

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, OCTOBER 25, 2022**

**PRAYER:** Brian Guy

**PLEDGE OF ALLEGIANCE:** Council Member Bob Bond

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on October 25, 2022 at 6:30 p.m.

**ROLL CALL: COUNCIL PRESENT:** Mayor Mike Wright, Bob Bond, Barb Hardwick, Jim Hardison, Deanna Guy, Rob Kinnard, Adam Booth and Rob Peterson. **COUNCIL ABSENT:** Rob Brash.

**ROLL CALL: STAFF PRESENT:** City Administrator Tonya Willim, City Clerk Janelle Neece, Police Chief Chad Burnine, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, Court Clerk Sarah Collins, Human Resources Specialist Courtney Williams and City Attorney Chris Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** October 11, 2022 minutes of the regular meeting approved as printed.

**COMMENTS FROM AUDIENCE:** None

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Bond, second by Councilor Guy. Roll Called. **AYES:** Bond, Guy, Peterson, Hardison, Hardwick, Booth and Kinnard. **NAYS:** None. Motion approved 7-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance:** Deanna Guy. The Committee has not met and therefore nothing to report.
- B. Ordinance:** Barb Hardwick. The Committee has not met and therefore nothing to report.
- C. Public Works:** Ron Peterson. The Committee has not met and therefore nothing to report.
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. Park Board has not met since our last meeting.

**MAYOR'S REPORT:** Mayor Wright has met with CA Willim who has kept him informed on City business. The annual Mayors Prayer Breakfast was held on October 20, 2022, the Mayor

thanked everyone who came out and supported the event and thanked the Ministerial Alliance for putting on the event. Mayor Wright also attended the Chambers of Commerce 75<sup>th</sup> Anniversary on October 20, 2022 where he presented the Chamber with a proclamation.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. Willim updated Council on the Hill Street Lift Station. - Smico subcontractor has completed the gate of the lift station to the manhole at the top of the hill. Willim also noted that JCI has completed HSP #3 rehabilitation for FY22 and will be arriving this month for HSP #2 FY23 at the Water Treatment Plant.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

A. Bill No. 22-35 Regional Household Hazardous Waste (HHW) Program. AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTER-GOVERNMENTAL AGREEMENT BETWEEN THE MARC SOLID WASTE MANAGEMENT DISTRICT AND THE CITY OF RICHMOND, MISSOURI RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM. The MARC Solid Waste Management District has administered the Regional HHW Collection Program for many years. This program makes possible the safe disposal of household hazardous waste for our residents at two permanent facilities in Kansas City and Lee's Summit and at mobile collections. The 2023 participation fee will be \$1.10 per capita and will be applied to 2021 population estimates of 5,967. Richmond's cost for 2023 would be \$6,563.70 and funds for the program are provided in the FY23 budget. Motion for first and second reading by title only of Bill No. 22-35 by Councilor Peterson, second by Councilor Booth. Roll Called: AYES. Peterson, Booth, Kinnard, Bond, Guy, Hardison and Hardwick. NAYS: None. Motion approved 7-0. City Clerk Janelle Neece proceeded with first and second reading by title only of Bill 22-35. Motion to adopt Bill 22-35 as ordinance by Councilor Peterson, second Councilor Booth. Roll Called: AYES: Peterson, Booth, Kinnard, Bond, Guy, Hardison and Hardwick. NAYS: None. Bill 22-35 approved 7-0.

B. Bill No. 22-36 City Prosecutor Appointment. AN ORDINANCE APPOINTING ELLEN GREENBERG JACOBS AS THE RICHMOND MUNICIPAL PROSECUTOR OF THE EIGHTH JUDICIAL CIRCUIT COURT AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SAID SERVICES. City Prosecutor Zach Thompson has confirmed that October 24, 2022 is the date he will officially be sworn in as Clay County Prosecutor. Ellen Jacobs filled in this past Court date (Thursday, October 13, 2022) for Zack. She has expressed interest in becoming our permanent prosecutor. Motion for first and second reading by title only of Bill No. 22-36 by Councilor Peterson, second by Councilor Hardison. Roll Called: AYES. Peterson, Hardison, Booth, Kinnard, Bond, Guy and Hardwick. NAYS: None. Motion approved 7-0. City Clerk Janelle Neece proceeded with first and second reading by title only of Bill 22-36. Motion to adopt Bill 22-36 as ordinance by Councilor Peterson, second Councilor Hardwick. Roll Called: AYES: Peterson,

Hardwick, Booth, Kinnard, Bond, Guy and Hardison. NAYS: None. Bill 22-36 approved 7-0.

- C. Establish Candidate Filing Dates. The State has set the first day to file for the April 4, 2023 election as Tuesday, December 6, 2022 at 8:00 AM and the last date to file is Tuesday, December 27, 2022 at 5:00 PM. Motion to approve dates established by the State by Councilor Bond, second by Councilor Peterson. Roll called. AYES: Bond, Peterson, Guy, Hardison, Kinnard, Hardwick and Booth. NAYS: None. Motion approved 7-0.
- D. Phase 4 Final Downtown Lot. On November 1, 2022, Tim Rash with Green Mile Landscaping will be ready to mobilize for the final phase of the downtown lot project. This scope of work will include: Pavers- all dirt work, gravel, pavers and sand with complete compaction. Electrical- finish installation of outlets at pergolas adding more outlet at the top of the pergolas for outdoor lighting. Adding decorative rock and plants near pavers and moving of decorative rock for area for the Rotary Clock. The Rotary Club Clock is still expected to arrive this month. Rotary will provide the concrete base and electrician for the clock. The total cost of Phase 4 is \$49,920. We currently have budgeted \$50,000 for this project. Motion to approve Green Mile Landscaping for Phase 4 of the project and not to exceed \$49,920 and authorize the City Administrator to sign the contract by Councilor Guy, second by Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Booth, Kinnard, Bond, Hardison and Peterson. NAYS: None. Motion approved 7-0.

**ADJOURN OPEN/ENTER CLOSED:** Pursuant to Section 610.021(3) Personnel and Section 610.021(13) Personnel Records, motion to adjourn open/enter closed session at 6:49 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Booth, Peterson, Kinnard and Hardison NAYS: None. Motion approved 7-0

**ADJOURN CLOSED/ENTER OPEN:** Motion to adjourn closed/enter open session at 7:10 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Bond, Kinnard, Booth, Peterson and Hardison. NAYS: None. Motion approved 7 -0.

**ADJOURN:** Motion to adjourn at 7:11 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Bond, Booth, Kinnard, Peterson and Hardison. NAYS: None. Motion approved 7-0.



City Clerk, Janelle Neece



Mayor, Mike Wright

