

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, January 11, 2022

PRAYER: Rob Kinnard

PLEDGE OF ALLEGIANCE: Fire Chief Sowder

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on January 11, 2022 at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Ron Peterson, Deanna Guy, Sarah Green, Bob Bond, Rob Kinnard, Barb Hardwick and Tom Williams. **COUNCIL ABSENT:** Adam Booth

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Janelle Neece, Police Chief Chad Burnine, Fire Chief Mark Sowder, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, Economic Development James Gorham, Community Development Lisa Hastings, Recreation Director Haley Williams, HR Director Kristi Shewell and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: December 14, 2021 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Brian Rice reminded everyone of the upcoming Chamber event After Hours at the Farris.

ADOPTION OF AGENDA: Motion to adopt the agenda by Councilor Bond, second by Councilor Williams. Roll called. **AYES:** Bond, Williams, Peterson, Guy, Kinnard, Hardwick and Green **NAYS:** None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.
- B. Ordinance:** Barb Hardwick. The Committee has not met and therefore nothing to report.
- C. Public Works:** Ron Peterson. The Committee has not met and therefore nothing to report.
- D. Public Safety:** Rob Kinnard. The Committee met prior to tonight's meeting and items discussed will be presented later on the agenda.

E. Park Department Liaison: Deanna Guy. Park Board has not met so nothing to report. In addition, the Park and Recreation Planning Committee did meet on January 3, 2022 to discuss goals and what they want to accomplish from the committee.

MAYOR'S REPORT: Mike Wright.

A. Mayor Wright reported that he attended Jefferson City on Monday, January 10, 2022 along with CA Tonya Willim, Economic Director James Gorham and Jimmy Carter in reference to the hearing regarding redistricting.

B. Council will have a Public Safety Meeting on Tuesday, January 18, 2022 at 6:00p.m.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. CA report included in the packet. CA informed the Council that she is aware of all the trash complaints and that Economic Director James Gorham has set up a link on the website for residents to fill out that will advise City staff of missed pickup. Once received the staff can forward the information to Republic Trash Service.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Comprehensive Plan Presentation-Olsson Studios representatives Hannah Knoll and Taylor Plummer were present for the final presentation of the Richmond Comprehensive Plan. The City of Richmond has wrapped up more than a year-long effort to create a comprehensive plan which outlines goals and measurable action items for the next two decades. It is a long-range policy document adopted and amended by the City Council. This plan establishes a vision for the city, provides goals and policy guidance for growth and development and contains action items, participants and timing directed at the City to implement the vision.

A.1- Resolution No: 452 A Resolution Adopting the Richmond Comprehensive Plan for the City of Richmond, Missouri. Motion to adopt Resolution No.452 the Richmond Comprehensive Plan by Councilor Peterson, second by Councilor Williams. Roll called. AYES: Peterson, Williams, Kinnard, Bond, Green, Guy and Hardwick. NAYS: None. Motioned approved 7-0.

B. Bill No: 22-01 AN ORDINANCE CALLING AN ELECTION ON A GENERAL OBLIGATION BOND QUESTION IN THE CITY OF RICHMOND, MISSOURI. The City last issued G.O. Bonds in 2004, which mature in 2024. Issuing new G.O. Bonds requires voter approval. The proposed G.O. Bond issuance is for \$5,000,000, which will keep the estimated tax levy consistent with the previous 10 year average of 0.3800. A 0.3800 tax levy equates to an annual taxpayer cost of \$108.30 on a \$150,000 home. The City intends to use the \$5,000,000 of G.O. Bonds for water system projects. At the November 23, 2021 Council meeting, Olsson presented the Water System Master Plan. The Water System Master Plan's recommendations and phasing analysis was built around the idea that the City has \$1 million of ARPA money and will be asking the voters for \$5 million of G.O. Bond proceeds. The Water System Master Plan identified the most immediate needs for the water system to be several water plant upgrades, a small amount for water main leak detection and the largest portion for water main replacements. It should be noted that

some of the equipment at the plant was originally installed in 1976 – 45 years old – and has well exceeded its estimated 20-30 year design life. Many of the City’s water mains are very aged and need replaced to decrease the amount of water main breaks/water leaks and to increase fire flow capacity. Motion for first and second reading by title only of Bill No 22-01 by Councilor Guy, second by Councilor Hardwick. Roll Called. AYES: Guy, Hardwick, Bond, Peterson, Kinnard, Green and Williams. NAYS: None. Motioned approved 7-0. City Clerk Janelle Neece proceed with the first and second reading by title only of Bill 22-01. Motion to adopt Bill 22-01 as ordinance by Councilor Williams, second by Councilor Hardwick, Roll Called: AYES: Hardwick, Bond, Williams, Peterson, Kinnard, Williams and Green. NAYS: None. Bill 22-01 approved 7-0.

- C. Sale of Rescue - Payment to Rural Fire District. the city was able to sell the old 2005 F550 Fire Rescue for \$30,500 on Purplewave after the City received the new rescue. This vehicle was purchased jointly by the City and the Rural Fire Protection Association and was titled to the City of Richmond. After research and review of the agreements with the Association and District we found in the files, it looks like the first reference to the rescue truck is in the 2013 agreement with the Association. Paragraph 4.e. references “a 2005 F550 Ford Rescue Squad truck (owned jointly by the City and the Association each with a 50% interest)” The 2016, 2019, and 2020 agreements all include the same references in paragraphs 4 (“the District shall reimburse the City fifty percent (50%) for rescue vehicles owned jointly by the parties”) and 5 (“fifty percent (50%) for all rescue vehicles owned jointly by the parties”). After speaking with the City Attorney, when the District was formed, it is his understanding that all of the Association’s assets were transferred to the District when it was formed. Therefore, the City would need to issue the District its half of the sale proceeds in the amount of \$15,250. Motion to approve the payment to Rural Fire District in the amount of \$15,250 by Councilor Kinnard, second by Councilor Peterson. Roll Called: AYES: Kinnard, Peterson, Guy, Williams, Bond Hardwick and Green. NAYS: None. Motion approved 7-0.

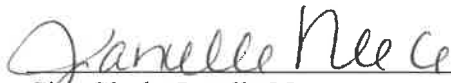
- D. Approval of Fire Department Pumper - Chassis and Base Apparatus Chief Sowder met with Les Hinnen of Heiman Fire Equipment on Thursday, January 6, 2022 to discuss and review the design of the base apparatus lay out (see attached). As Chief Sowder reflected in his memo, the purchase order (see attached) reflects the cost of the Freightliner chassis and Rosenbauer base apparatus only for \$448,877. The City has 20 days from December 27, 2021 to approve the purchase order or a 7% increase is imminent. There will be approximately \$100,000 more of detailed buildout added to the pumper over the next couple months when design is finalized (total cost will remain below the \$550,000 budgeted amount). We will bring the final price for approval to City Council when it is available. Rosenbauer holds the Sourcewell contract for Emergency Vehicles, Fire Trucks, & Equipment (contract #022818-RSB) (Heiman Fire is a Rosenbauer dealer). It will take approximately 6 months to receive the chassis and a total of approximately 18 months to complete the build. Once the new pumper is delivered to the City, the City will sell the old pumper on Purple Wave.

The FY22 budget has \$550,000 allocated for a seven-year lease purchase of a new pumper truck with a first-year payment of \$87,300. We have not sought out financing or interest rates to date. Motion to approve the purchase of the chassis and apparatus body from Heiman Fire Equipment not to exceed \$448,877 and authorize the City Administrator to sign and grant permission for the sale of the old pumper truck on Purple Wave by Councilor Peterson, second by Councilor Kinnard. Roll Called: AYES: Peterson, Kinnard, Bond, Green, Guy, Williams and Hardwick. NAYS: None. Motion approved 7-0.

ADJOURN OPEN/ENTER CLOSED: Pursuant to Section 610.021(1) Legal, Section 610.021(3) Personnel and Section 610.021(13) Personnel Records, motion to adjourn open/enter closed session at 7:38 p.m. by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Bond, Peterson, Kinnard, Green and Williams. NAYS: None. Motion approved 7-0.

ADJOURN CLOSED/ENTER OPEN: Motion to adjourn closed/enter open session at 8:15 p.m. with no action taken by Councilor Guy, second by Councilor Hardwick. Roll Called: AYES: Guy, Hardwick, Peterson, Bond, Williams, Kinnard and Green. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn at 8:17 p.m. by Councilor Gus, second by Hardwick. Roll Called: AYES: Hardwick, Guy, Kinnard, Bond, Williams, Peterson and Green. NAYS: None. Motion approved 7-0.



City Clerk, Janelle Neece



Mayor, Mike Wright

