

City of Richmond Pool Permits

Frequently Asked Questions

Do I need a permit for an in-ground pool?

Yes, all new in-ground pools need a permit.

Do I need a permit for an above ground pool?

If the above ground pool is over 24 inches, then yes. If the above ground pool is 24 inches or less, then no.

Will I need to install a fence around my pool?

If the sidewall of a grade level pool is less than 4 feet tall, the pool will need to be inside of a fence or other locked enclosure. If the sidewall of a pool is 4 feet or higher, a fence or other enclosure is not required providing the ladder is removed when not in use.

Why are pool permits required?

In general, pool permits are required to ensure the safety of those enjoying the pool. By properly following building safety codes, many water-related injuries in and around pools can be avoided. Obtaining permits also help ensure that any existing infrastructure, such as sewer lines, are protected during the construction process.

How much does a swimming pool permit cost?

An above ground permit is \$30.00, if there is a deck attached the permit is \$60.00. An in-ground pool permit fee is \$50.00.

How do I obtain a permit?

Permits can be obtained at City Hall. Please submit the following information to the Community Development Department:

- Name, address, and phone number of property owner
- Contractor name and contact information if applicable
- A site plan showing where on the property the pool will be located,
- The valuation of the pool.

Permit information can be submitted in person or via email at lhastings@cityofrichmondmo.org.

Will I need an inspection?

Yes, all pool permits require inspections. In-ground pool permits require multiple inspections.

Who do I contact if I have questions?

Please contact Community Development at 816-776-5304 ext. 112, or email your questions to the above email address.

