

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, JUNE 14, 2022

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Mark Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on Tuesday, June 14, 2022, at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Barb Hardwick, Rob Kinnard, Adam Booth, Tom Williams, Deanna Guy, Rob Brash and Ron Peterson. COUNCIL ABSENT: None

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Police Chief Chad Burnine, Fire Chief Mark Sowder, Public Works Director Dale Shipp, Finance Director Rebecca Hoefflicker, Human Resource Specialist Courtney Williams, Community Development Director Lisa Hastings, Economic Director James Gorham, Collector Marilyn O'Dell, Recreation Director Haley Williams, Court Clerk Sarah Collins and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: May 24, 2022 regular meeting minutes were approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Bond, second by Councilor Peterson. Roll Called: AYES: Bond, Peterson, Guy, Williams, Kinnard, Hardwick, Booth and Brash. NAYS: None. Motion approved 8-0.

REPORT OF STANDING COMMITTEES:

- A. Finance: Deanna Guy. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.
- B. Ordinance: Barb Hardwick. The Committee has not met so nothing to report.
- C. Public Works: Ron Peterson. The Committee has not met so nothing to report.
- D. Public Safety: Rob Kinnard. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.
- E. Park Board: Deanna Guy – Park Board met on June 6, 2022. Park Board is still looking into Disc Golf.

MAYOR'S REPORT: Mike Wright. In 2021 the United States Senate declared Juneteenth a federal holiday. Although the official date of the holiday is June 19, the date on which it is observed can vary if it falls on a weekend. That is the case this year. June 19, 2022 falls on a Sunday, so for pay and

leave purposes, Federal, State and County employees will get the holiday on Monday, June 20, 2022. Motion to approve Juneteenth as a holiday and to add it to the personnel manual as a holiday to be observed by the City of Richmond by Councilor Kinnard, seconded by Councilor Peterson. Roll called. AYES: Kinnard, Peterson, Guy, Williams, Bond, Hardwick, Booth and Brash. NAYS: None. Motion approved 8-0.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report is included in packet. CA Willim informed the Council that all GO Bond paperwork has been signed. The naming of Downtown Lot has a lot of feedback and several names have been submitted. Staff will bring the top 3 names back to council at a later date.

DEPARTMENT REPORTS: No questions or comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill 22-14 Declaring the Official Results of the June 7, 2022 Special Election. AN ORDINANCE DECLARING THE OFFICIAL RESULTS ON THE FACE OF THE RETURNS OF THE JUDGES AND CLERKS OF THE SPECIAL ELECTION HELD IN THE CITY OF RICHMOND, MISSOURI, ON JUNE 7, 2022. Motion for first and second reading by title only of Bill No. 22-14 by Councilor Peterson, second by Councilor Williams. Roll Called: AYES. Peterson, Williams, Booth, Kinnard, Bond, Brash Guy and Hardwick. NAYS: None. Motion approved 8-0. City Clerk Janelle Neece proceeded with first and second reading by title only of Bill 22-14. Motion to adopt Bill 22-14 as ordinance by Councilor Peterson, second Councilor Hardwick. Roll Called: AYES: Peterson, Hardwick, Booth, Kinnard, Bond, Brash, Guy and Williams. NAYS: None. Bill 22-14 approved 8-0.
- B. Ward 1 Recognition- Tom Williams. Mayor Wright presented Tom Williams with a certificate of appreciation for all the time and effort he has willingly provided for the betterment of the City.

ADJOURN: Motion to adjourn at 6:45 p.m. by Councilor Guy, second Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Peterson, Booth, Kinnard, Brash and Williams. NAYS: None. Motion approved 8-0.

SWEARING IN OF NEW COUNCIL MEMBERS: At this time City Clerk Janelle Neece swore in Councilmember Jim Hardison.

Mayor Wright called to order the second part of the regular meeting of the City Council of the City of Richmond, Missouri on June 14, 2022 at 6:49 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Jim Hardison, Rob Brash, Adam Booth, Barb Hardwick Rob Kinnard, Deanna Guy and Ron Peterson. ABSENT: None

VOTE OF MAYOR PRO TEM: The Mayor explained the blank pieces of paper and asked each Councilmember to write down their selection for Mayor Pro Tem and to fold the piece of paper and pass back to him. Once all the pieces were returned, he read the names and announced that Barb Hardwick received the most votes and is elected as Mayor Pro Tem.

ADOPTION OF AGENDA: Motion to approve second part of the agenda as printed by Councilor Bond, second Councilor Hardwick. Roll Called: AYES: Bond, Hardwick, Peterson, Guy, Hardison, Kinnard, Booth and Brash. NAYS: None. Motion approved 8-0.

NEW BUSINESS:

- A. Bill No: 22-15 Appointment of Municipal Court Judge. AN ORDINANCE APPOINTING JAMES R. HALL AS THE RICHMOND MUNICIPAL JUDGE OF THE EIGHTH JUDICIAL CIRCUIT COURT AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SAID SERVICES. Motion for first and second reading by title only of Bill No. 22-15 by Councilor Peterson, second by Councilor Booth. Roll Called: AYES: Peterson, Booth, Hardison, Kinnard, Bond, Brash Guy and Hardwick. NAYS: None. Motion approved 8-0. City Clerk Janelle Neece proceeded with first and second reading by title only of Bill 22-15. Motion to adopt Bill 22-15 as ordinance by Councilor Peterson, second Councilor Booth. Roll called: AYES: Peterson, Booth, Hardwick, Kinnard, Bond, Brash, Guy and Hardison. NAYS: None. Bill 22-15 approved 8-0
- B. Bill No: 22-16 Allowing Special Event Permits- Staff spoke with the City Attorney, Chris Williams it appears given that Branded Steakhouse has indicated that they essentially intend to operate a music venue with alcohol sales throughout the summer he recommends the appropriate way to regulate them is by requiring them to obtain a conditional use permit. The property is zoned B-2. Uses that are conditionally permitted in B-2 include “amusement parks” and “bars, brew pubs, taverns and other drinking establishments.” The CUP process would allow the Planning Commission and City Council to place reasonable conditions on this use of the property. There are various conditions in Section 605.370 that could be used as a guide. For the time being, staff has produced to council an ordinance giving permission for the events and any noise regulations. Branded will need to apply for the CUP going forward and it will require a public hearing, P&Z approval and then Council approval. R & S Properties has submitted multiple special event applications for “Jam Session” events to be held throughout the summer at 722 Wollard Boulevard. In order to allow the applicant to proceed during this time, council has to approve by ordinance the special event applications for the next five events scheduled for June 18, June 25, July 2, July 4 and July 9, 2022, as we get through the Conditional Use Permit planning process. Motion for first and second reading by title only of Bill No. 22-16 by Councilor Peterson, second by Councilor Kinnard. Roll called: AYES: Peterson, Kinnard, Hardison, Booth, Bond, Brash, Guy and Hardwick. NAYS: None. Motion approved 8-0. City Clerk Janelle Neece proceeded with first and second reading by title only of Bill 22-16. Motion to adopt Bill 22-16 as ordinance by Councilor Peterson, second Councilor Bond. Roll called: AYES: Peterson, Bond, Hardwick, Kinnard, Booth, Brash, Guy and Hardison. NAYS: None. Bill 22-16 approved 8-0
- C. Resolution No. 455 – Collection of Residential Solid Rate Increase. A RESOLUTION ADOPTING A SCHEDULE OF RATES FOR THE COLLECTION OF RESIDENTIAL SOLID WASTE PURSUANT TO THE MUNICIPAL CODE OF THE CITY OF RICHMOND, MISSOURI. The contract between Richmond and Republic Services allows for two increases per year, the first being a flat 4% fee, and the second, is tied to

the price per gallon of diesel. This language has been in the contract with Heartland. The increases include the standard 4% that is in the contract, which actually reflects where the current Trash, Consumer Price Index (CPI) is at. Last month it was at 4.18%, so the contracted 4% is in the ballpark of that. The other increase they are asking for is based off the increase in diesel prices in the Kansas City market. In the contract it states that if diesel prices significantly increase, the hauler can ask the Council for a rate increase to offset some of the costs of the higher diesel prices to the hauler. Republic stated that many municipalities they manage have similar language in their contracts, with most of them having a standard table showing what the rolling 6-month average price per gallon is for diesel, and whatever that price per gallon averages out to, there is a specific rate increase warranted for that amount. Republic is adjusting rates and thus, giving us nearly a month to notify residents of the upcoming rate adjustments, effective 7/1/22. Resolution 455 sets the rates per the Consent of Assignment, (Consigning the Heartland Contract to Republic) that Council approved on May 25, 2021 and will approve the \$0.65 increase to residents. Motion to approve Resolution 455 by Councilor Bond, second by Councilor Hardwick. AYES: Bond, Hardwick, Guy, Peterson, Hardison, Booth and Kinnard NAYS: Brash. Resolution 455 approved 7-1.

- D. Contractor Thornton Street Repair and Miscellaneous Street Cuts- In January, 2022 council approved the emergency repair reconstruction of the storm culvert under the road on North Thornton. From the records we can find it was built in 1924. There is a void between the culvert and road of approximately 4 feet. The culvert runs west to east. There is an 8" sewer main that runs North to South above the culvert in the void that needed to be stabilized. The City has solicited quotes from contractors that would be able to provide scope of work; Concrete- Replacement and disposal of 12" (840sq ft) of Asphaltic materials leaving jobsite clean and free of all debris throughout construction, Concrete Specs- 6" 5500psi high early mix design to allow for quicker turn around for through traffic, compacted 6" sub-base, all work to be cure and sealed, with saw cuts on 10x10' grid for stress relief. Donald Jennings was the lowest most responsible bidder for \$8,926.80. As part of the Mill/Overlay project there are various street cuts that will be asphalted as part of the project, but there are three designated street cuts that need to be concreted. There were three quotes received for those three street cuts and Donald Jennings was the lowest most responsible bidder with a price of \$5,051.50. Currently, \$30,000 is earmarked for the Slumber Lane project in line item Contracted Services- Other. The Slumber Lane project is not adequately funded and therefore, staff recommends reallocation of these funds to cover this concrete project. Motion to approve Donald Jennings for concrete work not to exceed \$13,978.30 and reallocation of funds for the project and authorize the City Administrator to sign the contract by Councilor Peterson, seconded by Councilor Booth. Roll called. AYES: Peterson, Booth, Kinnard, Bond, Brash, Guy, Hardison and Hardwick. NAYS: None. Motion approved 8-0.
- E. Approval for Fund Usage ARPA for Water Leak Detection. On April 12, 2022, council approved the Work Order amendment to the Master Agreement to perform the Acoustic Leak Detection Investigation as indicated in the Water System Master Plan. The motion by council approved the work order and authorized the City Administrator to sign the work order (total project \$35,306), however, permission is needed to use the ARPA (American Rescue Plan Act) monies the City has received for this project. The City has received the first invoice from Olsson in the amount of \$14,766.25. This will just keep our recordkeeping clean. The City of Richmond has received \$570,346.92 so far and is expected to receive in total

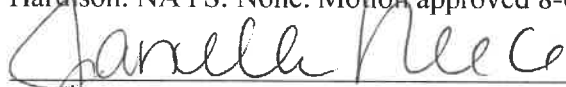
\$1,140,693. Motion to approve use of ARPA monies for payment to Olsson for water leak investigation by Councilor Guy, seconded by Councilor Hardwick. Roll called. AYES: Guy, Hardwick, Bond, Peterson, Booth, Kinnard, Brash and Hardison. NAYS: None. Motion approved 8-0.

- F. Purchase of Mobile Ticket Writing Equipment- A quote from High Tek Solutions has been received, the City's IT company, for computers and equipment ensuring the City is receiving the best price and the equipment is compatible to the computer aided 911 dispatch software the council approved in February of this year. The quote listed on the includes all the equipment to outfit all 10 police department vehicles at a cost totaling \$23,200. The current FY22 budget allocates \$20,000 (Expendable Equipment Expense) for this project. The overage of \$3,200 would come from line item earmarked for a Radar that we will not be purchasing. Motion for the purchase of the equipment not to exceed \$23,200 and reallocate funds for overage by Councilor Kinnard, seconded by Councilor Booth. Roll called. AYES: Kinnard, Booth, Peterson, Guy, Hardison, Bond, Hardwick and Brash. NAYS: None. Motion approved 8-0.
- G. Issuance of Shrine Club Picnic License- On June 9, 2022, Donnie Fowler, on behalf of the Ararat Shrine of Kansas City, applied for a 1 Day Picnic License for an event, The 10th Annual Low County Boil, to be held at the Shrine Club in Richmond on July 16, 2022. All requested information has been submitted. The license will be issued upon Council approval and only after the State Liquor License is submitted. Motion to approve the 1 Day Picnic Liquor License by Councilor Booth, seconded by Councilor Hardison. Roll called. AYES: Booth, Hardison, Kinnard, Bond, Brash and Hardwick. NAYS: Guy. ABSTAIN: Peterson. Motion approved 6-1- Abstain 1.
- H. Police Department Purchase of Officer Issued Firearms-The Police Department has received a quote from GT Distributors for (12) 9mm handguns equipped with red dot sight. These would replace the current issued .40 Glock 22 handguns that our full-time officers carry for a total of \$7,250. Funding would be available through: There is currently \$40,000 budgeted for one vehicle. However, the City is leasing two vehicles through Enterprise now. If the vehicles would become available today only three months of payments (July – Sept) would remain (total \$5,005 for both vehicles); which would leave a remaining budget amount of \$34,995. Motion to approve the purchase of the handguns not to exceed \$7,250 after trade and reallocate funds by Councilor Kinnard, seconded by Councilor Bond. Roll called. AYES: Kinnard, Bond, Peterson, Hardwick, Booth, Brash, Guy and Hardison. NAYS: None. Motion approved 8-0.
- I. Amendment No. 1 – AMI Master Agreement – Final Project Complete. The final documentation of work for the AMI project has been submitted. This shows the original SOW amount, the change orders that were completed during the project that council approved, and the credits the City received for the return of unused meters, lid and other credit. Motion to authorize the Mayor to sign final completion paperwork for the AMI System by Councilor Peterson, second by Councilor Booth. Roll called. AYES: Peterson, Booth, Guy, Hardison, Bond, Kinnard, Hardwick and Brash. NAYS: None. Motion approved 8-0.

ADJOURN OPEN/ENTER CLOSED: Pursuant to Section 610.021(3) Personnel, motion to adjourn open/enter closed session at 7:27 p.m. by Councilor Guy, second by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Hardison, Peterson, Booth and Brash. NAYS: None. Motion approved 8-0.

ADJOURN CLOSED/ENTER OPEN: Motion to adjourn closed/enter open session at 7:39 p.m. with no action taken by Councilor Guy, seconded by Councilor Hardwick. Roll called: AYES: Guy, Hardwick, Kinnard, Bond, Booth, Peterson, Brash and Hardison. NAYS: None. Motion approved 8-0.

ADJOURN: Motion to open session at 7:40 p.m. by Councilor Guy, seconded by Councilor Hardwick. Roll Calles: AYES: Guy, Hardwick, Bond, Kinnard, Peterson, Booth, Brash and Hardison. NAYS: None. Motion approved 8-0.



City Clerk, Janelle Neece



Mayor, Mike Wright

