

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, NOVEMBER 13, 2018

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on November 13, 2018 at 6:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, and Rob Kinnard. **COUNCIL ABSENT:** Sam Coleman and Ron Peterson

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, City Clerk Susan Brunworth, Police Chief Chad Burnine, Finance Director Rebecca Hoeflicker, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, Recreation Director Haley Williams and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: October 23, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: Ray Smith, acting President of the Richmond Downtown District, addressed council on parking around/surrounding the square. He has spoken with county, city and business owners concerning an issue that has been a problem for years. His goal is to see if the City and County can work together to find a way to mitigate these problems; could the City mark more clearly where available parking is located around the square; and thanked the council for hearing his concerns about this ongoing matter.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Guy. **AYES:** Bond, Meier, Powell, Guy, Hardwick, and Kinnard. **NAYS:** None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee met tonight at 6:00 to discuss a number of issues that will be presented later in the meeting.
- B. Ordinance:** Barb Hardwick. The Committee met on October 30 to review all the codes and held a public hearing on November 5 to further review the new revisions to the codes that will be presented later tonight.
- C. Public Works:** Dave Powell. The Committee has not met and therefore nothing to report, but a meeting will be scheduled in the near future.
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. Minutes from November 5 meeting are included in packet.

MAYOR'S REPORT: Mike Wright. Attended another very successful Trick or Treat Street and thanked all who were responsible for its success. Attended Planning and Zoning meeting and Public Hearing regarding the codes being presented tonight for approval. Sat in on court clerk interviews. Telephone conversations and meetings with CA.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. Highlighted an email received from Chief Burnine stating since April, 2018 a total of 306 pounds (12 boxes) of prescription drugs were collected and have been turned over to the DEA. Boosters for wi-fi are now installed.

DEPARTMENT REPORTS: No comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Bill No. 18-18. An Ordinance Amending Title IV Land Use of the Municipal Code of the City of Richmond, Missouri, to Adopt New Chapters 400, 401, 402, 405, 406, 407, 410, 412, and 420. Community Development Director Lisa Hastings briefly explained the history surrounding these new chapters and the benefits to Richmond citizens. Motion for first and second reading by Councilor Guy, second by Councilor Meier. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-18. Motion to adopt Bill 18-18 as Ordinance by Councilor Powell, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-18 approved 6-0.
- B. Resolution No. 431. A Resolution Adopting an Application Fee Schedule for Residential and Commercial Building and Construction Activities Pursuant to the Municipal Code of the City of Richmond, Missouri. Community Development Director Lisa Hastings explained that this Resolution represents the fees previously included in the zoning ordinances and now as a resolution can be reviewed more easily and necessary changes made as a resolution and not as an ordinance. Motion to approve Councilor Powell, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Resolution 431 approved 6-0.
- C. Bill 18-19. An Ordinance Amending Chapter 605: Business Licenses and Business Regulations, by Amending Article IX, Section 605.390. Garage Sales. Community Development Director Lisa Hastings explained that this ordinance is being updated to reflect the updated sign ordinances so the City is in compliance with state statutes and highlighted what some of the changes are. Motion for first and second reading by Councilor Meier, second by Councilor Powell. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-19. Motion to adopt Bill 18-19 as Ordinance by Councilor Powell, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-19 approved 6-0.
- D. Resolution No. 432. A Resolution Adopting a Permit Fee for a Person Conducting a Garage Sale or Other Sale Involving the Offering for Sale of Multiple Items of Personal Property or Property Zoned and/or Occupied as Resident Pursuant to the Municipal Code of the City of Richmond, Missouri. Community Development Director Lisa Hastings explained reasoning for increased fee. Motion to approve Councilor Powell, second by councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Resolution 432 approved 6-0.

- E. Bill No. 18-20. An Ordinance Changing the Zoning Classifications of Districts or Certain Lands Located in the City of Richmond, Missouri, under the Authority Granted by the code of Ordinances of the City of Richmond, Missouri; Setting an Effective Date for this Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith. Community Development Director Lisa Hastings explained that this is a zoning change to allow building of a garage structure on property for storage of property, not as a residence. Motion for first and second reading by Councilor Meier, second by Councilor Guy. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-20. Motion to adopt Bill 18-20 as Ordinance by Councilor Meier, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-20 approved 6-0.
- F. Bill No. 18-21. An Ordinance Granting an Easement Through the Following Described Track of Land situated in the Richmond Memory Gardens Cemetery; Directing the Mayor to Execute the Easement Agreement; Setting an effective Date for this Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. CA Willim and Community Development Director Lisa Hastings explained that this Ordinance is doing exactly what was done in 2002 but is now giving the current property owner the easement that went with the property on a five-year limit off Matt Waller Drive allowing access to their property. Current owner is not asking for any modifications as to the time limit constraint included in the first ordinance or for a permanent easement at this time. Motion for first and second reading by Councilor Powell, second by Councilor Meier. Roll called. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-21. Motion to adopt Bill 18-21 as Ordinance by Councilor Meier, second by Councilor Hardwick. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-21 approved 6-0.
- G. Bid Selection: Volleyball Net Systems. Motion to authorize the City Administrator to enter into a contract with Home Court Athletics as lowest most responsible bidder to purchase two volleyball net systems and install four volleyball pole holes, with sleeves in the amount of \$6,112.50 by Councilor Meier, second by Councilor Powell. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.
- H. Bid Selection: City Gymnasium North Entrance. Motion to authorize the City Administrator to enter into a contract with Lafayette County Glass as the lowest most responsible bidder to update the (exterior) North Entrance of the Richmond City Gymnasium; with the overall goal of installing two pairs of exterior doors, frames, and hardware, as well as updating transom around doors in the amount of \$9,535.00 by Councilor Meier, second by Councilor Hardwick. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.
- I. Bid Selection: Youth Sports Officiating Services. Motion to authorize the City Administrator to enter into a contract with Liberty Sports Officials as the lowest most responsible bidder for Richmond Recreation's basketball, baseball/softball and soccer (4th grade through 8th grade divisions) in the amount of \$16,837.00 by Councilor Bond, second by Councilor Meier. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.
- J. Establish Candidate Filing Dates. Motion to set the first date for candidate filing in the general municipal election as December 11, 2018 and the last date as January 15, 2019, election date as April

2, 2019, all as established by the State by Councilor Meier, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.


K. Freightliner Sale. CA Willim explained that since the City purchased the Mack dump truck in August, 2018 to replace the 1987 Freightliner dump truck, the City would now like to sell the Freightliner and pursuant to the City's Surplus Property Disposal Policy it requires Council approval to do so. The recommendation is to attempt the sale on www.govdeals.com which is an online public auction. Motion to approve the sale of the 1987 Freightliner dump truck on www.govdeals.com by councilor Powell, second by Councilor Guy. AYES: Bond, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.


L. Street Closure for Christmas Parade and Extravaganza. Representatives of the Richmond Downtown District Committee and the Chamber of Commerce requested approval of street closures on December 6, 2018 from 5:00 p.m. to 8:00 p.m. for the Christmas Extravaganza and for one parking space for Santa's House from December 4, 2018 to December 6, 2018. Motion to approve requested street closures and parking space by Councilor Powell, second by Councilor Hardwick. AYES: Bond, Hardwick, Kinnard, Powell, and Guy. NAYS: None. Abstain: Meier. Motion approved 5-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, (2) Real Estate, and (12) Contract, motion to adjourn at 7:15 p.m. by Councilor Guy, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:30 p.m. with no action taken by Councilor Meier, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-17 approved 6-0.

ADJOURN: Motion to adjourn at 7:31 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Bond, Coleman, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Motion approved 6-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright

