

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, SEPTEMBER 25, 2018

PRAYER: Bill Purcell

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, September 25, 2018 at 06:30 p.m.

ROLL CALL: COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Justin Meier, Dave Powell, Deanna Guy, Barb Hardwick, Ron Peterson and Rob Kinnard.

COUNCIL ABSENT: Sam Coleman

ROLL CALL: STAFF PRESENT: City Administrator Tonya Willim, Interim City Clerk Susan Brunworth, Police Chief Chad Burnine, Fire Chief Lonnie Quick, Public Works Director Dale Shipp, Community Development Director Lisa Hastings, Collector Marilyn O'Dell, HR Director Sandra Williams, and City Attorney Chris Williams.

WELCOMING REMARKS: Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: September 11, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Hardwick. **AYES:** Bond, Meier, Powell, Guy, Hardwick, Peterson and Kinnard. **NAYS:** None. Motion approved 7-0.

REPORT OF STANDING COMMITTEES:

- A. Finance:** Deanna Guy. The Committee has not met; budget has been out for review and comment and will be discussed later in this meeting.
- B. Ordinance:** Barb Hardwick. The Committee has not met and therefore nothing to report, but a meeting is scheduled for October 2 with Planning and Zoning.
- C. Public Works:** Dave Powell. The Committee has not met and therefore nothing to report
- D. Public Safety:** Rob Kinnard. The Committee has not met and therefore nothing to report.
- E. Park Department Liaison:** Deanna Guy. We have not met since last meeting and therefore nothing to report.

MAYOR'S REPORT: Mike Wright. Business as usual with many telephone conferences with CA to keep updated on what is going on. Appointment of Susan Brunworth as City Clerk and Executive Assistant. Roll called. AYES: Kinnard, Bond, Powell, Guy, Meier, Hardwick, and Peterson. Appointment approved 7-0.

CITY ADMINISTRATOR'S REPORT: Tonya Willim. Report included in the packet. Highlighted GIS training conducted with 12 department heads and was well received. Smoke testing in Ward 1 as part of the 210 Lift station area is scheduled to begin Thursday, September 27. All residents received an orange flyer explaining process. Looked at the 16" transmission line replacement that is completed with clean up and roadwork in final stages. Showed pictures of pipe that was removed and it's condition. Attention brought to pipe in the ground now and opportunity we have now to clear the area from the actual 210 lift station to the plant. The operators are there now with their equipment and would like to allow them to go ahead now and clear approximately a mile of brush so we will not pay for mobilization again; would require a change order in the amount of \$16,820. Concern is that a leak similar to Whitmer could happen and it would be very difficult to locate it and have access to fix. This is an excellent opportunity that has presented itself and need permission to have contractor proceed. Motion to approve a change order in the amount of \$16,820 with Macey Excavating for brush clearing for approximately one mile along the water line easement as described by the CA and authorize the Mayor to sign the change order by Councilor Guy, second by Councilor Peterson. AYES: Bond, Meier, Powell, Guy, Hardwick, Peterson and Kinnard. NAYS: None. Motion approved 7-0.

UNFINISHED BUSINESS: None.


NEW BUSINESS:

- A. Bill No. 18-15. An Ordinance Amending the Fiscal Year 2018 Operating Budget of the City of Richmond, Missouri, by Amending Ordinance Number 2443 to Reflect Changes in Expenses in the Amount of Three Hundred Fifteen Thousand, Nine Hundred Twenty Dollars (\$315,920). CA explained the three budget amendments this year; all are preapproved but this being year-end are needed to adjust the financials. Motion for first and second reading by Councilor Meier, second by Councilor Powell. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-15. Motion to adopt Bill 18-15 as ordinance by Councilor Peterson, second by Councilor Guy. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-15 approved 7-0.
- B. Resolution 430. A Resolution Adopting Goals for the City of Richmond, Missouri for FY 2019-2020 Budget Year. CA explained that this reflects the goals and objectives reached by the council and are reflected in the proposed budget. Motion to adopt by Resolution No.430 Goals and Objectives for the FY19 Budget Year by Councilor Peterson, second by Councilor Meier. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick, and Powell. NAYS: None. Motion approved 7-0.
- C. Bill No. 18-16. An Ordinance Adopting the Annual Operating Budget of the City of Richmond, Missouri, for Fiscal Year Beginning October 1, 2018 and Ending September 30, 2019, Establishing Financial Needs and Resources for the City of Richmond, Missouri. CA and staff

are happy to present the FY19 budget. Goals and objectives are highlighted in orange showing the goals and objectives council has set for the City. Staff and CA have met and gone over extensively and are excited to start the process we will take to reach these goals with CA presenting quarterly updates on progress. Motion for first and second reading by Councilor Meier, second by Councilor Powell. Roll called. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0. City Clerk Susan Brunworth proceeded with the first and second reading by title only of Bill 18-15. Motion to adopt Bill 18-15 as ordinance by Councilor Peterson, second by Councilor Guy. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy, and Meier. NAYS: None. Bill 18-15 approved 7-0.

- D. Liability Insurance Renewal. CA explained that this is the annual renewal and increase is due to purchases made this year. Motion to approve Trident for City of Richmond's liability insurance provided for 10.01.2018 – 09.30.2019, waiving optional terrorism insurance by Councilor Powell, second by Councilor Meier. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick and Powell. NAYS: None. Motion approved 7-0.
- E. Contract with Macey Excavating for demolition of 507 Jabez. CA explained that this structure is what has been discussed past year and has gone through Administrative Hearing; funds are available through Community Development and we have an opportunity to get structure demolished this budget year. Bid was received in December, 2017 when project was bid out. Macey would remove the existing structure and debris from the site. The owner does not want to sell the house, so this amount will be added as a lien to the property. Owner believes it will be easier to sell a vacant lot and it will remain his responsibility to maintain it. Motion to approve Macey Excavating for demolition of 507 Jabez not to exceed \$8,350 and authorize the Mayor to sign Agreement by Councilor Powell, second by Councilor Peterson. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick and Powell. NAYS: None. Motion approved 7-0.
- F. TAP/Kenney-Hall Construction. CA explained that this is the final payout for TAP sidewalk and the \$12,284.25 deduction makes final payout \$98,776. Six days of liquidated damages were allocated. This was a good project and looks good. Motion to approve Kenney-Hall's final payment with the Change Order in the amount of \$98,776 by Councilor Meier, second by Councilor Peterson. AYES: Peterson, Guy, Meier, Bond, Kinnard, Hardwick and Powell. NAYS: None. Motion approved 7-0.

ADJOURN: Motion to adjourn at 6:55 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. AYES: Bond, Peterson, Hardwick, Kinnard, Powell, Guy and Meier. NAYS: None. Motion approved 7-0.


City Clerk, Susan M. Brunworth


Mayor, Mike Wright