

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI,
APRIL 24, 2018**

PRAYER: Justin Meier

PLEDGE OF ALLEGIANCE: Councilor Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, April 24, 2018 at 06:32 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Dave Powell, Barb Hardwick, Ron Peterson, Justin Meier, Sam Coleman and Bob Bond.

COUNCIL ABSENT: Deanna Guy and Rob Kinnard, excused.

ROLL CALL – STAFF PRESENT: Interim City Administrator/City Clerk-Tonya Willim, Police Chief-Chad Burnine, Finance Director-Rebecca Hoefficker, Public Works Director-Dale Shipp, Fire Chief-Lonnie Quick, Community Development Director-Lisa Hastings and City Attorney-Chris Williams.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: April 10, 2018 minutes of the regular meeting approved as printed.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Meier, second by Councilor Peterson. AYES: Bond, Peterson, Meier, Hardwick, Coleman and Powell. NAYS: None. Approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Deanna Guy– absent, but have not met.

ORDINANCE COMMITTEE: Barb Hardwick – the committee has not met and therefore nothing to report.

PUBLIC WORKS: Dave Powell – the committee has not met and therefore nothing to report.

PUBLIC SAFETY: Rob Kinnard – absent. Councilor Meier stated the committee met tonight and had two issues and one is on the agenda. Tonya and the Chief came to us tonight to discuss the wreck that happened. The officer is doing well, the insurance company has returned that the vehicle will be totaled out and the number they are returning to us is \$15,501.75 and we have \$1,000 deductible. Both Tonya and Chief have talked to Swafford's about purchasing a replacement vehicle, a 2018 Ford Explorer and will not be here until after July. My motion would be that we allow Tonya to begin the process of ordering and purchasing that vehicle so we can get the ball rolling. Second by Hardwick. Councilor Powell asked that we have purchased vehicles in the past from the Kansas Highway Patrol, is this a competitive bid; and have you gone out for bid? Mayor stated we have not, Tonya addressed we did contact Kansas Highway Patrol (state contract bid with LF Ford is \$29,243), the amount is close. We stay

local and the therefore, equipment will be interchangeable by staying with same make and model. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

MAYOR'S REPORT – Mike Wright. Tonya and I met with Bob Nance of Ideal Industries regarding some of the services they offer and may be useful to us. Hamann Park Grand Opening was very well attended. Ridgeway work has started. DARE Graduation is tomorrow at Sunrise Elementary.

Mayor called for Appointment of Tom Williams to Planning and Zoning. Roll called: Bond, Peterson, Hardwick, Coleman, Powell and Meier. Approved 6-0.

INTERIM CITY ADMINISTRATOR'S REPORT – Tonya Willim. Report included in the packet. Would only like to add that the Garner ditch clean up project did start today and is well on its way.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Ridgeway Drive Project

Contract with VF Anderson – Standard contract OA provides between the contractor and the City of Richmond for the Ridgeway Project. City Attorney has reviewed and all the legal requirements have been met. Motion for approval of contract and authorize the Mayor to sign by Councilor Powell, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

Work Order No. 11 – Amendment #2 – This is the work order that Mike Milius would provide regarding additional observation for the Ridgeway Project. The Ridgeway project is a high profile project in the subdivision of Ridgeway. Staff believes that additional onsite observation will be needed that they cannot provide. An additional cost of \$19,466, would be added to the scope of services. Brett Rignell has been on site since the project started yesterday and this has been advantageous to the city already. Motion to approve Work Order 11 #2 by Councilor Peterson, second Councilor Meier. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

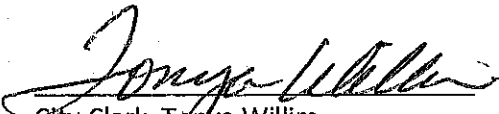
B. Update to Capitalization Policy. Finance Director Rebecca Hoeflicker stated this is just an update to our Capitalization Policy that was originally passed in 2012. This will update the threshold to \$5,000 from \$1,500. GFOA recommends this threshold and I did discuss this with auditors and they agree. Basically, this will reduce the paperwork at year end. Motion to approve by Councilor Meier, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

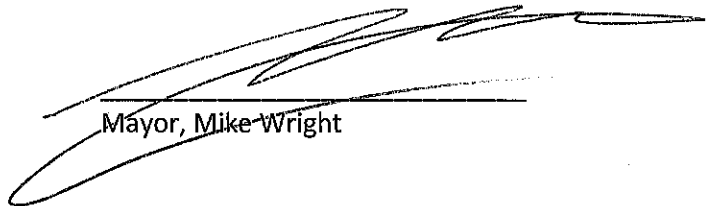
C. Request to Purchase Metal Target – Councilor Meier stated the Chief of Police is asking for 4 metal targets for \$875.00. This is a result of a change in firearms training. These will be able to utilize more range time as metal targets last longer. Motion to approve purchase of metal targets for \$875 by Councilor Meier, second Councilor Peterson. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN OPEN/ENTER CLOSE: Pursuant to Section 610.021 (1) Legal, motion to adjourn at 6:48 p.m. by Councilor Peterson, second Councilor Powell. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN CLOSE/ENTER OPEN: Motion to adjourn close/enter open session at 7:05 p.m. with no action taken by Councilor Meier, second Councilor Hardwick. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.

ADJOURN: Motion to adjourn at 7:05 p.m. Motion to adjourn by Councilor Meier, second Councilor Hardwick. AYES: Meier, Hardwick, Peterson, Powell, Bond and Coleman. NAYS: None. Approved 6-0.


City Clerk, Tanya Willim


Mayor, Mike Wright