second by Councilor Peterson. Roll called. AYES: Guy, Peterson, Kinnard, Bond, Hardison, Hardwick and Brash. Motion approved 7-0.

**ADJOURN OPEN/ENTER CLOSED:** Pursuant to Section 610.021 (1) Legal. Motion to adjourn open/enter closed session at 6:46 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Brash, Hardison, Peterson and Kinnard. NAYS: None. Motion approved 7-0

**ADJOURN CLOSED/ENTER OPEN:** Motion to adjourn closed/enter open session at 6:59 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Peterson, Bond, Brash and Hardison. NAYS: None. Motion approved 7-0.

**ADJOURN:** Motion to adjourn at 7:00 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Peterson, Bond, Brash and Hardison. NAYS: None. Motion approved 7-0.

  
City Clerk, Janelle Neece

  
Mayor, Mike Wright

