

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JULY 26, 2022

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on July 26, 2022 at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Rob Kinnard, Barb Hardwick, Ron Peterson, Jim Hardison, Rob Brash, Adam Booth and Deanna Guy. COUNCIL ABSENT: None

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Fire Chief Mark Sowder, Fire Chief Chad Burnine, Finance Director Rebecca Hoefflicker, Public Works Director Dale Shipp, Community Development Lisa Hastings, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 12, 2022 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Bond, second by Councilor Peterson. Roll Called. AYES: Bond, Peterson, Guy, Hardison, Booth, Kinnard, Hardwick and Brash. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee has not met and therefore nothing to report.
- B. Ordinance:** Barb Hardwick. The Committee has not met and therefore nothing to report.
- C. Public Works:** Ron Peterson. The Committee has not met and therefore nothing to report.
- D. Public Safety:** Rob Kinnard. The Committee has not met therefore nothing to report
- E. Park Department Liaison:** Deanna Guy. Park Board has not met since our last meeting.

MAYOR'S REPORT: Mayor Wright has met with CA Willim who has kept him informed on City business. Mayor introduced new Firefighter, Brad Amen. Mayor also met with State Representative Terry Thompson.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. CA report included in the packet. RFP for the Water Main Replacement have been sent out. The new asphalt was received on 7/16/2022 and they did a great job. CA attended the Town Hall Meeting at the Ray County Library.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 22-22 Conditional Use Permit- Branded Steakhouse. AN ORDINANCE ALLOWING A CONDITIONAL USE PERMIT ON A CERTAIN LAND LOCATED IN THE CITY OF RICHMOND, MISSOURI, UNDER THE AUTHORITY GRANTED BY THE CODE OF ORDINANCES OF THE CITY OF RICHMOND, MISSOURI; SETTING AN EFFECTIVE DATE FO THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. Motion for first and second reading by title only of Bill 22-22 by Councilor Peterson, second by Councilor Kinnard. Roll Called: AYES: Peterson, Kinnard, Booth, Bond, Brash, Guy, Hardison and Hardwick. NAYS: None. Motion approved 8-0. City Clerk Janelle Neece proceeded with the first and second reading by title only of Bill 22-22. Motion to adopt Bill 22-22 as ordinance by Councilor Peterson, second by Councilor Kinnard. Roll Called: AYES: Peterson, Kinnard, Booth, Bond, Brash, Guy, Hardison and Hardwick. NAYS: None. Bill 22-22 approved 8-0.
- B. Review of Leak Detection Investigation Report and Recommendations of Phase 1. WaterNet completed their acoustic leak detection investigation in April, 2022. On July 6, 2022 the investigation report and recommendations were presented to the Public Works Committee. Mike Milius and Taylor Jurgens of Olsson were in attendance at the council meeting to present and review the Leak Detection Investigation Summary Report and recommendations of Phase 1 Water Main Replacements. Motion to approve recommendations of Phase 1 Water Main Replacement by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Bond, Hardwick, Kinnard, Brash, Guy and Hardison. NAYS: None. Motion approved 8-0.
- C. FY22 Cured In Place Pipe. With the completion of the joint repair on manhole S3-1(manhole located behind Lisa's Sharper Cuts) the City is now ready to begin the CIPP FY22 project work on the 1780.34 foot segment that was initially pulled from the FY21 CIPP contract due to needed repairs. This will be the only segment on the FY22 CIPP sewer rehab. This proposal was attached as an addendum to the current FY21 CIPP/Manhole project contract; however, it is viewed as a separate project by

Aegion due to price increases, mobilization, etc. The FY21 CIPP project scope of work has started. Camera work has been completed in earlier this month and manhole rehab is currently underway. CIPP efforts are not expected to begin until mid/late August. The FY22 budget contains a remaining \$135,400 towards this project. Motion to approve current FY22 CIPP sewer lining not to exceed \$77,007.09 and authorize the City Administrator to sign by Councilor Peterson, second by Councilor Hardwick. Roll called. AYES: Peterson, Hardwick, Guy, Hardison, Bond, Kinnard, Booth and Brash. NAYS: None. Motion approved 8-0.

D. Enterprise Fleet Management-Sale of Vehicles. The City has been notified by Enterprise that one police vehicle has arrived and is currently at the outfitter. Back in October (memorandum dated 10/22/22) staff had planned for Enterprise to manage the disposal of the replaced vehicles, but formal approval for that process would be at a later date. With the notification of vehicle arrival, the two agreements authorize Enterprise to sell our City-owned vehicles and the other is to sell the Enterprise owned (leased to City) vehicles. Agreements have been reviewed by Chris Williams, City Attorney. The City's Surplus Property Disposal Policy requires Council approval to sell property valued over \$5,000. The following are the vehicles earmarked to be sold as new vehicles arrive. Round 1 FY22-2003 Ford F250 (3651), 2003 Chevrolet Silverado 2500 (1271), 2009 Ford F150 (9007), 2006 Ford F450 (1761), 2004 Ford F150 (3842), 2010 Ford Crown Vic (8444), 2015 Ford Taurus (3983), 1985 Dodge Ram W250 (6296). Round 2 FY23- 2019 Ford F250 (4889) 2002 Ford F150 (2668) 2002 Ford F350 (7384) 2001 Chevrolet 1500 (6154) 1997 Ford Ranger (2827) 2020 Ford F150 (1994). Motion to approve the Mayor to sign the agreements and authorize the sale of vehicles by Councilor Bond, second by Councilor Hardwick. Roll called. AYES: Bond, Hardwick, Booth, Kinnard, Brash, Guy, Hardison and Peterson. NAYS: None. Motion approved 8-0.

E. Purchase of Rooftop AC- One of the eight rooftop HVAC units on the Municipal Complex is no longer working and is unrepairable. It has a chronic Freon leak and the compressor is bad. The rooftop units are a closed system and the Freon leaks are unable to be repaired because the lines cannot be accessed and due to the age of the unit it needs to be replaced. With this unit no longer operational, is putting additional stress on the remaining working units. Two (2) of the units were replaced in 2019. The City has received one quote to replace the unit that is no longer operational, and we are working on obtaining two more quotes. The first quote had a total replacement cost of \$14,400 and could arrive by mid-August. The staff will obtain two more quotes before any replacements are scheduled. However, many of the suppliers we have contracted are not able to get a unit until February, 2023 due to supply issues. This is an unbudgeted item. The municipal complex fund reserves are projected to end at approximately \$150,000 and funding would be from this fund.

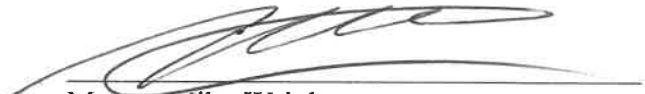
ADJOURN OPEN/ENTER CLOSED: Pursuant to Section 610.021(1) Legal, motion to adjourn open/enter closed session at 7:13 p.m. by Councilor Guy, second by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Hardison, Peterson, Booth and Brash. NAYS: None. Motion approved 8-0.

ADJOURN CLOSED/ENTER OPEN: Motion to adjourn closed/enter open session at 7:16 p.m. with action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Booth, Peterson, Brash and Hardison. NAYS: None. Motion approved 8-0.

ADJOURN: Motion to adjourn at 7:17 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Bond, Kinnard, Peterson, Booth, Brash and Hardison. NAYS: None. Motion approved 8-0.



City Clerk, Janelle Neece



Mayor, Mike Wright

