



## Important Numbers

**Richmond City Hall**  
816-776-5304

KCPL  
1-800-471-5275

Liberty Utilities  
1-800-424-0427

Mediacom  
1-855-987-6417

Heartland Waste  
660-429-1040

Chamber of Commerce  
816-776-6916

Post Office  
816-776-3391

Ray County  
816-776-4507

## CITY OF RICHMOND

Richmond was founded in 1827 as the county seat of Ray County, Missouri. Richmond is located just 40 miles east of downtown Kansas City and 20 miles north of I-70. Home to 5,797 residents, Richmond has a rich history and provides cultural events throughout the year with festivals, sports and arts that promote civic pride and encourage tourism.

City leadership and staff are committed to providing high quality services to the business community. We are continually making much needed improvements to the water, sewer and street infrastructure. We are dedicated to making Richmond a great place to live, work and play.

Please contact us with any questions about how your business can continue to “*Make it Richmond*”.



**City of Richmond**  
205 Summit St  
Richmond, MO 64085  
816-776-5304  
[cityofrichmondmo.org](http://cityofrichmondmo.org)

# Richmond New Business Information

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## Useful Phone Numbers and Information

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***Make It Richmond!***

*The City of Richmond is  
committed to helping your  
business succeed!*

## USEFUL INFORMATION

**Occupation/Business License** – Businesses operating within the City limits of Richmond are required to obtain a Business License from the City Collector.

**Sales Tax License** – Businesses collecting sales tax must provide a copy of the State of Missouri Sales Tax License to the City Collector.

**Food Service/Food Sales** – New businesses that have food services or sell perishable food items are required to provide a copy of their Ray County Health Department to the City Collector.

**Construction** -If you are building a new structure or are planning on renovating or expanding an existing structure, please contact Community Development at 816-776-5304 ext 112 to obtain all necessary permits.

**Contractors**-State law requires contractors to provide a certificate of insurance for worker's compensations. Contractors must also provide a copy of liability insurance.

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# PERMITS and LICENSES

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[www.cityofrichmondmo.org](http://www.cityofrichmondmo.org)

### Zoning, Signage and Parking

816-776-5304 ext 112

### Streets, Water and Wastewater

816-776-5304

### Building Permits

816-776-5304 ext 112

### Safety Inspection

816-776-2115

### Health Department Permits

816-776-5413

### Liquor License

816-776-5304 ext 103

### Occupation or Business License

816-776-5304 ext 105

### Incentive Programs

The City of Richmond utilizes Chapter 100 incentives for qualifying businesses. Additionally, Richmond has a Downtown Redevelopment District which can offer attractive Chapter 353 tax incentives for qualifying redevelopment in the downtown area.

### Workforce Development

The Missouri Department of Economic Development provides workforce development training and programs. If your business is in need of training or you are looking for qualified workers, please contact us and we will connect you to these valuable resources.

### Business Retention and Expansion

The City is committed to working with local businesses, build relationships and foster business growth. We are here to help your business thrive!

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Contact the **Economic Development Director** at **816-776-5304 ext 108** for more information about our incentives, training and business retention and expansion programs.

