

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 13, 2022.**

**PRAYER:** Rob Kinnard

**PLEDGE OF ALLEGIANCE:** Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, September 13, at 6:30 p.m.

**ROLL CALL: COUNCIL PRESENT:** Mayor Mike Wright, Rob Kinnard, Barb Hardwick, Jim Hardison, Deanna Guy, Adam Booth and Rob Brash **COUNCIL ABSENT:** Bob Bond and Ron Peterson

**ROLL CALL: STAFF PRESENT:** City Administrator Tonya Willim, City Clerk Janelle Neece, Police Chief Chad Burnine, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Rebecca Hoeflicker, Community Development Director Lisa Hastings, Court Clerk Sarah Collins, Human Resources Specialist Courtney Williams, City Collector Marilyn O'Dell and Recreation Director Haley Williams.

**WELCOMING REMARKS:** Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES** August 23, 2022 regular meeting minutes were approved as printed. August 29, 2022 Special Meeting minutes were approved as printed.

**COMMENTS FROM AUDIENCE:** None.

**ADOPTION OF AGENDA:** Motion to adopt the agenda by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Hardison, Kinnard, Booth and Brash. NAYS: None. Motion approved 6-0.

**REPORT OF STANDING COMMITTEES:**

- A. Finance: Deanna Guy. The Committee met on September 7, 2022. Items discussed were the FY23 Proposed Budget that will be presented at the Council Workshop Meeting on September 19, 2022.
- B. Ordinance: Barb Hardwick. The Committee met on September 7, 2022 and items discussed will be presented later on the agenda.
- C. Public Works: Barb Hardwick. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.
- D. Public Safety: Rob Kinnard. The Committee has not met so nothing to report.
- E. Park Board: Board met on September 12, 2022. The Board reviewed their FY23 Proposed Budget.

**MAYOR'S REPORT:** Mayor, Mike Wright attended all the committee meetings and met with CA Willim several times to discuss city business.

**CITY ADMINISTRATOR'S REPORT:** Tonya Willim. Report is included in packet. Willim has been working with Finance Director Hoeflicker on the draft budget. CIPP (21) was completed on September 13, 2022 and CIPP (22) should be completed by the end of next week.

**DEPARTMENT REPORTS:** No questions or comments.

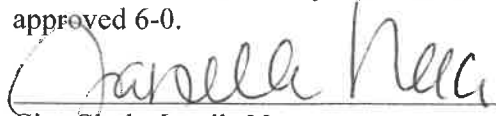
**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

- A. Bill No: 22-28- Replat of Hughs Addition. AN ORDINANCE APPROVING THE FINAL PLAT FOR THE REPLAT OF LOTS 9, 10, 11, 12, 13, W 8.0 FEET OF LOT 14, & ALL BUT HE W 11.0 FEET OF LOT 8 IN BLOCK 3, OF HUGHES ADDITION; DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE SUBDIVISION PLAT; SETTING AN EFFECTIVE DATE FOR THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill No. 22-28 by Councilor Booth, second by Councilor Hardwick. Roll called: AYES: Booth, Hardwick, Kinnard, Brash, Guy and Hardison NAYS: None. Motion approved 6-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill 22-28. Motion to adopt Bill 22-28 as ordinance by Councilor Booth, second by Councilor Hardison. Roll Called. AYES: Booth, Hardison, Kinnard, Brash, Guy and Hardwick. NAYS: None. Bill 22-28 approved 6-0.
  
- B. Bill No: 22-29 - Amending Chapter 605 Business Licenses/Regulations and adding Chapter 630 Special Events. AN ORDINANCE AMENDING TITLE VI, BUSINESS AND OCCUPATION, BY REVISING CERTAIN SECTIONS OF CHAPTER 605, BUSINESS LICENSE AND BUSINESS REGULATIONS, AND BY ADDING CHAPTER 630, SPECIAL EVENTS. The Ordinance Committee met on September 7, 2022 to review and discuss the revised ordinance for the City of Richmond regarding some amending of Chapter 605 and the addition of Chapter 630 Special Events. The City has not had any regulatory codes with regards to special events. A special event as defined is a temporary, short-term event. This section also includes addition of Fireworks Licenses and Mobile Food Vending. The City Attorney has drafted the proposed ordinance amendment to comply with State Statutes and legal requirements as requested by the Community Development Director and City Collector who handles all the licensing. Motion for first and second reading by title only of Bill No. 22-29 by Councilor Booth, second by Councilor Hardwick. Roll called: AYES: Booth, Hardwick, Kinnard, Brash, Guy and Hardison. NAYS: None. Motion approved 6-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill 22-29. Motion to adopt Bill 22-29 as ordinance by Councilor Booth, second by Councilor Hardwick. Roll Called. AYES: Booth, Hardwick, Kinnard, Brash, Guy and Hardison. NAYS: None. Bill 22-29 approved 6-0.

- C. Agreement for Professional Services for Water Main Replacement and Water Treatment Plant Improvements Design – Olsson. Mike Milius was present to answer any questions, On August 26, 2022, Council approved and selected Olsson as the engineer for planning and design of the Water Main Replacement and Water Treatment Plant Rehabilitation Project. The agreement from Olsson, with a lump sum fee for a total of \$671,285. Water Main Replacement scope of \$538,448 and Water Treatment Plant Improvements \$132,837. The anticipated start date on design would begin sometime this month with a potential bid date of next year Sept 2023 construction completion in 2024. Motion to approve Olsson agreement and authorize the Mayor to sign by Councilor Hardison, second by Councilor Hardwick. Roll called. AYES: Hardison, Hardwick, Guy, Kinnard, Booth and Brash. NAYS: None. Motion approved 6-0.
- D. Resolution No.: 457 Approving Piper Sandler to Provide Broker-Dealer and Safekeeping Services. The City has been seeking options to begin investing the City's excess cash. The City previously accepted Mariner Wealth Advisors as a broker/dealer in 2020. However, the City was unable to obtain safekeeping services, as this service is typically provided by a bank, but is not provided by the City's bank, Bank Midwest. Therefore, the City did not enter into any investment transactions with Mariner Wealth Advisors. Piper Sandler is able to provide broker/dealer and safekeeping services, with Pershing LLC as the clearing firm (custodian of the assets). There are no safekeeping or asset maintenance fees passed through to the City by Piper Sandler or Pershing LLC. The City has had multiple conversations with Piper Sandler (Mitch Wolkow, Fixed Income Sales, and Jon Highum, Managing Director – Sales Manager) regarding these services. The City also called two references (City of Champlin and Metropolitan Airports Commission) to inquire about the service they receive from Piper Sandler. Both references spoke highly about Piper Sandler and were very complimentary of the broker/dealer service they receive from Piper Sandler. Per the City's Investment Policy adopted September 24, 2019 (Section IV.A.), a broker/dealer must provide certain documents to become qualified for investment transactions with the City. Piper Sandler provided all required documents on June 10, 2022. City Clerk Neece read Resolution No 457 by title only. Motion to approve Resolution 457 approving Piper Sandler to provide broker/dealer and safekeeping services and authorize the City Administrator and Finance Director per Section II of the Resolution to approve and direct Piper Sandler of investment transactions by Councilor Guy, second by Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Booth, Kinnard, Brash and Hardison. NAYS: None. Motion approved 6-0
- E. Resolution No.: 458 Voluntary Annexation and Utility Services Agreement John and Amber Opfer – 11610 North Garner Rd. John and Amber Opfer have purchased property on Garner Road outside city limits. The City does have a 2" water main that runs directly north in front of their property that has been purchase. Per the City's Voluntary Annexation Policy adopted July 27, 2021, a non-contiguous property must petition the City Council for water service outside city limits. The agreement addresses the provision of public services to be provided and the property owner and the owner agrees that if the property in the future does become contiguous it will be annexed into the City. City Clerk Neece read Resolution No: 458 by title only. Motion to approve Resolution No. 458 authorizing execution of the Annexation and Utility Services Agreement prior to any water service being connected to the property by Councilor Hardwick, second by Councilor Hardison. Roll called. AYES: Hardwick, Hardison, Booth, Kinnard, Brash and Guy. NAYS: None. Motion approved 6-0.

**ADJOURN:** Motion to adjourn at 6:43 p.m. by Councilor Guy, seconded by Councilor Hardwick.  
Roll Call: AYES: Guy, Hardwick, Kinnard, Booth, Brash and Hardison. NAYS: None. Motion approved 6-0.

  
\_\_\_\_\_  
City Clerk, Janelle Neece

  
\_\_\_\_\_  
Mayor, Mike Wright

