












# City of Richmond

## 2021 Vendor Information




### APPLICATIONS AND PERMITS

-  Applications and Permits can be obtained at Richmond City Hall, Monday through Friday, 8:00 a. m. to 4:30 p.m.
-  Vendors must have submitted a completed Application to Community Development and then obtained a Permit prior to setting up a stall.
-  Seasonal Permit Fee: \$15.00
  -  No Weekly Fee.
  -  No Permits or Seasonal Fees will be issued or collected at the Farmers' Market.



### RULES AND REGULATIONS

-  Vendors must abide by Missouri State Statute, **79.450.7 RSMo**. Any foods sold must be from an approved source that is accepted by the Missouri Department of Health and Senior Services.
-  No live animals or resale items can be sold at the Farmers' Market.
-  All produce must be grown within a fifty (50) mile radius of the City of Richmond.
-  At least 80 percent of the products for sale must be grown or produced by vendors. The brought in products must be labeled accordingly. No more than 20 percent can be bought from others.







### HOURS AND DAYS OF OPERATION

-  The market opens on the second Saturday in May and closes after the last Saturday in October.
-  Market hours are 8:00 a.m. to Noon each Saturday.
-  Located at the City Parking Lot between 205 & 213 W. Main St.

### MISCELLANEOUS

-  Vendors must clean up their stall space after the market closes, including sweeping up any debris and removing all trash.
-  Vendors are responsible for managing their cash drawers, no bill or coin change services will be provided by the City of Richmond.

### CONTACT INFORMATION

-  Applications and Questions
  -  Community Development (816) 776-5304
    -  Lisa Hastings Ext. 112
      -  [LHastings@CityofRichmondMo.org](mailto:LHastings@CityofRichmondMo.org)
    -  Dominique Owens Ext. 114
      -  [CommDev@CityofRichmondMo.org](mailto:CommDev@CityofRichmondMo.org)

PERMIT # FM21- \_\_\_\_\_



# RICHMOND

## FARMERS' MARKET

May 8<sup>th</sup> through October 30<sup>th</sup>

Saturdays from 8 a.m.-12 p.m.

Located at the City Parking Lot between 205 & 213 W. Main St.

SEASONAL FEE: \$15.00  
PAID TO THE CITY COLLECTOR

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

### PRODUCTS TO BE SOLD (List Below)

No live animals or resale items can be sold at the Farmers' Market. Any foods sold must be from an approved source that is accepted by the Missouri Department of Health and Senior Services. All produce must be grown within a fifty (50) mile radius of the City of Richmond. At least 80 percent of the products for sale must be grown or produced by vendors. The brought in products must be labeled accordingly. No more than 20 percent can be bought from others.

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BY SIGNING THIS DOCUMENT I ACKNOWLEDGE THAT I HAVE READ THE ATTACHED STATE STATUTE AND AGREE TO ABIDE BY IT'S TERMS.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_