

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
July 24, 2018**

PRAYER: Councilor Rob Kinnard

PLEDGE OF ALLEGIANCE: Councilor Dave Powell

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, July 24, 2018 at 06:30 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Bob Bond, Dave Powell, Deanna Guy, Sam Coleman, Barb Hardwick, and Rob Kinnard.

COUNCIL ABSENT: Justin Meier and Ron Peterson excused.

ROLL CALL – STAFF PRESENT: City Administrator-Tonya Willim, Interim City Clerk-Susan Brunworth, Police Chief-Todd Herdman, Public Works Director-Dale Shipp, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: July 10, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Bond, second by Councilor Guy. AYES: Bond, Guy, Kinnard, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy – the committee has not met and therefore nothing to report.

ORDINANCE COMMITTEE: Barb Hardwick – the committee met at 6:00 tonight. No changes are recommended at this time.

PUBLIC WORKS: Dave Powell – the committee met on Thursday, July 19, to discuss the 16” waterline rehabilitation bid tab. This will be discussed under New Business.

PUBLIC SAFETY: Rob Kinnard – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Deanna Guy - the committee has not met and therefore nothing to report.

MAYOR’S REPORT – Mike Wright. Met with Governor Parsons and several other small town mayors. Discussed issues that affect all small-sized towns (infrastructure concerns (big and little), prevailing wage, etc.) Attended P&Z meeting, Calvert’s 40th Anniversary ribbon-cutting ceremony, County Fair Farmer’s Appreciation Dinner and Livestock Auction; 10 cent fuel tax increase on November ballot spread over four years; if passes, Richmond could gain approximately \$91,000/year on fuel tax from the State; Mayor encouraged everyone to do their own research on this matter.

CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Working to clear the board in the next several weeks as fiscal year comes to a close; last big project this budget year will be the 16" waterline replacement. Regarding East Dauxville, rock has been left at the barn and an email was sent advising them that we need at least 48 hours advance notice to let citizens know. As of today, company is still in Warrensburg. Regarding the sidewalk project and potential liquidated damages: currently we are at 45 days that they could potentially owe us, working to shrink what that number might be, still holding contingency money and have not paid them out the final amount. We are still holding about \$90,000 so there is still room to negotiate with them. MoDOT is not ready to close out because of unresolved issues; hoping within the next two weeks all issues will be resolved. Need to make sure all of MoDOT's expectations are satisfied so we get reimbursed.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Bill No.: 18-10 An Ordinance Approving the Final Plat Town and Country Subdivision; Directing the Mayor and City Clerk to Execute the Subdivision Plat; Setting an Effective Date for this Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith. Motion for first and second reading by Councilor Bond, second Councilor Hardwick. Lisa Hastings provided a brief history of the property. Roll called. AYES: Hardwick, Guy, Powell, Bond, Powell and Coleman. NAYS: None. Motion carried 6-0. Interim City Clerk, Susan Brunworth proceeded with the first and second reading by title only of Bill 18-10. Motion to adopt by Councilor Guy, second Councilor Coleman to approve Bill 18-10 as Ordinance. Roll called. AYES: Hardwick, Guy, Powell, Bond, Kinnard and Coleman. NAYS: None. Bill 18-10 approved 6-0.

B. Street Closure for "Meet the Spartan" Event. Mayor referred council to Memorandum from Police Chief regarding this annual event. Motion to approve by Councilor Powell, second Councilor Bond. AYES: Hardwick, Powell, Bond, Guy, Kinnard and Coleman. NAYS: None. Approved 6-0.

C. 16" Waterline Rehabilitation Bid Tab. Councilor Powell highlighted information contained in the council packet with Engage Services, LLC being the low bidder. Motion to accept Engage Services, LLC as the low bidder for a price of \$117,875 and direct the Mayor to execute the contract by Councilor Powell, second Councilor Bond. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

D. Goal Setting Agreement with Kirk Davis. CA explained that this would be part of the work session with Kirk Davis. Chris Williams drafted the Professional Services Agreement which includes one-time fee of \$5,000. We are working on securing a location and catered lunch. CA recommends the Council approve the Agreement and authorize the Mayor to execute the contract for a one-day goal setting work session. Motion Councilor Kinnard, second Councilor Hardwick. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

E. Approval of correspondence to Ray County 911 Board. CA explained that she and Chris Williams drafted this letter proving 60-day written notice pursuant to Section 2 that the City does not intend to renew the contract; that once the City's final monthly payment is made for September, 2018, no further payments will be forthcoming. The Finance Committee has already met to discuss and obtain the full Council's consent and it would be the recommendation to send out the letter with

the Council's agreement. Motion for the Mayor to sign and send the letter, second by Councilor Powell, second by Councilor Guy. Roll called. AYES: Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

F. Approval of correspondence to Schneider Electric. As discussed with the Public Works and Finance Committees, CA advised that this is the letter to terminate services with Schneider Electric regarding the IGA and contract initially signed a year ago stating that if we elected not to move forward we would pay \$24,500 for the IGA services. Motion to send letter and \$24,500 payment by Councilor Hardwick, second by Councilor Guy. Councilor Guy asked to confirm that we retained all the information received in the audit and that we have possession of it. CA confirmed that all the readings that RTS gave them, data, charts, know what meters are where – we have all of it; just not moving forward with them. We received a lot of good information. Roll called. Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 6:50 p.m. Motion to adjourn by Councilor Guy, second Councilor Hardwick. Roll called. Powell, Bond, Guy, Kinnard, Hardwick, and Coleman. NAYS: None. Approved 6-0.



Interim City Clerk, Susan Brunworth



Mayor, Mike Wright