

Youth Sports Volunteer

JOB DESCRIPTION

TITLE Volunteer Coach for the Richmond, Missouri Park and Recreation Department

DESCRIPTION Coach male and or female athletes 18 years and under. You will be considered a role model for young athletes assigned to your team; therefore sportsmanship, fair play, and full participation are all mandatory.

Duties and Responsibilities:

- Conduct a parents meeting at the first practice, introduce yourself, give them your phone number/ email address, go over the rules, talk about good sportsmanship, etc.
- Know the GAME!
- Be the main communicator for informing the parents and kids of practice times, rules, etc.
- Learn and follow ALL league rules, policies and procedures
- Put the well being of players ahead of your desire to win
- Plan and supervise games, practices and events
- Facilitate safe and effective coaching practices that are suitable for the age and ability of the participants who attend
- Teach the young athletes the fundamentals of the sport
- Encourage the involvement of the parents in the sport
- Schedule and conduct parent and other necessary team meetings
- Attend all league meetings, classes, tryouts, and functions
- Ensure the safe provision of all equipment, and ensure that it is used correctly
- Set up, take down and put away all equipment, required to facilitate the practice.
- Supervise the safe arrival and departure of all children
- Supervise all children at all times.
- Deal with public complaints and problems at an initial stage
- Provide a safe and fun environment for the children
- Attend coaches meetings.
- Supervise and Implement Emergency Procedures and administer Emergency Aid (If qualified to do so).
- Reporting any incidents / accidents or child protection concerns to the Richmond Recreation Director
- Have a satisfactory Back Ground Check.
- Be a positive role model to young people
- Be dependable
- Be enthusiastic
- Not want to win at all costs
- Must be patient, especially with children
- Be organized. Organization is critical to your success!

I agree that I have read and understand the above job description of a youth sports coaching position, and I accept the terms of the job description.

Applicant signature

Name (printed clearly)

Date

Youth Sports Volunteer

NOTES

Be A Good Role Model. To a large degree, your players & parents will follow your lead. Be a good sport & don't yell at the referees or at the other team. After the game, seek out the referees and shake their hand and thank them, even if they made some bad calls.

Practice Attendance. You really can't punish a child in a recreational league for not coming to practice because it's usually the parent's fault. However, I do think it is fair to tell them that because the activity is a team sport, it is only natural that those who come to practice the most might play the most & might get first preference for the positions they prefer to play. Try to motivate players to come by making practices fun. Also, explain to them that this sport is a team sport & the team will play better & have more fun if everyone comes to practice.

Measuring Success. In recreational sports, consider measuring success in these ways

- a. Is everyone having fun? (If it's not fun, it's not good).
- b. Are they learning about teamwork?
- c. Are they learning something about the sport (i.e., are they improving?). (This one only applies to U-8 & up).
- d. Are they hustling, enthusiastic & doing their best?

Things You Should And Things You Should Not Do:

- a. Positive encouragement and instruction of your players from the sidelines (the coach's box) is allowed. Negative criticism, hostility, abuse or anger are things you should not do. You are a role model and must set the example of good sportsmanship and insist upon it from your team.
- b. Cheering when the other team makes a mistake is bad. Cheering when the other team makes a great play is good.
- c. Never criticize the referee. It is a tough job. If an appealable mistake is made, talk to the referee and then the Recreational Director **after the game**. Remember, you are the role model and must set the standard for behavior. It is good to thank the referee, umpire, linesmen, official, etc. after the game.

*****Remember** that children play, referees call, fans cheer and coaches **TEACH**. Anytime someone steps out of their area of responsibility, a strain is created on all the other areas involved.

**RICHMOND, MISSOURI RECREATION DEPARTMENT
VOLUNTEER YOUTH COACH APPLICATION**

NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____

WORK PHONE: _____ CELL: _____

Email _____

PROGRAM/SPORT
WISHING
TO VOLUNTEER _____

Please list any special training, skills, experience you have that would make you a good candidate for a Richmond Recreation Department Youth Coach.

Please list any special certifications you possess (i.e.: CPR, medical, etc)

Previous volunteer/work experiences

Please list two reference

Name	Relationship	Phone Number
1. _____	_____	_____
2. _____	_____	_____

SIMPLY THE BEST

Youth Coaches Characteristics

WHAT ARE THE CHARACTERISTICS OF A GREAT COACH?

Listed below are the essential qualities of this individual.

1. **Must see self as teacher.** Not just a coach. Your main responsibility is to educate by teaching skills of the game and Life Skills.
2. **Must be motivated to help.** Your ego can be major limitation. Showcase the kids, not yourself. Success is measured by growth, not wins.
3. **Must make games and practices fun.** Praise players and be careful to avoid yelling.
4. **Transform negative into positive.** With so much failure associated with Youth Sports, staying positive is vital.
5. **Must be a student of the game.** Learn as much as you can. Be receptive to new information.
6. **Must be organized.** Establish practice, game and emergency plans.
7. **Must emphasize efforts not results.**
8. **Must establish rules and enforce them.** Where there is no discipline, there is no learning. Be fair and equal.
9. **Be a positive example.** You are a role model. How you are remembered is up to YOU.



Richmond Police Department

205 Summit St.
Richmond, MO 64085
Phone: 816-776-5826
Fax: 816-470-5961

T.L. McWilliams
Chief of Police



Full Name: _____

Any Alias or Maiden Names: _____

Address: _____

Date of Birth: _____

Social Security Number: _____

Driver's License Number: _____

I, _____ do hereby give my permission to release any and all information of my criminal past to the Richmond Police Department by means of a criminal records search. By my signature below, I release the Richmond Police Department and the city of Richmond of all liabilities in disclosing past/present criminal information to the Richmond Parks Department.

Signature: _____ Date: _____